

**SMITHVILLE HISTORIC PRESERVATION & DESIGN STANDARDS
ADVISORY COMMITTEE**

Minutes: September 18, 2019 – MEETING

PRESENT: Carol Snyder, David Herrington, April Daniels, Nancy Catherman, Caroline Noya, Walter Winslett, Mike Hightower, Joanna Morgan, Victoria Allen

Called to order at 6:35pm

Discussion of changes to Document:

Nancy Catherman moved, Caroline Noya seconded to accept Change to Page 43 regarding Exterior Walls – bullet point one (1) - in “Proposed Changes to Verbiage Clarification” attached to these minutes as Addendum 1. All approved.

Vicky Allen moved, Mike Hightower seconded to accept Change to Page 43 regarding Exterior Walls – bullet point two (2) - in “Proposed Changes to Verbiage Clarification” attached to these minutes as Addendum 1. All approved.

April Daniels moved, Vicky Allen seconded, Change to Page 43 regarding painting – bullet points three (3), four (4) and five (5) - in “Proposed Changes to Verbiage Clarification” attached to these minutes as Addendum 1 should be accepted with the following change: At bullet point three (3): Sentence will read: Repainting using the existing colors regardless of whether the color is on the existing historic color palette. At bullet point four (4): Add the following in parenthesis after “Painting any currently unpainted surfaces (note that the painting of unpainted brick is prohibited except as it applies to signs painted directly on unpainted brick)”. Also on page 43, under Projects That Require A Certificate of Appropriateness: Change second to last bullet to read: “Murals and painted signs will be considered for a Certificate of Appropriateness on a case by case basis”. All approved.

Nancy Catherman moved, Mike Hightower seconded, Change to Page 27, Section on Signs: Accept bullet point 6 as proposed. All approved.

Vicky Allen moved, David Herrington seconded, on page 45, Timeline related to COA process: Accept proposed changes on Addendum 1. Make the following changes as well: Under Step 3, HPDS Meeting, change the posting requirements from thirty (30) days to fourteen (14) days. Under Step 4, Smithville City Council Meeting: Change the second sentence as follows: "If the City Council denies the COA, the applicant may not resubmit the identical application for a period of one (1) year from the date of the denial. All approved.

April Daniels moved and Caroline Noya seconded that the **SMITHVILLE HISTORIC PRESERVATION & DESIGN STANDARDS ADVISORY COMMITTEE** will henceforth meet on the third (3rd) Wednesday of each month at 5:30pm as needed. All approved.

April Daniels moved and Mike Hightower seconded that the deadline to submit Certificates of Appropriateness is the first (1st) Wednesday of each month by close of business for review that month. All approved.

Mike Hightower moved and Nancy Catherman seconded that the Sherwin Williams and Pittsburgh Paint palettes reviewed by Committee and submitted as Addendum 2 to these minutes are acceptable, with the addition of WHITE and BLACK as acceptable colors. All approved.

April Daniels moved and Caroline Noya seconded that film projects may temporarily change colors of buildings in the historic district as long as those colors are returned to the previous color at the end of the project. All approved.

Mike Hightower moved to adjourn, seconded by Nancy Catherman. All approved. Adjourned at 7:20pm.