

SMITHVILLE HISTORIC PRESERVATION & DESIGN STANDARDS ADVISORY COMMITTEE

Minutes: March 26, 2018

PRESENT: Carol Snyder, April Daniels, Victoria Allen, Michael Hightower, David Herrington, Robert Tamble, Scott Saunders, Nancy Catherman, Jill Strube

ABSENT: Sarah O'Brien

Call to order 5:30pm

- Discussion of meeting minutes from February 8, 2018 & February 26, 2018 meetings. After review, Nancy Catherman moved and Mike Hightower seconded to accept the February 8, 2018 minutes as submitted. All were in favor. After review, April Daniels moved and Mike Hightower seconded to accept the February 26, 2018 minutes as submitted. All were in favor.
- Discussion of sub-committee review of Certificate of Appropriateness. A motion was made by Mike Hightower with a second made by Victoria Allen to accept Certificate of Appropriateness document as submitted by sub-committee. All approved.
- Mayor Scott Saunders announced that committee member Karen Riles has resigned from the Committee. Mayor Saunders will make two new appointments to the Committee: Mike Morgan and Walter Winslett with Michele Nelson and Joe Kindred as back-ups. The Committee moved to accept these names with a motion by April Daniels, second by Nancy Catherman. All approved.
- Nancy Cather made a motion to approve the Historic Downtown Design Standards Guidelines document with inclusion of the proposed Certificate of Appropriateness. Second made by Victoria Allen. All approved.
- Discussion of Public Participation Schedule. Jill Strube agreed to make copies for the public meetings. Proposed dates are April 25 and 26 for public meeting at 6pm. If these dates don't work with Sarah O'Brien (who will serve as Moderator) then other dates may be proposed.
- April Daniels moved moved and David Herrington seconded to move future meeting times of this Committee from 5:30pm to 5:00pm. All approved.

Adjourned at 6:30pm