

The City of Smithville seeks two consultants to assist with Robert Wood Johnson Foundation Roadmaps Acceleration Action Program.

Consultant 1: IT Consultant. \$7,500; estimated 214 hours over four (4) months.

Job Description: The IT consultant would be required to build on existing resources (including the SWHP Guide) and work with *It's Time Texas* coordinators to develop tools for Smithville (for example, the “teach healthier” and “choose healthier” mobile apps: see <https://itstimetexas.org/healthy-tools>). This will involve working with *It's Time Texas* to learn from them and the communities they serve, and to determine if Smithville should have a stand-alone app or be part of the broader *It's Time Texas* program. SWHP members believe that an app is a fantastic way to inform and involve people of all income levels in every sector of the community because we live in an era when nearly everyone has access to a mobile device, regardless of income, ethnicity, or educational attainment; an app has the greatest potential to reach the broadest population, including reaching out through the business sector and schools.

This consultant will interview *It's Time Texas* coordinators and Smithville health leaders to determine the best route to take and to begin the process of adding content. This consultant would also work to create a “best practices” report on *It's Time Texas* communities to help Smithville learn from those that are already part of the program. The consultant would additionally be required to further build on past efforts as a first step to research the RWJF County Health Rankings and to examine various tools available on that and other websites, and to ensure that the program meets best practices in evidence-informed programs, strategies and policies.

This consultant will also research a “Phase 2” component that would allow community members to report back to the SWHP through the app so that issues related to the health of the community can be more easily addressed and further build community engagement. The consultant must record the steps they take to make the project successful and assist in developing a strategic plan for sustaining the program and the progress it has been making.

Skills Needed: This consultant must have the IT skills needed to develop the app (or configure an existing app), and should also be able to listen to members of the community and explain technical issues in layman’s terms, in consideration that many people will be much less versed in the technological aspects of the project. The consultant would be required to interview Smithville partners, community members, and stakeholders from very diverse sectors and from vulnerable populations to ensure that the content and educational media are adequate to communicate with our neighbors in terms of what is of most interest and in terms of what health concerns are most prevalent in our community (for example, heart disease, obesity, and diabetes).

The candidate for this consultant position will have an appropriate degree, experience and skills in app development and related technical knowledge, as well as interpersonal communication.

Contact Jill Strube, Grants Administrator, for more information: 512 237 3282 x 2109;
jstrube@ci.smithville.tx.us

Submit a resume/CV and cover letter stating interest in the program and qualifications specially related to this project to jstrube@ci.smithville.tx.us or PO Box 449 / Smithville, TX 78957.

Position is open until filled.

The City of Smithville is an equal opportunity employer.