

Smithville Historic Preservation and Design Standards Advisory Committee Meeting

Minutes: Wednesday, April 21, 2021 meeting

PRESENT: Sarah O'Brien, Jill Strube, April Daniels, Nancy Catherman, David Herrington, Mike Hightower, Walter Winslett, Caroline Noya

Absent: Victoria Allen, Carol Snyder

Non-Committee Members Present: None

Called to Order: by Sarah O'Brien at 5:30pm via Zoom

1. Announcements/Presentations/Proclamations/Awards:
 - a. Sarah said that May is National Preservation Month and that she was requesting that the Smithville City Council issue a Proclamation announcing this at next month's City Council meeting. It was presented for members to review. After a brief discussion, Nancy moved and April seconded to submit the proclamation to the City Secretary. Unanimous approval by committee members.
 - b. The Smithville Area Chamber of Commerce will be celebrating their Awards Banquet on 5/15/21. It will also be celebrating the new Train Museum and new Chamber Office, which have both been rebuilt after the devastating fire in March 2019 on the location of the original Train Depot which was lost to a fire in 1967.
2. Minutes – After a minor correction, a motion by April, seconded by Nancy was made and unanimously approved to approve the 11/18/2020 minutes as corrected.
3. Sarah gave an update regarding our Committee Policy Guidance. Since there has been a change in City Council leadership and more changes expected with the upcoming election, it seems only prudent to allow the new City Council members to have a chance to become more familiar with things before offering guidance.
4. Sarah again stated that this committee will need to have more clarity and structure for applicants regarding revisions for Certificate of Appropriateness Applications.
5. The Historic City Marker Program (historic marker for the outside of a building/home) is still available for anyone to apply for, but we will be waiting for City Council input on this item as well.
6. The next scheduled meeting for this Committee is scheduled for Wednesday, July 21, 2021, in person at Smithville City Council Chambers.

Adjournment: With no further business for discussion, April moved, Nancy seconded with unanimous approval that the meeting be adjourned at 5:48pm.

Respectfully submitted: Caroline Noya