

**SMITHVILLE HISTORIC PRESERVATION & DESIGN STANDARDS
ADVISORY COMMITTEE**

Minutes: February 8, 2018 – SPECIAL MEETING

PRESENT: Carol Snyder, David Herrington, April Daniels, Victoria Allen, Nancy Catherman, Karen Riles, Jill Strube, Scott Saunders, Joanna Morgan

ABSENT: Vickie Green, Mike Hightower, Sarah O'Brien

GUESTS: Ted Leveux, Beth Neely, Fran Hunter

Call to order 5:34pm

Carol Snyder announced that Vickie Green has resigned from this Committee.

Discussion of minutes from previous meetings in November & January. Nancy Catherman moved to approve November minutes, April Daniels seconded, all approved. Victoria Allen moved to approve January minutes, Karen Riles seconded, all approved.

Discussion on timeline/schedule for benchmarks. Mayor discussed importance of staying on schedule.

Discussion on red line version of the proposed Design Standards Guidelines. April Daniels suggested clarification on language, discussion ensued. Agreed that Jill Strube would make some very minor changes to clarify language and, with that agreement, Nancy Catherman moved to approve the Design Standards Guidelines, Victoria Allen seconded, all approved.

Discussion on public participation memo. All approved memo and discussed various locations for meetings.

Adjourned at 6:29pm