

SMITHVILLE HISTORIC PRESERVATION & DESIGN STANDARDS ADVISORY COMMITTEE

Minutes: January 22, 2018

PRESENT: Carol Snyder, David Herrington, April Daniels, Victoria Allen, Nancy Catherman, Michael Hightower, Sarah O'Brien, Karen Riles, Jill Strube, Scott Saunders, Joanna Morgan, Robert Tamble, Steve Simmons (guest)

ABSENT: Vickie Green

Call to order 5:37pm

Discussion on minutes from January meeting, did not approve as were not on agenda, will approve next meeting.

Discussion on timeline/schedule for benchmarks. Sarah O'Brien moved to approve proposed timeline, 2nd Mike Hightower. All in favor. None opposed.

Discussion on red line version of the proposed Design Standards Guidelines. Mike Hightower commented that paint requirements will comply with major paint manufacturer's design pallet (Sherwin Williams or some other major manufacturer). Committee suggested getting a paint swatch for the City to refer to.

Will not require building owners to follow the guidelines from the Secretary of Interior Standards for Rehabilitation, it is merely a suggestion, Historic Rehabilitation Basics of Rehabilitation.

Discussion of COA Application. Carol Snyder suggested creating a Certificate of Appropriateness for Minor Exterior Changes – would not have anything to do with regular maintenance but rather would be a form to notify City of minor ALTERATIONS to facades. This needs to be clearly defined on the form.

Mayor Saunders discussed the duties of the committee. Urged the committee to complete the review of the document as quickly as possible.

Sarah O'Brien moved that Chair incorporate changes into the COA process and take action. Nancy Catherman second, all approved.

Discussion on public participation memo. Committee reviewed the memo and commented. Sarah O'Brien made sure committee understands they're all responsible to help get the word out and help facilitate the meetings. Discussion on moving up the timeline on the Guidelines.

Discussed setting a special meeting in February to approve various documents including Historic Downtown Standards, Public Participation Memo & Historic Enabling Ordinance. Proposed dates were: 1/29 & 2/1 at 5:30 at REC Center and will let committee know definite date.

Adjourned at 6:49pm