

**SMITHVILLE HISTORIC PRESERVATION AND DESIGN STANDARDS ADVISORY COMMITTEE (HPDSAC) MEETING.**

**Minutes: Wednesday April 19<sup>th</sup> 2023**

**PRESENT:** Bonny Joplin, Walter Winslett, Monica Poss, Nancy Catherman, LeRoy Beherens, Caroline Noya, Victoria Allen, Susie Cannon, Jill Strube.

**ABSENT:** Sarah O'Brien, Tracie Dzenowski

**Other non-committee members:** Joanna Morgan.

1. Meeting called to order at 5:07 pm
2. **Introductions:** Our newest member Mr. LeRoy Behrens formally introduced.
3. **Announcements/Presentations/Proclamations/Awards:** None.
4. **Discussion and Actions:** Faith Franklin's resignation from the committee was formally announced and the appointment of Mr. Behrens to represent the Smithville Heritage Society in her place was noted. Monica Poss, moved to accept Mr. Behrens appointment and was seconded by Victoria Allen and approved with unanimous vote.
5. **Minutes:** Nancy Catherman moved and Walter Winslett seconded that the 2/15/2023 minutes be approved as submitted. Unanimous approval of committee members.
6. **Historic Marker Review:** An application was received for a Historic Marker/designation for the Cox/Hyson House at 602 Main Street, Smithville, TX 78957. (Smithville Heritage Society house). Mr. Behrens presented a brief history of the house. Originally built in 1908 for John Cox and wife Irene, this house is on the National Register of Historic Homes and an important part of the Smithville Community. A grant is being processed from LCRA for the painting of the house and a fundraiser is also in process. The house will be restored to the original white color with black trim. Mr. Behrens also noted that the Heritage Society is need of volunteers for all aspects of the upkeep of the house. Monica Poss moved that the application be approved and Susie Cannon seconded this. This may have to be reviewed by Planning and Zoning before going to City Council, however this needs to be clarified. Jill Strube will confirm with Jennifer Lynch regarding the correct process for moving the application forward.
7. **Historic Preservation Awareness in the Historic District:** Updates were presented on the methods of providing this information to the Historic district. It was agreed that 2-3 paragraphs should be succinct and informative to disseminate the monthly door hangers/flyers etc. Walter Winslett recommended mailing the information to absent building owners.

Monica Poss also noted that social media should be utilized. Each member is assigned a topic with deadline dates. The information should be sent to Jill Strube for review and edits from the committee and then to Sarah O'Brien for approval: The following are the deadline dates for submission.

- A brief history of Smithville – Faith Franklin- 5/17/23
- What is HPDSAC – Sarah O'Brien – 6/14/23
- Why design standards? – Monica Poss – 7/12/23
  
- What is COA? – Walter Winslett – 8/9/23
- What is the approval process? – Jill Strube – 9/6/23
- Downtown commercial district map – Monica Poss -10/4/23.
- Retaining & repairing historic elements – Susie Cannon – 11/1/23
- Demolition by neglect – Caroline Noya – 11/29/23
- Restoration/reconstruction – not assigned – 1/10/24
- New construction – not assigned – 2/7/24
- Building elements (facades, parapets, awnings, windows, façade doors, signs, lighting, site features) – Victoria Allen – 3/6/24/

8. **Marker Application & Program Update:** Jill Strube reported that funds from the Cultural District would be used to purchase the marker from the foundry. The applicant is normally responsible for this purchase, however as this is the Smithville's Heritage Society, an exception is made for this historic home marker.
  
9. **National Preservation Month:** Sarah O'Brien is working on a proclamation to present to the City Council at their May 15<sup>th</sup> meeting. She requests that HPDSAC members attend if possible.
  
- 10 **Future Agenda and Meeting Dates:** The next meeting date is scheduled for May 17<sup>th</sup>. Fred & Lori Beck will possibly present a COA for a mural to be painted on the side of their building by and artist of their choosing.
  
11. **Adjournment:** Caroline Noya adjourned the meeting at 5:40 pm

Submitted by Victoria Allen