

Item #4

**PROCLAMATION
AFRICAN AMERICAN HISTORY MONTH**

WHEREAS, the citizens of our community have long been aware of the historic achievements and contributions of individuals; and

WHEREAS, the linkage of these contributions to education is recognized; and

WHEREAS, without a strong, free, great nation, these contributions would not have been possible; and

WHEREAS, we recognize and appreciate the culture, language, lifestyle, diversities and corresponding aesthetic values of all Americans, including African Americans; and

WHEREAS, all of these contributions have made our city, state and nation the great society it has become.

NOW, THEREFORE, I, Joanna Morgan, serving as Mayor of the City of Smithville, do hereby proclaim February as

AFRICAN AMERICAN HISTORY MONTH

and urge all citizens and institutions of the City and Community to reaffirm their commitment to promoting awareness of, and appreciation for, the African American Heritage and its place in American Society.

In witness whereof, I have hereunto set my hand and caused the seal of the City of Smithville, Texas to be affixed, this the 14th day of February 2022.

Joanna Morgan, Mayor

Attest:

Jennifer Lynch, City Secretary

Proclamation
Honoring Sonny Rhodes
November 3, 1940 – December 14, 2021

WHEREAS, The Mayor and City Council of the City of Smithville, from time to time, recognize native-born Smithvillians who have distinguished themselves; and

WHEREAS, Clarence Edward Mauldin (Clarence Smith) was born in Smithville, TX on November 3, 1940 and was orphaned as a baby and was adopted by sharecroppers Leroy and Julia Smith; and

WHEREAS, Clarence Smith (also known as Sonny Rhodes), was an American blues singer, songwriter, and lap steel guitar player who received his first guitar at the age of eight (8) as a Christmas present and became serious about playing the blues at age twelve (12); and

WHEREAS, Sonny Rhodes began performing around Smithville and nearby Austin in the late 1950's, while still in his teens. He listened to T-Bone Walker when he was young and was influenced by L. C. Robinson, Pee Wee Crayton, B. B. King and the singer Percy Mayfield. With his first band, Clarence Smith and the Daylighters, he played blues clubs in the Austin area; and

WHEREAS, Sonny Rhodes played at the San Francisco Blues Festival six times, the Sacramento Blues Festival, the Musicando Jazz and Blues Festival in Italy in 2005, the Fresno Blues Festival in 2007, the West End Park Chitlin Circuit Blues Review and Smithville Music Festival in 2011, and the West End Park Historic Marker Dedication and Blues Review in Smithville, TX in 2016; and

WHEREAS, Sonny Rhodes is recognized as a distinguished native of Smithville, TX who served in the United States Navy, recorded over two hundred songs, and was nominated 15 times for the W.C. Handy Blues Music Awards - winning the category 'Instrumentalist – Other' as the best lap steel guitar player in North America in 2011; and

WHEREAS, Sonny Rhodes was known as a “triple threat” bluesman (singer-songwriter, blues guitar player, and lap steel guitar master) who earned his place in the history of blues music who passed on December 14, 2021, at the age of 81; and

NOW, THEREFORE, be it proclaimed by the Mayor and the City Council of the City of Smithville, Bastrop County, Texas, that February 14, 2022, be recognized as:

Sonny Rhodes Day

And all citizens of Smithville are urged to join us in honoring the memory and the legacy of this distinguished blues artist from our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Smithville to be affixed this 14th day of February 2022.

ATTEST:

Joanna Morgan, Mayor

Jennifer Lynch, City Secretary

Item #5

CITY OF SMITHVILLE
COUNCIL MEETING MINUTES
JANUARY 10, 2022

Present: Mayor Joanna Morgan, Councilmembers Janice Bruno, Bill Gordon, Tom Etheredge, Sharon Foerster, Stan Gerdes. Not present City Manager Robert Tamble.

Open Meeting: Call to order: Mayor Morgan called the meeting to order at 6:00 p.m.
Invocation and Pledge by Stan Gerdes.

Recognition/Awards/Proclamations/Announcements/Presentations:

- a) "It's Time Texas" Proclamation read by Mayor Morgan and presentation by Jill Strube about the program.
- b) MLK Day Proclamation read by Mayor Morgan.

Citizen Comments: None

Approval of the minutes from December 13, 2021, Council Meeting and Public Hearing.
Councilwoman Bruno moved to approve the minutes. Councilman Gordon seconded and the motion passed unanimously.

Hear recommendation from Planning and Zoning on:

- a) A replat making two lots into one lot, Webb (IVAN) Addition Lot 20, Acres 0.151, property ID 62262 & Webb (IVAN) Addition lot 21, Acres 0.381, property ID 62263 property owner Series 62263 of Streuer LLC, Agent Troy Streuer. Brian Riewe (P&Z Chairman) said P&Z recommends approving the replat.
- b) An Ordinance amending Chapter 14 - Zoning, Exhibit A Zoning Ordinance, 2.2.16 Planned Development District; Section 5.3.1 Planned Development District; Section 5.8, and Section 6.3 Master Table of Dimensions Standards. Brian Riewe (P&Z Chairman) said P&Z recommends approving the ordinance.

Public Hearing:

Hear citizens comments on:

- a) A replat making two lots into one lot, Webb (IVAN) Addition Lot 20, Acres 0.151, property ID 62262 & Webb (IVAN) Addition lot 21, Acres 0.381, property ID 62263 property owner Series 62263 of Streuer LLC, Agent Troy Streuer. No one signed up to speak for or against this item.
- b) An Ordinance amending Chapter 14 - Zoning, Exhibit A Zoning Ordinance, 2.2.16 Planned Development District; Section 5.3.1 Planned Development

District; Section 5.8, and Section 6.3 Master Table of Dimensions Standards.
Brian Riewe (P&Z Chairman) said P&Z recommends approving the ordinance.
No one signed up to speak for or against this item.

Open Meeting:

Council Discussion and Action on:

- a) A replat making two lots into one lot, Webb (IVAN) Addition Lot 20, Acres 0.151, property ID 62262 & Webb (IVAN) Addition lot 21, Acres 0.381, property ID 62263 property owner Series 62263 of Streuer LLC, Agent Troy Streuer. Brian Riewe (P&Z Chairman) said P&Z recommends approving the replat. Councilman Gerdes made a motion to approve the replat. Councilman Gordon seconded and the motion passed unanimously.
- b) An Ordinance amending Chapter 14 - Zoning, Exhibit A Zoning Ordinance, 2.2.16 Planned Development District; Section 5.3.1 Planned Development District; Section 5.8, and Section 6.3 Master Table of Dimensions Standards. Brian Riewe (P&Z Chairman) said P&Z recommends approving the ordinance. Councilman Etheredge made a motion to approve the ordinance. Councilman Gerdes seconded and the motion passed unanimously.

Citizen Comments: None

Discussion and Action on Resolution # 2022-01-484 to approve/disapprove proposed Bastrop Central Appraisal District (BCAD) office renovation: BCAD is seeking City Council approval of a proposed renovation/remodel of the appraisal office facilities. In order for the appraisal district to proceed, they need approval of 8 of the 10 voting entities within 30-days of receipt of proposal. The estimated cost for the renovations is \$600,000 with BCAD allocating \$400,000 dollars of committed reserve for building projects leaving a balance of \$200,000. BCAD proposes to finance \$200,000 as a construction loan for one year to cover the balance and any unexpected construction costs. BCAD is requesting the taxing entities to share this cost. The City's share (local cost allocation) will be \$2,125.40 which will be included in the 2022-2023 fiscal budget. Councilman Gordon made a motion to approve the resolution. Councilwoman Bruno seconded and the motion passed unanimously.

Citizen Comments: None

Discussion and Action on the appointment/ re-appointment of members to the Smithville Airport Advisory Board: The Airport Advisory Board (AAB) acts in an advisory capacity to the City Manager and City Council in all matters pertaining to the administration, operation, development, improvement, and maintenance of the Smithville-Crawford Municipal Airport. AAB members serve 2-year terms. Four (4) members will be subject to appointment or re-appointment in even numbered years and three (3) members subject to appointment / re-appointment in odd number years. The individuals listed below would like to be considered for reappointment as their term(s) expired on December 31, 2021. If re-appointed, their new term(s) would expire on December 31, 2023:

James Sterling - Reappointment
Ken Peck - Reappointment
Travis Hill – Reappointment

Councilman Etheredge made a motion to reappoint James Sterling, Ken Peck and Travis Hill. Councilwoman Foerster seconded and the motion passed unanimously.

Citizen Comments: None

Discussion and Action on Resolution # 2022-01-486 Calling for the May 7, 2022, Municipal General Election: Approving this resolution is required for holding Councilmember and Mayoral elections in May. Three places will be on the ballot: Place 4 - currently held by Stan Gerdes, Place 5 - currently held by Janice Bruno, and the Mayor – currently held by Joanna Morgan. New and incumbent candidates may file beginning January 19, 2022. The deadline to file is February 18, 2022 at 5:00 pm. Councilman Gerdes made a motion to approve the Resolution. Councilman Gordon seconded and the motion passed unanimously.

Discussion and Action on Entering into a Joint Elections Contract with the Elections Administrator of Bastrop County to conduct the City of Smithville's May 7, 2022, General Election: Approving this contract establishes the terms, conditions, and responsibilities necessary to conduct a joint election with the County. A similar contract is being drawn up with the School District. The cost of the joint election is \$3,950. Early voting will be held at multiple locations throughout the County beginning Monday, April 25, 2022 and ending Tuesday, May 3, 2022. Election Day is Saturday, May 7, 2022. Please note - City Hall (317 Main) is no longer a polling location. The new voting location in Smithville will be at the Smithville Recreation Center (106 Royston). Councilwoman Bruno made a motion to approve entering into a contract with Bastrop County. Councilwoman Foerster seconded and the motion passed unanimously.

Citizen Comments: None

Discussion and Action on the approval of the Financial Report. Councilman Etheredge made a motion to approve and asked that April Daniels with the Chamber provide a report of the \$90,000 ARPA funds to be included in the next financial report. Janice Bruno will do the same with the funds she received for the Workforce Training. Councilwoman Foerster seconded and the motion passed unanimously.

Adjourn 6:40 p.m.

Joanna Morgan, Mayor

Attest:

Jennifer Lynch, City Secretary

Item #6

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SMITHVILLE, TEXAS AMENDING THE ZONING ORDINANCE, EXHIBIT A, CHAPTER 14, CITY OF SMITHVILLE CODE OF ORDINANCES, BY AMENDING SECTION 5.5.3 TO ADD CONSIDERATIONS FOR VARIANCES RELATED TO STRUCTURES; REPEALING CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the 87th Texas Legislature passed H.B. 1475, effective September 1, 2021, amending Texas Local Government Code § 211.009 to add criteria that the City Council, sitting as the Zoning Board of Adjustment, may consider when ruling on a variance pertaining to a structure;

WHEREAS, the Planning and Zoning Commission of the City of Smithville, Texas, and the City Council of the City of Smithville, Texas, in compliance with State law with reference to the zoning ordinance and zoning map of the City of Smithville, Texas, have given requisite notices by publication and otherwise;

WHEREAS, after holding a due hearing, and having received the final report of the Planning and Zoning Commission, the City Council of the City of Smithville has determined that amending the Zoning Ordinance of the City of Smithville, Texas as set forth herein will further the health, welfare, and safety of the public; and

WHEREAS, the City Council finds and determines that the meeting at which this Ordinance was passed was open to the public, that public notice of the time, place and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SMITHVILLE, TEXAS THAT:

1. **Findings of Fact.** The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.
2. **Enactment.** Section 5.5.3 of the City of Smithville Zoning Ordinance is amended in accordance with Exhibit A, attached hereto and incorporated herein.
3. **Repealer.** All ordinances, resolutions, or parts thereof, that are in conflict or are inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict or inconsistency, and the provisions of this Ordinance shall be and remain controlling as to the matter regulated herein.
4. **Severability.** Should any section, subsection, sentence, provision, clause or phrase be held to

be invalid for any reason, such holding shall not render invalid any other section, subsection, sentence, provision, clause, or phrase of this ordinance and same are deemed severable for this purpose.

5. Effective Date. This Ordinance shall be effective as of the date of adoption.

PASSED, APPROVED, AND ADOPTED THIS 14th DAY OF FEBRUARY, 2021.

APPROVED:

Joanna Morgan, Mayor

ATTEST:

Jennifer Lynch, City Secretary

EXHIBIT A

Section 5.5.3, Code of Ordinances of the City of Smithville, Texas is amended as shown below, with insertions indicated by underlines (e.g. underlines) and deletions indicated by strikethroughs (e.g. ~~strikethroughs~~):

5.5.3. Considerations by the City Council:

A. The City Council may authorize a variance from these regulations if and only if the City Council determines all of the following:

- (1) the variance will not be contrary to the public interest;
- (2) there are special conditions;
- (3) because of the special conditions literal enforcement of the ordinance would result in unnecessary hardship;
- (4) the spirit of the ordinance will be observed; and
- (5) substantial justice is done.

B. For land being used or developed for a reason other than a homeowner building or improving the homeowner's residence:

~~, there is no unnecessary hardship unless:~~

- (1) In a case pertaining to a variance related to a structure, the City Council may consider the following as grounds to determine whether compliance with the ordinance would result in an unnecessary hardship:
 - (a) the financial cost of compliance is greater than 50 percent of the appraised value of the structure as shown on the most recent appraisal roll certified to the assessor of the municipality under Section 26.01, Texas Tax Code;
 - (b) compliance would result in a loss to the lot on which the structure is located of at least 25 percent of the area on which development may physically occur;

- (c) compliance would result in the structure not being in compliance with a requirement of a municipal ordinance, building code, or other requirement;
 - (d) compliance would result in the unreasonable encroachment on an adjacent property or easement; or
 - (e) the municipality considers the structure to be a non-conforming structure.
- (2) In all other cases under this Subsection B, there is no unnecessary hardship unless:
- (a1) The Ordinance does not permit any reasonable use of the land unless the variance is granted;
 - (b2) The hardship complained of is not self-created; and
 - (c3) The hardship complained of is not a financial hardship only.

Item # 11

AMENDMENT NO. 1

City of Smithville

Statement of Financial Goals and Policies

4.4.4 Minimizing the Time Between Draw and Disbursement:

As stated in the Texas General Land Office's Revised Implementation Manual (Updated: November 2021) the City will have 3 business days for disbursement of funding from the date of receipt/deposit of funds, without specific, documented reasons for such a delay in infrequent circumstances. Subrecipients must maintain written procedures for minimizing this time period.

4.4.4 Minimizing the Time Between Draw and Disbursement

Subrecipients may submit a draw request for eligible costs as often as is actually needed, subject to limitations in their Subrecipient Agreement and at least quarterly throughout the life of their Subrecipient Agreement. Subrecipients should submit costs to the GLO for draw within 60 days of receipt of invoices to minimize the volume of individual draws that the GLO must review and approve.

Subrecipients must submit final reimbursement requests to the GLO no later than 60 days after the Subrecipient Agreement expires or is terminated. The GLO, in its sole discretion, may deny payment and de-obligate remaining funds from the Subrecipient Agreement 60 days after expiration or termination.

Pursuant to 24 CFR 570.489(c), 2 CFR 200.305(b), and 31 CFR 205, subrecipients utilizing the cash advance method must minimize the time elapsing between the transfer of funds from the GLO and the disbursement by the subrecipient for eligible costs. This period must not exceed 3 business days from the date of receipt/deposit of funds, without specific, documented



reasons for such a delay in very infrequent circumstances. Subrecipients must maintain written procedures for minimizing this time period.

Joanna Morgan
City of Smithville - Mayor

Date: _____

Item # 12

RESOLUTION NO. 2022-02-xxx

A RESOLUTION APPROVING THE AGREEMENT DATED FEBRUARY 14, 2022, BETWEEN THE STATE OF TEXAS AND THE CITY OF SMITHVILLE, FOR THE MAINTENANCE, CONTROL, SUPERVISION, AND REGULATION OF CERTAIN STATE HIGHWAYS AND/OR PORTIONS OF STATE HIGHWAYS IN THE CITY OF SMITHVILLE; AND PROVIDING FOR THE EXECUTION OF SAID AGREEMENT.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SMITHVILLE:

SECTION 1. That the certain agreement dated February 14, 2022, between the State of Texas and the City of Smithville for the maintenance, control, supervision and regulation of certain State Highways and/or portions of State Highways in the City of Smithville be and the same is, hereby approved; and that Mayor, Joanna Morgan is hereby authorized to execute said agreement on behalf of the City of Smithville and to transmit the same to the State of Texas for appropriate action.

PASSED AND APPROVED this 14th Day of February 2022.

Joanna Morgan, Mayor

Attest:

Jennifer Lynch, City Secretary



MUNICIPAL MAINTENANCE AGREEMENT

Form 1038
(Rev. 03/12)
Page 1 of 6

STATE OF TEXAS §

COUNTY OF TRAVIS §

THIS AGREEMENT made this 14 day of February 2022, by and between the State of Texas, hereinafter referred to as the "State," party of the first part, and the City of Smithville (population 3817, 2010, latest Federal Census) acting by and through its duly authorized officers, hereinafter called the "City," party of the second part.

WITNESSETH

WHEREAS, Chapter 311 of the Transportation Code gives the City exclusive dominion, control, and jurisdiction over and under the public streets within its corporate limits and authorizes the City to enter agreements with the State to fix responsibilities for maintenance, control, supervision, and regulation of State highways within and through its corporate limits; and

WHEREAS, Section 221.002 of the Transportation Code authorizes the State, at its discretion, to enter agreements with cities to fix responsibilities for maintenance, control, supervision, and regulation of State highways within and through the corporate limits of such cities; and

WHEREAS, the Executive Director, acting for and in behalf of the Texas Transportation Commission, has made it known to the City that the State will assist the City in the maintenance and operation of State highways within such City, conditioned that the City will enter into agreements with the State for the purpose of determining the responsibilities of the parties thereto; and

WHEREAS, the City has requested the State to assist in the maintenance and operation of State highways within such City:

AGREEMENT

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto to be by them respectively kept and performed, it is agreed as follows:

For this agreement, the use of the words "State Highway" shall be construed to mean all numbered highways that are part of the State's Highway System.

COVERAGE

1. This agreement is intended to cover and provide for State participation in the maintenance and operation of the following classifications of State Highways within the City:
 - A. Non-Controlled Access highways or portions thereof which are described and/or graphically shown as "State Maintained and Operated" highways in Exhibit "A," which is attached hereto and made a part hereof.
 - B. All State highways or portions thereof which have been designated by the Texas Transportation Commission or maintained and operated as Controlled Access Highways and which are described and/or graphically shown in Exhibit "B," which is attached hereto and made a part hereof.
2. In the event that the present system of State highways within the City is changed by cancellation, modified routing, or new routes, the State will terminate maintenance and operation and this agreement will become null and void on those portions of the highways which are no longer on the State Highway System; and the full effect and all conditions of this agreement will apply to the changed highways or new highways on the State Highway System within the City; and they shall be classified as "State Maintained and Operated" under paragraph 1 above, unless the execution of a new agreement on the changed or new portions of the highways is requested by either the City or the State.
3. Exhibits that are a part of this agreement may be changed with both parties' written concurrence. Additional exhibits may also be added with both parties' written concurrence.

GENERAL CONDITIONS

1. The City authorizes the State to maintain and operate the State highways covered by this agreement in the manner set out herein.
2. This agreement is between the State and the City only. No person or entity may claim third party beneficiary status under this contract or any of its provisions, nor may any non-party sue for personal injuries or property damage under this contract.
3. This agreement is for the purpose of defining the authority and responsibility of both parties for maintenance and operation of State highways through the City. This agreement shall supplement any special agreements between the State and the City for the maintenance, operation, and/or construction of the State highways covered herein, and this agreement shall supersede any existing Municipal Maintenance Agreements.
4. Traffic regulations, including speed limits, will be established only after traffic and engineering studies have been completed by the State and/or City and approved by the State.
5. The State will erect and maintain all traffic signs and associated pavement markings necessary to regulate, warn, and guide traffic on State highways within the State right-of-way except as mentioned in this paragraph and elsewhere in this agreement. At the intersections of off-system approaches to State highways, the City shall install and maintain all stop signs, yield signs, and one-way signs and any necessary stop or yield bars and pedestrian crosswalks outside the main lanes or outside the frontage roads, if such exist. The City shall install and maintain all street name signs except for those mounted on State maintained traffic signal poles or arms or special advance street name signs on State right-of-way. All new signs installed by the City on State right-of-way shall meet or exceed the latest State breakaway standards and be in accordance with the *Texas Manual on Uniform Traffic Control Devices*, latest edition and revision. All existing signs shall be upgraded on a maintenance replacement basis to meet these requirements.
6. Subject to approval by the State, any State highway lighting system may be installed by the City provided the City shall pay or otherwise provide for all cost of installation, maintenance, and operation except in those installations specifically covered by separate agreements between the City and State.

7. The City shall enforce the State laws governing the movement of loads which exceed the legal limits for weight, length, height, or width as prescribed by Chapters 621, 622, and 623 of the Transportation Code for public highways outside corporate limits of cities. The City shall also, by ordinance/resolution and enforcement, prescribe and enforce lower weight limits when mutually agreed by the City and the State that such restrictions are needed to avoid damage to the highway and/or for traffic safety.
8. The City shall prevent future encroachments within the right-of-way of the State highways and assist in removal of any present encroachments when requested by the State except where specifically authorized by separate agreement; and prohibit the planting of trees or shrubbery or the creation or construction of any other obstruction within the right-of-way without prior approval in writing from the State.
9. Traffic control devices such as signs, traffic signals, and pavement markings, with respect to type of device, points of installation and necessity, will be determined by traffic and engineering studies. The City shall not install, maintain, or permit the installation of any type of traffic control device which will affect or influence the use of State highways unless approved in writing by the State. Traffic control devices installed prior to the date of this agreement are hereby made subject to the terms of this agreement and the City agrees to the removal of such devices which affect or influence the use of State highways unless their continued use is approved in writing by the State. It is understood that basic approval for future installations of traffic control signals by the State or as a joint project with the City, will be indicated by the proper City official's signature on the title sheet of the plans. Both parties should retain a copy of the signed title sheet or a letter signed by both parties acknowledging which signalized intersections are covered by this agreement. Any special requirements not covered within this agreement will be covered under a separate agreement.
10. New construction of sidewalks, ramps or other accessibility related items shall comply with current ADA standards. The city is responsible for the maintenance of these items.
11. If the City has a driveway permit process that has been submitted to and approved by the State, the City will issue permits for access driveways on State highway routes and will assure the grantee's conformance, for proper installation and maintenance of access driveway facilities, with either a Local Access Management Plan that the City has adopted by ordinance and submitted to the State or, if the City has not adopted by ordinance and submitted to the State a Local Access Management Plan, the State's "Regulations for Access Driveways to State Highways" and the State's Access Management Manual. If the City does not have an approved city-wide driveway permit process, the State will issue access driveway permits on State highway routes in accordance with the City's Local Access Management Plan, adopted by city ordinance and submitted to the State or, if the City has not adopted by ordinance and submitted a Local Access Management Plan, the State's "Regulations for Access Driveways to State Highways" and the State's Access Management Manual.
12. The use of unused right-of-way and areas beneath structures will be determined by a separate agreement

NON-CONTROLLED ACCESS HIGHWAYS

The following specific conditions and responsibilities shall be applicable to non-controlled access State highways in addition to the "General Conditions" contained herein above. Non-controlled access State highways or portions thereof covered by this section are those listed and/or graphically shown in Exhibit "A."

State's Responsibilities (Non-Controlled Access)

1. Maintain the traveled surface and foundation beneath such traveled surface necessary for the proper support of same under vehicular loads encountered and maintain the shoulders.
2. Assist in mowing and litter pickup to supplement City resources when requested by the City and if State resources are available.
3. Assist in sweeping and otherwise cleaning the pavement to supplement City resources when requested by the City and if State resources are available.

4. Assist in snow and ice control to supplement City resources when requested by the City and if State resources are available.
5. Maintain drainage facilities within the limits of the right-of-way and State drainage easements. This does not relieve the City of its responsibility for drainage of the State highway facility within its corporate limits.
6. Install, maintain, and operate, when required, normal regulatory, warning and guide signs and normal markings (except as provided under "General Conditions" in paragraph 5). In cities with less than 50,000 population, this also includes school safety devices, school crosswalks, and crosswalks installed in conjunction with pedestrian signal heads. This does not include other pedestrian crosswalks. Any other traffic striping desired by the City may be placed and maintained by the City subject to written State approval.
7. Install, operate, and maintain traffic signals in cities with less than 50,000 population.
8. In cities equal to or greater than 50,000 population, the State may provide for installation of traffic signals when the installation is financed in whole or in part with federal-aid funds if the City agrees to enter into an agreement setting forth the responsibilities of each party.

City's Responsibilities (Non-Controlled Access)

1. Prohibit angle parking, except upon written approval by the State after traffic and engineering studies have been conducted to determine if the State highway is of sufficient width to permit angle parking without interfering with the free and safe movement of traffic.
2. Install and maintain all parking restriction signs, pedestrian crosswalks [except as provided in paragraph 6 under "State's Responsibilities (Non-Controlled Access)"], parking stripes and special guide signs when agreed to in writing by the State. Cities greater than or equal to 50,000 population will also install, operate, and maintain all school safety devices and school crosswalks.
3. Signing and marking of intersecting city streets with State highways will be the full responsibility of the City (except as provided under "General Conditions" in paragraph 5).
4. Require installations, repairs, removals or adjustments of publicly or privately owned utilities or services to be performed in accordance with Texas Department of Transportation specifications and subject to approval of the State in writing.
5. Retain all functions and responsibilities for maintenance and operations which are not specifically described as the responsibility of the State. The assistance by the State in maintenance of drainage facilities does not relieve the City of its responsibility for drainage of the State highway facility within its corporate limits except where participation by the State is specifically covered in a separate agreement between the City and the State.
6. Install, maintain, and operate all traffic signals in cities equal to or greater than 50,000 population. Any variations will be handled by a separate agreement.
7. Perform mowing and litter pickup.
8. Sweep and otherwise clean the pavement.
9. Perform snow and ice control.

CONTROLLED ACCESS HIGHWAYS

The following specific conditions and responsibilities shall be applicable to controlled access highways in addition to the "General Conditions" contained herein above. Controlled access State highways or portions thereof covered by this section are those listed and/or graphically shown in Exhibit "B."

State's Responsibilities (Controlled Access)

1. Maintain the traveled surface of the through lanes, ramps, and frontage roads and foundations beneath such traveled surface necessary for the proper support of same under vehicular loads encountered.
2. Mow and clean up litter within the outermost curbs of the frontage roads or the entire right-of-way width where no frontage roads exist and assist in performing these operations between the right-of-way line and the outermost curb or crown line of the frontage roads in undeveloped areas.
3. Sweep and otherwise clean the through lanes, ramps, separation structures or roadways and frontage roads.
4. Remove snow and control ice on the through lanes and ramps and assist in these operations as the availability of equipment and labor will allow on the frontage roads and grade separation structures or roadways.
5. Except as provided under "General Conditions" in paragraph 5, the State will install and maintain all normal markings and signs, including sign operation if applicable, on the main lanes and frontage roads. This includes school safety devices, school crosswalks and crosswalks installed on frontage roads in conjunction with pedestrian signal heads. It does not include other pedestrian crosswalks.
6. Install, operate and maintain traffic signals at ramps and frontage road intersections unless covered by a separate agreement.
7. Maintain all drainage facilities within the limits of the right-of-way and State drainage easements. This does not relieve the City of its responsibility for drainage of the highway facility within its corporate limits.

City's Responsibilities (Controlled Access)

1. Prohibit, by ordinance or resolution and through enforcement, all parking on frontage roads except when parallel parking on one side is approved by the State in writing. Prohibit all parking on main lanes and ramps and at such other places where such restriction is necessary for satisfactory operation of traffic, by passing and enforcing ordinances/resolutions and taking other appropriate action in addition to full compliance with current laws on parking.
2. When considered necessary and desirable by both the City and the State, the City shall pass and enforce an ordinance/resolution providing for one-way traffic on the frontage roads except as may be otherwise agreed to by separate agreements with the State.
3. Secure or cause to be secured the approval of the State before any utility installation, repair, removal or adjustment is undertaken, crossing over or under the highway facility or entering the right-of-way. In the event of an emergency, it being evident that immediate action is necessary for protection of the public and to minimize property damage and loss of investment, the City, without the necessity of approval by the State, may at its own responsibility and risk make necessary emergency utility repairs, notifying the State of this action as soon as practical.
4. Pass necessary ordinances/resolutions and retain its responsibility for enforcing the control of access to the expressway/freeway facility.
5. Install and maintain all parking restriction signs, pedestrian crosswalks (except as mentioned above in paragraph 5 under "State's Responsibilities") and parking stripes when agreed to by the State in writing. Signing and marking of intersecting city streets to State highways shall be the full responsibility of the City (except as discussed under "General Conditions" in paragraph 5).

TERMINATION

All obligations of the State created herein to maintain and operate the State highways covered by this agreement shall terminate if and when such highways cease to be officially on the State highway system; and further, should either party fail to properly fulfill its obligations as herein outlined, the other party may terminate this agreement upon 30 days written notice. Upon termination, all maintenance and operation duties on non-controlled access State highways shall revert to City responsibilities, in accordance with Chapter 311 of the Texas Transportation Code. The State shall retain all maintenance responsibilities on controlled access State highways in accordance with the provisions of Chapter 203 of the Texas Transportation Code and 23 United States Code Section 116.

Said State assumption of maintenance and operations shall be effective the date of execution of this agreement by the Texas Department of Transportation.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures, the City of Smithville

on the 14 day of February, 20 22, and the Texas Department of Transportation, on the _____ day of _____, 20 _____.

ATTEST:

CITY OF Smithville

BY _____
Joanna Morgan, Mayor

THE STATE OF TEXAS

Executed and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, and established policies or work programs heretofore approved and authorized by the Texas Transportation Commission

BY _____
Tucker Ferguson
(District Engineer)

Austin District - AUS - 14 District

The Texas Department of Transportation maintains the information collected through this form. With few exceptions, you are entitled on request to be informed about the information that we collect about you. Under Sections 552.021 and 552.023 of the Government Code, you also are entitled to receive and review this information. Under Section 559.004 of the Government Code, you are also entitled to have us correct information about you that is incorrect. For more information, call 512/416-3048.

NOTE: To be executed in duplicate and supported by Municipal Maintenance Ordinance/Resolution and City Secretary Certificate.

EXHIBIT A

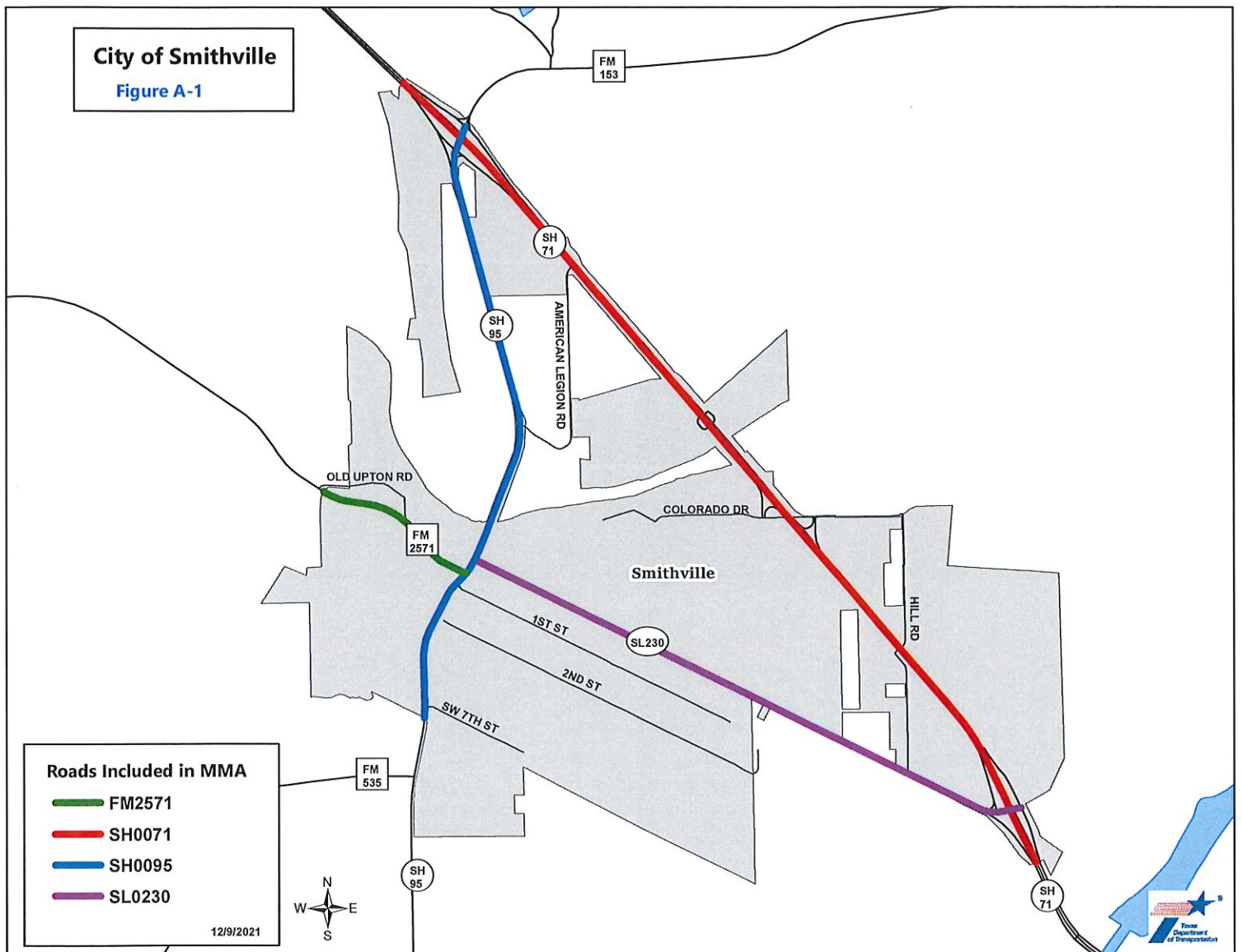
**TABLE 1
NON - CONTROLLED ACCESS HIGHWAYS
(See Figure A-1)**

ROADWAY	BTRM	ETRM	Description of Limits
SH0071	614+.643	618+.626	North City Limit to South City Limit
SH0095	470-1.094	470+1.368	WB Frontage of SH71 to approx. .05 mi S of SW 7th St
FM2571	570+.953	570+1.626	Approx. .025 mi E of Old Upton Rd
SL0230	572-2.009	572+.383	SH 95 to WB Frontage of SH 71

Maintenance Activity/Facility-Type	Responsibility	
	State	City
Traffic control signs and pavement striping/markings, highway routing signs.	X	
All pavement base and surface maintenance, repair, reconstruction, and resurfacing.	X	
All bridge maintenance, repair, reconstruction, and resurfacing.	X	
Assist with snow and ice control to supplement City resources when requested by the City and if State resources are available.	X	
Assist with vegetation management, including tree trimming, herbicide, wildflower establishment.	X	
Assist with mowing, sweeping, cleaning, debris removal, and litter control to supplement City resources when requested by the City and if State resources are available.	X	
All pedestrian and bicycle assets including pedestrian bridges, pedestrian rail, sidewalks, curb ramps, shared use path, bike lanes, bikeways or trails.		X
All maintenance and clean-up associated with local enforcement of ordinances, such as but not limited to homeless encampments, graffiti, roadside vendors, or no parking areas		X
Traffic signals including all maintenance, repair, and improvement of all assets required to operate signalized intersections per signal agreement	X	
All illuminations maintenance and repair for all assets, including electric service, per illumination agreement	X	
Drainage facilities outside of normal highway right-of-way.		X
All duties not specifically delineated as being State's responsibility.		X

City of Smithville

Figure A-1



Municipal Maintenance Agreements (MMA)

TxDOT Austin District

Executive Summary

The purpose of this white paper is to explain the legal and administrative manner the state (TxDOT) and an incorporated city interrelates and operates, as it pertains to the operation and maintenance of state roadways with the limits of an incorporated city. This relationship between TxDOT and the incorporated city is governed by an agreement called a Municipal Maintenance Agreement (MMA). This document will provide the legal basis for an MMA, how an MMA is developed, renewed or updated, and the benefits to the city entering and managing an update to the MMA.

MMA LEGAL FOUNDATION

When a city incorporates, Chapter 311 of the Texas Transportation Code (TAC) entrusts the maintenance and operation of all roadways to the city. This law also entrusts and grants an incorporated city exclusive domain, control and jurisdiction over all public streets within its incorporated limits. This includes all state roadways within the incorporated city limits.

Texas Transportation Code further stipulates in Chapter 221.002 that the city and the TxDOT may enter into an agreement that assigns liabilities and responsibilities for those state roadways. Given state law defaults all maintenance liabilities and responsibilities to the city, an MMA allows TxDOT to relieve some of these maintenance responsibilities from the city.

The legal foundation for the MMA was established by Minute Order 58588.

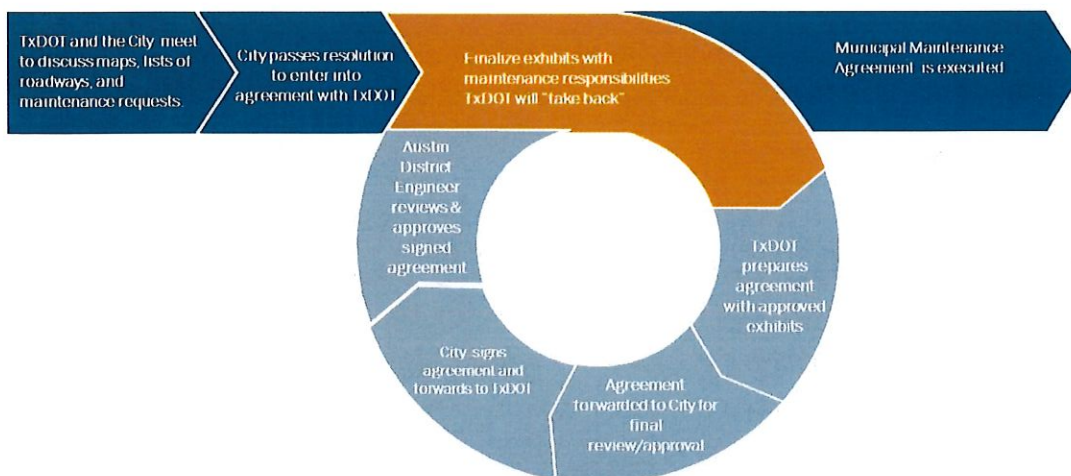
MMA DEVELOPMENT, MODIFICATION AND RENEWAL

An updated MMA serves the best interest of an incorporated city. A new MMA provides the opportunity to deliver what the city envisions for state roadways within its jurisdiction, to accurately characterize the assets requiring maintenance on these roadways, and clearly delineate maintenance responsibilities. This is especially critical once major corridor projects are complete or when state roadways need to be modified to serve local needs.

MMA agreements do not expire and remain in effect until they are superseded by a more current MMA. It is recommended to re-negotiate an new MMA every five years to assure all changes to the infrastructure on state roadways. If new infrastructure or roads are added to the state system within the city limits, all maintenance for this infrastructure defaults to the city by TAC rules, as stated above. This is why it is critical to update or renew MMAs to reduce the liabilities to the city as practically possible. These responsibilities can also be delineated when TxDOT and the city coordinate during the project development, prior to construction.

The renewal process is illustrated below in the process diagram. TxDOT District Operations office manages all MMAs and TxDOT initiates and proposes a new MMA. Once a proposed MMA is initiated, a city resolution is required to enter into a new MMA. TxDOT and the city will collaborate and negotiate on responsibilities, add exhibits, and finalize maps. Exhibits can help provide more resolution on delineation of responsibilities or add special or existing agreements, such as illumination or signal agreements. Adding existing and new special agreements allows the MMA to be a "one-stop shop" on agreements between the city and the state. The MMA is ready for approval and signature for both parties.

MMA RENEWAL PROCESS



CITY OF AUSTIN MMA

The most current MMA with the city of Austin was executed in 1986 when the city population was 486,000. Since 1986, the population has doubled and the volume of traffic has tripled. The nature and function of roadways included within these MMAs have changed. State roads like US 290/SH 71 (Ben White), Loop 1 (MoPac) and US 183 (Research) have been multi-lane, high volume roadways with major interchanges, grade separations, and segmental bridges. These major changes in infrastructure have generated new assets such as pavement, bridges, illumination and pedestrian features. Maintenance issues have also been created by local activity such as homeless encampments or graffiti not covered in the 1986 MMA. By default, any modification or additional roads added revert maintenance responsibility for these added infrastructure to the city, unless the MMA is renewed or amended.

LIST OF ASSETS & MAINTENANCE ITEMS IN A MMA

- Pavement & Bridges (resurfacing, rehabilitation, and preventative maintenance)
- Roadside (mowing, sweeping, litter, debris removal, snow and ice control, herbicide, seeding, landscape, tree trimming)
- Traffic Signal (service and repair)
- Illumination (luminaires, poles, conduit and service repair)
- Pedestrian Features (sidewalk, bridges – rail repair, graffiti, concrete repair)
- Drainage Facilities (outside of normal right of way)

Item # 13

Grant Management / Administration Services Rating Sheet for FEMA HMGP DR-4485 (COVID-19)

Name of Respondent LANGFORD COMMUNITY MGMT SERVICES

Date of Rating 1/21/22

Evaluator's Name ROBERT TAMBIE / JACK PAGE
JENNIFER LYNCH

Experience -- Rate the respondent for experience in the following areas:

Factor	Max.Pts.	Score
1. Has previously worked on <u>25+</u> HMGP projects	20	<u>20</u>
2. Has worked on state/federal funded construction projects	10	<u>10</u>
3. Has worked on projects located in the area/region	15	<u>15</u>
4. Extent of experience in project construction management	15	<u>15</u>
Subtotal, Experience	<u>60</u>	<u>60</u>

Work Performance

Factor	Max.Pts.	Score
1. Past projects completed on schedule	5	<u>5</u>
2. Manages projects within budgetary constraints	5	<u>5</u>
3. Work product is of high quality	5	<u>5</u>
Subtotal, Performance	<u>15</u>	<u>15</u>

NOTE: Information necessary to assess the respondent on these criteria should be gathered by contacting past/current clients.

Capacity to Perform

Factor	Max.Pts.	Score
1. Staff Level / Experience of Staff	5	<u>5</u>
2. Women-Owned / Minority Business / Disadvantaged Business	5	<u>5</u>
3. Professional liability insurance is in force	5	<u>5</u>
Subtotal, Capacity to Perform	<u>15</u>	<u>15</u>

Cost

Factor	Max.Pts.	Score
A = Lowest Proposal \$ <u>N/A</u>		
B = Bidder's Proposal \$ <u>N/A</u>	<u>10</u>	<u>10</u>
A ÷ B X 10 equals Respondent's Score	<u>10</u>	

TOTAL SCORE

Factor	Max.Pts.	Score
<input type="checkbox"/> Experience	60	<u>60</u>
<input type="checkbox"/> Work Performance	15	<u>15</u>
<input type="checkbox"/> Capacity to Perform	15	<u>15</u>
<input type="checkbox"/> Cost	10	<u>10</u>
Total Score	<u>100</u>	<u>100</u>

Comments / Notes:

* LMSC WAS THE ONLY GRANT ADMINISTRATION SERVICES PROVIDER TO SUBMIT A REQUEST FOR PROPOSAL (RFP). LMSC HAS WORKED / SUPPORTED MULTIPLE HMGP PROJECTS FOR SMITHVILLE.

Item # 14



DR-4485 HMGP Request for Qualifications (RFQ) Tabulation

Engineering Firm	Address	Phone	Work Experience Max Points = 60	Work Performance Max Points = 25	Capacity to Perform Max Points = 15	Total Score 100 Points
TRC Engineers, Inc.	505 East Huntland Dr. / Austin, TX / 78752	512-454-8716	56.00	25.00	15.00	96.00
KSA	4833 Spicewood Springs Rd. Suite 204 Austin, TX 78759	903-236-7700	55.00	25.00	15.00	95.00
BEFCO Engineering, Inc.	485 N Jefferson / La Grange, TX / 78945	979-968-6474	55.67	25.00	13.67	94.34
Thonhoff Consulting Engineers, Inc.	1301 Capt. of TX Hwy South / Austin, TX / 78746	512-328-6736	42.33	23.33	9.00	74.66

Proposals for engineering services (Request for Qualifications) for the City of Smithville COVID-19 project were received on 1/14/22 and reviewed by City staff on 1/21/22. Experience, work performance, and capacity to perform were criteria used by the City staff to evaluate / differentiate each engineering consultant's qualifications. Four (4) Engineering services consultants submitted their qualifications. **TRC Engineers, Inc.** received the highest total score (96) and as such will be recommended to the City Council on Monday, February 14, 2022 for final consideration / selection.



DR-4485 HMGP Request for Qualifications (RFQ) Scoring Summary

TRC Engineers, Inc.	Jack	Jennifer	Robert	Average	TOTAL
Work Experience	58	53	57	56.00	96.00
Work Performance	25	25	25	25.00	
Capacity to Perform	15	15	15	15.00	

Excellent submittal. All documentation requested was provided. TRC has extensive experience designing electric distribution systems with in-house electrical engineering expertise. Previous experience with FEMA HMGP projects and designing emergency generator systems. \$5M in General Liability insurance.

KSA	Jack	Jennifer	Robert	Average	TOTAL
Work Experience	59	52	54	55.00	95.00
Work Performance	25	25	25	25.00	
Capacity to Perform	15	15	15	15.00	

KSA is a versatile engineering services company with broad-based experience in multiple areas. The City has used KSA for its airport development plan and SRTS/TA Set-Aside sidewalk projects. However, the RFQ did not mention past or current project experience in Smithville. KSA has supported several emergency generator projects but listed only one (1) FEMA HMGP project in the RFQ submittal. \$10M in General Liability insurance.

BEFCO	Jack	Jennifer	Robert	Average	TOTAL
Work Experience	59	49	59	55.67	94.33
Work Performance	25	25	25	25.00	
Capacity to Perform	15	15	11	13.67	

BEFCO has designed several generator projects for municipalities and has extensive FEMA HMGP experience. They are familiar with the City of Smithville having completed over fourteen (14) projects that were federally and/or state-funded. However, BEFCO does not have an electrical engineer on staff. \$2M in General Liability insurance.

Thonhoff (TCE)	Jack	Jennifer	Robert	Average	TOTAL
Work Experience	50	42	35	42.33	74.67
Work Performance	25	25	20	23.33	
Capacity to Perform	9	9	9	9.00	

TCE has extensive water and wastewater design experience. However, they listed only one (1) emergency generator project. Strong civil engineering staff. However, electrical engineering is sub-contracted. Submittal missing several requested documents. No general liability insurance provided.

Item # 15

MAYOR
JOANNA MORGAN

MAYOR PROTEM
WILLIAM GORDON

COUNCIL MEMBERS
SHARON FOERSTER
JANICE BRUNO
TOM ETHEREDGE
STAN GERDES

CITY MANAGER
ROBERT TAMBLE



317 MAIN STREET
P.O. BOX 449
SMITHVILLE, TEXAS
78957
(512) 237-3282
FAX (512) 237-4549

TO: Mayor and City Council
FROM: Cynthia White
DATE: February 11, 2022
RE: December Financial Reports

Please find attached the Financial Report for January. Major expenditures included:

- ❖ QECB infrastructure upgrade lease payment - \$121,281
- ❖ annual lease payment for the dump truck and the suction pump - \$38,729
- ❖ Lost Pines Groundwater Conservation District user fee - \$33,558
- ❖ annual payment to Bastrop County for Animal Control Services - \$8,400
- ❖ quarterly state court costs - \$7,720
- ❖ purchase of transformers and electrical supplies - \$27,841
- ❖ purchase of Hustler mower, trimmers for cemetery - \$7,738
- ❖ cost to repair rented chipper and City's Bandit chipper - \$16,394
- ❖ labor and parts to repair splash pad - \$7,374
- ❖ MOSIAC Planning & Development Services for Subdivision Code diagnostic - \$3,000
- ❖ annual inspection/fuel testing of generator at the Recreation Center - \$2,242
- ❖ rental fee for Ford F750 2000-gallon water truck - \$3,000
- ❖ and the monthly payments for fuel, city employee benefits, and garbage services.

Certificate of Obligations, Series 2019 expenses included:

- ❖ Loop 230 Waterline Extension Project – BEFCO engineering fees - \$3,200

Tax Note, Series 2021 expenses included:

- ❖ Asphalt Zipper - \$188,150
- ❖ Brabandt Equipment: Bandit Intimidator (chipper) - \$46,566

Grant expenditures included:

- ❖ TxDOT Transportation Alternatives Set-Aside (TASA) Loop 230 Sidewalk Grant: KSA engineering fees (city in-kind) and payment to TX DOT for city match - \$8,456
- ❖ TxDOT Safe Routes to School Sidewalk Grant: KSA engineering fees - \$11,340
- ❖ General Land Office CDBG-DR 20-065-139-C527 (2nd St Drainage Improvements-grant with Bastrop County): engineering fees - \$26,400
- ❖ St David's Foundation Workforce Training Academy: for employee and program expenses - \$50,000

Have a great weekend –

A handwritten signature in blue ink that reads "Cynthia".

ESTIMATED FUND BALANCES**@ January 31, 2022****General Fund****Total Expenditures divided by 12 times 3 equals Recommended Fund Balance**

Note: the recommended fund balance for fiscal year 2021-2022 based on the
General Fund's budgeted expenditures is:

5,522,767 divided by 12 times 3 equals \$ 1,380,692

Beginning Fund Balance @ October 1, 2020 \$ 1,764,683

Statement of Rev & Exp (YTD) @ September 30, 2021
Revenues Over/Under Expenditures \$ (466,281)

Statement of Rev & Exp (YTD) @ January 31, 2022
Revenues Over/Under Expenditures \$ 783,127

Estimated Fund Balance @ January 31, 2022 \$ 2,081,529

Estimated Fund Balance Over/Under Recommended \$700,837

Utility Fund**Total Expenditures divided by 12 times 3 equals Recommended Fund Balance**

NOTE: the recommended fund balance for fiscal year 2021-2022 based on the
Utility Fund budgeted expenditures is:

7,703,590 divided by 12 times 3 equals \$ 1,925,898

NOTE: Recommended fund balance for utility fund should be compared to the
current cash and investment balances.

Balances @ January 31, 2022**CASH:**

Petty Cash Utility \$ 500
Checking: Utility Operating \$ 30,423
Checking: Utility Credit Card \$ 352,296

INVESTMENTS:

CD: Utility - Operations \$ 133,905
CD: Utility - Operations #2 \$ 109,388
CD: Designated Customer Deposits \$ 96,984
CD: Utility - Customer Deposits \$ 33,894
CD: Utility - '01 CO/SWS FNMA \$ 122,174
LSIP: Utility - Operations \$ 134,939

TOTAL CASH & INVESTMENTS: \$ 1,014,003

Estimated Fund Balance Over/Under Recommended (\$911,895)

**CITY OF SMITHVILLE
CASH BALANCES & RESERVES**

@ 1/31/22

@ 1/31/21

CASH OPERATING ACCOUNTS:

General Fund	715,054	603,938
Utility Fund	30,423	49,978
Credit Card Pmts	391,496	265,547
Economic Development (IDF)		62,699
Fireman's Pension	28,901	30,957
HOMES Grant Fund	239	239
HRA Trust Fund	47,953	58,010
Library Contributions Fund	196,184	194,218
Railroad Park	802	1,072
TxCDBG Project	61	61
COPS Hiring Program Grant	0	0
Police Seized Assets	6,382	2,494
Grants Account	2,060	96,130
HMGP Grants	0	0
TxDOT Sidewalk Grants	0	0
Smithville Cares	3,747	3,728
Independence Park	5,942	5,912
Smithville TX Veterans Memorial Park	15,169	18,135
Coronavirus Local Fiscal Recovery	119,622	0
Total Cash on Hand	1,564,033	1,393,118

INVESTED FUNDS

Matures

CERTIFICATES OF DEPOSIT:

General - Operations	53,017	Aug-22	52,673
General - Library Contributions	131,953	Mar-22	131,167
General - Library Contributions	113,905	Nov-23	112,156
Utility - Operations	133,905	Apr-22	132,975
Utility - Operations #2	109,388	Aug-22	108,721
Utility - Designated Customer Dep	96,984	Apr-22	96,356
Utility - Customer Deposits	33,894	Mar-22	33,674
Economic Development (IDF)	54,926	Dec-23	54,083
Utility '01 CO/SWS FNMA	122,174	Oct-23	120,452

INVESTMENT POOL ACCOUNTS

General - Operations	1,102	1,008
Utility - Operations	134,939	136,837
Capital Replacement Fund	350,234	35
Interest & Sinking	474,079	527,518
'01 CofO Project Funds	0	3
'07 CofO Project Funds	75	75
'19 CofO Project Funds	1,722,960	2,042,967

SAVINGS ACCOUNTS

Airport Fly-in	7,019	5,028
PEG Capital Fee	18,233	18,142
TOTAL INVESTED FUNDS:	3,558,786	3,573,871

ACCOUNTS RECEIVABLE

Gen/Util - Miscellaneous	156,186	328,949
Utility Billings - Current	649,132	644,551
Utility Billings - Delinquent	107,260	138,800
Total Accounts Receivable	912,578	1,112,299

TOTAL CASH & RECEIVABLES

6,035,398 **6,079,288**

RESERVE AMOUNTS

Res Bond Debt Service	474,079	527,518
Res Bond Project Funds	1,723,035	2,043,045
Res Customer Deposits	112,532	112,282
Res Economic Development	54,926	116,782
Res Firemen's Pension	28,901	30,957
Designated Court Technology	456	0
Designated Library	442,042	437,541
Designated Police Ed/Op	0	1,118
Designated VFD Donations	0	0
Designated COPS Hiring Grant	0	0
Designated Police Seized Assets	6,382	2,494
Designated Grants Account	2,060	96,130
Designated HMGP Grants	0	0
Designated TxDOT Sidewalk Grants	0	0
Designated-Independence Park	5,942	5,912
Designated-Veterans Memorial Park	15,169	18,135
Designated-Smithville Cares	3,747	3,728
Designated-CLFRF	119,622	0
Total Reserve Amounts	2,988,891	3,395,641

ACCOUNTS PAYABLE

General	146,660	61,732
Utility	315,556	264,210
Total Accts Payable	462,216	325,941

TOTAL RESERVES & PAYABLES

3,451,107 **3,721,582**

UNRESTRICTED CASH & RECEIVABLES

2,584,291 **2,357,705**

CITY OF SMITHVILLE
SUMMARY REVENUE / EXPENSE STATEMENT
FISCAL YEAR 2021-22 @ January 31, 2022

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/2021 @ 01/31	AMENDED 2020/2021 BUDGET	2020/2021 % OF BUDGET USED/COLLECTED
REVENUES:						
General Fund	2,690,145	5,522,767	48.71%	2,445,483	5,312,774	46.03%
Utility Fund	2,415,648	7,703,590	31.36%	2,173,119	7,731,427	28.11%
Maintenance Fund	24,325	104,252	23.33%	23,849	102,212	23.33%
Int & Sinking Fund	399,370	516,174	77.37%	330,866	439,870	75.22%
TOTAL REVENUES	5,529,489	13,846,783	39.93%	4,973,318	13,586,283	36.61%
Unassigned Fund Balance for Chamber Rebuild	0	0		7,522	80,000	
EXPENSES:						
General Fund	1,907,018	5,522,767	34.53%	1,766,194	5,804,295	30.43%
Utility Fund	2,832,575	7,703,590	36.77%	2,436,769	7,268,271	33.53%
Maintenance Fund	37,313	104,252	35.79%	34,790	102,212	34.04%
Int & Sinking Fund	307,518	516,174	59.58%	154,268	408,555	37.76%
TOTAL EXPENSES	5,084,424	13,846,783	36.72%	4,392,020	13,583,333	32.33%
Revenues Over/(Under) Expenses						
M&O Funds	353,212			404,699		
I&S Fund	91,853			176,598		
Unassigned Fund Bal	0			7,522		
Total Over/(Under)	445,064	0		588,819	82,950	

**CITY OF SMITHVILLE
GENERAL FUND RECAP
2021-2022
FOR MONTH OF: January**

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/2021 01/31	AMENDED 2020/2021 BUDGET	2020/2021 % OF BUDGET USED/COLLECTED
REVENUES:						
Taxes	1,534,197	2,428,422	63.18%	1,365,464	2,311,138	59.08%
Licenses & Permits	32,277	93,050	34.69%	48,006	137,900	34.81%
Services	457,372	1,263,785	36.19%	334,950	1,068,756	31.34%
Court	15,044	58,250	25.83%	14,472	64,602	22.40%
Miscellaneous	551,666	1,553,250	35.52%	652,162	1,574,737	41.41%
Contributions	99,590	126,010	79.03%	30,429	155,641	19.55%
TOTAL REVENUES	2,690,145	5,522,767	48.71%	2,445,483	5,312,774	46.03%
EXPENSES:						
Administration	201,869	485,404	41.59%	148,096	769,963	19.23%
Finance	31,144	98,353	31.67%	40,912	100,500	40.71%
Police	431,207	1,388,536	31.05%	537,729	1,377,266	39.04%
Animal Control	24,785	63,354	39.12%	23,946	58,335	41.05%
Court	22,096	77,997	28.33%	19,212	67,890	28.30%
Fire	42,083	89,016	47.28%	46,108	83,740	55.06%
Library	102,922	326,187	31.55%	99,867	327,359	30.51%
Community Service	28,166	58,245	48.36%	21,444	70,070	30.60%
Parks & Recreation	130,850	376,076	34.79%	107,164	369,200	29.03%
Recreation Center	125,478	362,336	34.63%	100,745	311,825	32.31%
Street & Alley	280,874	535,240	52.48%	234,514	801,885	29.25%
Solid Waste	361,441	1,232,716	29.32%	252,913	1,082,022	23.37%
Enforcement/Insp	34,284	120,233	28.51%	32,661	130,210	25.08%
Cemetery	34,683	100,357	34.56%	27,913	105,900	26.36%
Airport	16,182	72,750	22.24%	43,956	75,680	58.08%
Economic Development	38,954	135,967	28.65%	29,014	72,450	40.05%
TOTAL EXPENSES	1,907,018	5,522,767	34.53%	1,766,194	5,804,295	30.43%
Revenues Over/(Under)	783,127	0		679,290	(491,521)	
Unassigned Fund Balance for Chamber of Commerce Rebuild	0	0		7,522	80,000	
Revenue Over/(Under) Expenses	783,127	0		686,812	(411,521)	

**CITY OF SMITHVILLE
GENERAL FUND REVENUE RECAP
2021-2022**

FOR MONTH OF: January

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/2021 @ 01/31	AMENDED 2020/2021 BUDGET	2020/2021 % OF BUDGET USED/COLLECTED
REVENUES:						
TAXES						
Property Taxes	1,197,128	1,489,572	80.37%	1,095,783	1,372,652	79.83%
Franchise Taxes	25,321	105,250	24.06%	24,267	104,296	23.27%
Sales Taxes	291,424	800,000	36.43%	235,012	798,734	29.42%
Hotel/Motel Taxes	17,635	24,000	73.48%	7,863	24,699	31.84%
Mixed Beverage Tax	2,688	9,600	28.00%	2,539	10,757	23.60%
Total Tax Revenues	1,534,197	2,428,422	63.18%	1,365,464	2,311,138	59.08%
LICENSES & PERMITS						
Misc. Licenses	170	500	34.00%	50	628	7.96%
Alcohol Permits	280	5,950	4.71%	628	3,590	17.48%
Building Permits	16,728	50,000	33.46%	17,423	85,858	20.29%
Electrical Permits	3,740	15,000	24.93%	2,500	8,151	30.67%
Plumbing Permits	4,105	15,000	27.37%	3,405	11,777	28.91%
Misc. Permits/Film Permits	7,255	6,600	109.92%	24,001	27,897	86.03%
Total L/P Revenues	32,277	93,050	34.69%	48,006	137,900	34.81%
SERVICES						
Inspections	100	750	13.33%	0	0	0.00%
Cemetery	2,150	3,250	66.15%	1,722	3,872	44.48%
Police	66	2,000	3.30%	30	1,489	2.01%
Code Enforcement	70	500	14.00%	0	575	0.00%
Streets	0	1,000	0.00%	0	1,296	0.00%
Leaf & Limb	50	750	6.67%	175	650	26.92%
Sanitation	374,403	1,076,490	34.78%	283,548	899,936	31.51%
Warehouse	3,596	10,000	35.96%	2,132	9,537	22.36%
Parks & Recreation	13,110	27,000	48.56%	8,705	30,626	28.42%
Library	1,557	3,750	41.52%	1,161	4,647	24.99%
Airport	22,273	54,295	41.02%	22,383	55,123	40.60%
Recreation Center	39,996	84,000	47.61%	15,094	61,004	24.74%
Total Svc Revenues	457,372	1,263,785	36.19%	334,950	1,068,756	31.34%
COURT REVENUES						
Fines	9,364	40,000	23.41%	9,089	41,519	21.89%
Admin Fees	301	750	40.09%	262	833	31.45%
CJP Arrest Fees	866	3,500	24.73%	920	3,746	24.56%
Court Costs	3,847	13,500	28.50%	3,789	16,820	22.53%
Remedies	210	500	42.00%	0	100	0.00%
Court Technology	456	0	0.00%	412	1,584	26.01%
Total Court Revs	15,044	58,250	25.83%	14,472	64,602	22.40%
MISC. SALES & REVS						
Cemetery Plots	12,000	15,000	80.00%	13,500	43,383	31.12%
Franchise Fee - Utility	58,333	175,000	33.33%	58,333	175,000	33.33%
Interest Income	1,841	5,000	36.83%	1,897	7,042	26.93%
Rents	0	0	0.00%	0	0	0.00%
Credit Card Usage Fee	2,063	4,250	48.54%	1,060	4,686	22.62%
Misc Rev/Ins Recovery	36,095	25,000	144.38%	5,536	35,242	15.71%
Sale of Fixed Assets	0	5,000	0.00%	3,247	33,144	9.80%
Transfer in from Utility	441,333	1,324,000	33.33%	345,667	1,037,000	33.33%
Other Rev-Lease Purchase	0	0	0.00%	222,923	239,240	93.18%
Total Misc. Revs	551,666	1,553,250	35.52%	652,162	1,574,737	41.41%
CONTRIBUTIONS						
Public Sources	79,403	71,820	110.56%	8,599	61,150	14.06%
Private Sources	2,247	6,500	34.57%	7,038	7,726	91.10%
Grants	0	18,440	0.00%	0	57,207	0.00%
Volunteer Fire Dept	7,576	22,250	34.05%	7,308	22,074	33.11%
B. Hewatt	10,364	7,000	148.05%	7,484	7,484	100.00%
Tocker Foundation	0	0	0.00%	0	0	0.00%
Total Contributions	99,590	126,010	79.03%	30,429	155,641	19.55%
TOTAL REVENUES	2,690,145	5,522,767	48.71%	2,445,483	5,312,774	46.03%
Unassigned Fund Balance - for Chamber Rebuild						
		0		7,522	80000	
GRAND TOTAL REVENUE	2,690,145	5,522,767		2,453,006	5,392,774	

4/12th of budget would be 33.33%

**CITY OF SMITHVILLE
GENERAL FUND EXPENSE RECAP
2021-22
FOR MONTH OF: January**

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/2021 @ 01/31	AMENDED 2020/2021 BUDGET	2020/2021 % OF BUDGET USED/COLLECTED
ADMINISTRATION						
Personnel	65,915	219,195	30.07%	49,199	173,499	28.36%
Services	59,722	110,780	53.91%	44,708	112,294	39.81%
Supplies & Materials	6,565	30,369	21.62%	13,902	46,233	30.07%
Other	69,667	38,500	180.95%	32,765	143,676	22.80%
Capital	0	0	0.00%	7,522	279,946	2.69%
Transfer to TxDOT Sidewalk Grant	0	86,560	0.00%	0	14,315	0.00%
Total Admin Expense	201,869	485,404	41.59%	148,096	769,963	19.23%
FINANCE						
Personnel	13,352	68,501	19.49%	26,398	79,147	33.35%
Services	15,808	27,205	58.11%	14,005	20,436	68.53%
Supplies & Materials	1,985	2,647	74.97%	510	917	55.60%
Other	0	0	0.00%	0	0	0.00%
Total Finance Expense	31,144	98,353	31.67%	40,912	100,500	40.71%
POLICE						
Personnel	356,431	1,196,224	29.80%	350,930	1,099,938	31.90%
Services	10,538	38,574	27.32%	12,209	33,854	36.06%
Supplies & Materials	26,231	98,369	26.67%	35,430	88,985	39.82%
Other	38,008	55,369	68.64%	37,402	52,731	70.93%
Capital Expenditures	0	0	0.00%	101,758	101,758	100.00%
Total Police Expense	431,207	1,388,536	31.05%	537,729	1,377,266	39.04%
ANIMAL CONTROL						
Personnel	14,648	48,404	30.26%	14,032	45,031	31.16%
Services	8,673	9,915	87.47%	8,649	9,367	92.33%
Supplies & Materials	1,079	4,650	23.20%	856	3,528	24.27%
Other	385	385	100.04%	409	409	100.07%
Capital Expenditures	0	0	0.00%	0	0	0.00%
Total Animal Control Exp	24,785	63,354	39.12%	23,946	58,335	41.05%
COURT						
Personnel	16,782	59,399	28.25%	15,258	51,260	29.77%
Services	5,314	16,948	31.35%	3,954	14,494	27.28%
Supplies & Materials	0	1,600	0.00%	0	2,092	0.00%
Other	0	50	0.00%	0	44	0.00%
Total Court Exp	22,096	77,997	28.33%	19,212	67,890	28.30%
FIRE						
Personnel	2,034	2,034	100.00%	1,994	1,994	100.00%
Services	2,777	13,056	21.27%	3,850	13,291	28.97%
Supplies & Materials	6,893	36,350	18.96%	8,314	34,905	23.82%
Other	30,379	37,576	80.85%	31,950	33,550	95.23%
Capital Expenditures	0	0	0.00%	0	0	0.00%
Total Fire Expense	42,083	89,016	47.28%	46,108	83,740	55.06%
LIBRARY						
Personnel	80,116	261,428	30.65%	75,936	245,198	30.97%
Services	2,919	15,759	18.52%	3,418	25,062	13.64%
Supplies (includes Donation/Grant exp)	16,106	45,000	35.79%	18,086	54,497	33.19%
Other	3,781	4,000	94.52%	2,427	2,602	93.28%
Capital Expenditures	0	0	0.00%	0	0	0.00%
Total Library Expense	102,922	326,187	31.55%	99,867	327,359	30.51%
COMMUNITY SERVICE						
Allocated Support	28,166	58,245	48.36%	21,444	70,070	30.60%
Total Community Svc Exp	28,166	58,245	48.36%	21,444	70,070	30.60%
PARKS & RECREATION						
Personnel	79,473	255,940	31.05%	70,854	236,992	29.90%
Services	15,852	40,700	38.95%	12,201	34,840	35.02%
Supplies & Matls (includes grant exp)	29,250	61,700	47.41%	13,424	74,112	18.11%
Other	6,275	17,736	35.38%	10,684	11,678	91.49%
Capital Expenditures	0	0	0.00%	0	11,578	0.00%
Total Parks & Recr Exp	130,850	376,076	34.79%	107,164	369,200	29.03%

4/12th of budget would be 33.33%

**CITY OF SMITHVILLE
GENERAL FUND EXPENSE RECAP
2021-22**

FOR MONTH OF: January

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/2021 @ 01/31	AMENDED 2020/2021 BUDGET	2020/2021 % OF BUDGET USED/COLLECTED
RECREATION CENTER						
Personnel	64,248	224,761	28.58%	63,982	197,685	32.37%
Services	25,831	81,695	31.62%	22,107	76,122	29.04%
Supplies & Materials	13,642	32,630	41.81%	9,000	32,162	27.98%
Other	21,757	23,250	93.58%	5,656	5,856	96.59%
Capital Expenditures	0	0	0.00%	0	0	0.00%
Total Recreation Center Exp	125,478	362,336	34.63%	100,745	311,825	32.31%
STREET & ALLEY						
Personnel	46,237	198,286	23.32%	45,004	138,625	32.46%
Services	83,564	107,550	77.70%	58,990	257,326	22.92%
Supplies & Materials	112,327	205,800	54.58%	28,160	257,813	10.92%
Other-Special Projects	38,746	23,604	164.15%	12,854	23,456	54.80%
Capital Expenditures	0	0	0.00%	89,506	111,638	80.18%
Transfer to HMPG Grant	0	0	0.00%	0	13,027	0.00%
Total Street & Alley Exp	280,874	535,240	52.48%	234,514	801,885	29.25%
SOLID WASTE						
Personnel	63,159	241,656	26.14%	64,156	202,898	31.62%
Services	227,077	905,250	25.08%	132,346	733,306	18.05%
Supplies & Materials	58,112	48,050	120.94%	11,435	57,892	19.75%
Other-Special Projects	13,092	37,759	34.67%	13,316	37,672	35.35%
Capital Expenditures	0	0	0.00%	31,659	50,254	63.00%
Total Solid Waste Exp	361,441	1,232,716	29.32%	252,913	1,082,022	23.37%
ENFORCEMENT & INSPEC						
Personnel	21,348	80,463	26.53%	28,071	88,877	31.58%
Services	5,497	33,045	16.63%	1,367	29,147	4.69%
Supplies & Materials	5,145	6,260	82.19%	2,705	9,346	28.95%
Other	1,876	465	403.52%	517	562	92.07%
Capital Expenditures	417	0	0.00%	0	2,278	0.00%
Total Enforcement/Insp Exp	34,284	120,233	28.51%	32,661	130,210	25.08%
CEMETERY						
Personnel	15,525	86,820	17.88%	0	2,076	0.00%
Services	4,974	8,722	57.03%	27,392	91,710	29.87%
Supplies & Materials	2,152	4,680	45.99%	410	2,643	15.52%
Other	4,987	135	3694.14%	111	111	100.25%
Capital Expenditures	7,045	0	0.00%	0	9,360	0.00%
Total Cemetery Expense	34,683	100,357	34.56%	27,913	105,900	26.36%
AIRPORT						
Services	11,864	35,985	32.97%	11,690	38,528	30.34%
Supplies & Materials	1,252	3,700	33.85%	1,587	3,522	45.05%
Other	3,065	33,065	9.27%	30,680	33,630	91.23%
Capital Expenditures	0	0	0.00%	0	0	0.00%
Total Airport Expense	16,182	72,750	22.24%	43,956	75,680	58.08%
GRANTS & ECONOMIC DEVELOPMENT						
Personnel	23,420	85,671	27.34%	13,603	42,771	31.80%
Services	1,320	7,665	17.22%	1,661	5,660	29.35%
Supplies & Materials	108	0	0.00%	0	150	0.00%
Other	14,106	42,631	33.09%	13,750	23,869	57.61%
Capital Expenditures	0	0	0.00%	0	0	0.00%
Total Grant & Eco Development Exp	38,954	135,967	28.65%	29,014	72,450	40.05%
TOTAL EXPENSES	1,907,018	5,522,767	34.53%	1,766,194	5,804,295	30.43%
TOTAL REVENUES	2,690,145	5,522,767	48.71%	2,453,006	5,392,774	45.49%
<i>Revenues Over/Under Expenses</i>	783,127	0		686,812	(411,521)	

CITY OF SMITHVILLE
GENERAL FUND EXPENSE RECAP
2021-22
FOR MONTH OF: January

	2021/2022	2021/2022	2021/2022		AMENDED	2020/2021
	Y-T-D	BUDGET	% OF BUDGET	2020/2021	2020/2021	% OF BUDGET
			USED/COLLECTED	@ 01/31	BUDGET	USED/COLLECTED
Maintenance Fund						
Revenues	24,325	104,252	23.33%	23,849	102,212	23.33%
Personnel Expense	21,519	71,457	30.11%	20,951	67,508	31.04%
Services Expense	1,045	4,375	23.89%	981	4,355	22.54%
Supplies Expense	14,510	28,180	51.49%	12,563	30,055	41.80%
Other Expense	239	240	99.63%	294	294	100.00%
Capital Expense	0	0	0.00%	0	0	0.00%
Total Maint Fund Exp	37,313	104,252	35.79%	34,790	102,212	34.04%
<i>Revenues Over/Under Expenses</i>	<i>(12,988)</i>	<i>0</i>		<i>(10,941)</i>	<i>0</i>	

**CITY OF SMITHVILLE
UTILITY FUND RECAP
2021-2022**

FOR MONTH OF: January

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/21 @ 01/31	AMENDED 2020/21 BUDGET	2020/21 % OF BUDGET USED/COLLECTED
REVENUES:						
Electric	1,574,270	5,284,216	29.79%	1,459,422	5,107,577	28.57%
Water	330,123	1,061,200	31.11%	303,212	1,013,365	29.92%
Wastewater	302,308	783,000	38.61%	227,400	751,682	30.25%
Miscellaneous	208,946	575,174	36.33%	183,086	858,803	21.32%
TOTAL REVENUES	2,415,648	7,703,590	31.36%	2,173,119	7,731,427	28.11%
EXPENSES:						
Administration	531,307	1,694,735	31.35%	481,987	1,346,174	35.80%
Electric	1,095,758	3,349,265	32.72%	962,340	3,412,020	28.20%
Recycle	25,331	62,503	40.53%	18,314	59,350	30.86%
Water	178,161	337,154	52.84%	134,939	597,745	22.57%
Wastewater	531,686	848,932	62.63%	464,524	728,983	63.72%
Transfers	470,333	1,411,000	33.33%	374,667	1,124,000	33.33%
TOTAL EXPENSES	2,832,575	7,703,590	36.77%	2,436,769	7,268,271	33.53%
Revenues Over/(Under)	(416,928)	0		(263,650)	463,156	
Expenses:						

CITY OF SMITHVILLE
UTILITY FUND REVENUE RECAP
2021-2022
FOR MONTH OF: January

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/2021 @01/31	AMENDED 2020/2021 BUDGET	2020/2021 % OF BUDGET USED/COLLECTED
REVENUES:						
ELECTRIC						
Residential Electric	865,997	3,172,866	27.29%	841,623	3,028,886	27.79%
Small Commercial Electric	138,464	455,640	30.39%	126,262	445,411	28.35%
Large Commercial Electric	408,472	1,424,850	28.67%	422,199	1,392,578	30.32%
Public Lighting	4,698	13,900	33.80%	4,637	13,922	33.31%
Interdepartmental	49,707	164,440	30.23%	46,738	164,015	28.50%
Electric Opt Out Fees	840	2,520	33.33%	840	2,520	33.33%
Charge for Svcs - Electric	106,091	50,000	212.18%	17,123	60,245	28.42%
Total Electric Revs	1,574,270	5,284,216	29.79%	1,459,422	5,107,577	28.57%
WATER						
Metered Sales	293,868	997,000	29.48%	276,537	821,309	33.67%
Unmetered Sales	255	1,200	21.25%	175	1,056	16.57%
Water Taps	36,000	63,000	57.14%	26,500	191,000	13.87%
Total Water Revs	330,123	1,061,200	31.11%	303,212	1,013,365	29.92%
WASTEWATER						
Flat Rate Charge	277,808	720,000	38.58%	209,900	680,432	30.85%
Sewer Taps	24,500	63,000	38.89%	17,500	71,250	24.56%
Total WasteW Revs	302,308	783,000	38.61%	227,400	751,682	30.25%
MISC. SALES & REVS						
Utility Service Transfer Fee	300	750	40.00%	250	805	31.06%
Rents	0	23,279	0.00%	0	22,328	0.00%
Grants	0	0	0.00%	0	223,836	0.00%
W/WW Imp Fee - '19 CO's	49,117	147,500	33.30%	49,226	147,476	33.38%
Drainage/System Imp Fees	47,472	142,000	33.43%	47,197	141,872	33.27%
Utility Penalties	53,967	153,000	35.27%	66,596	178,706	37.27%
Interest Income	2,824	7,300	38.68%	2,878	8,312	34.63%
Credit Card Usage Fee	8,100	22,800	35.53%	7,756	23,928	32.41%
Misc Income/Ins Recovery	2,661	9,250	28.76%	2,880	18,067	15.94%
QECB Treasury Subsidy	28,801	56,295	51.16%	0	61,286	0.00%
Sale of Fixed Assets	0	3,000	0.00%	0	15,400	0.00%
Sale of Recyclables	15,706	10,000	157.06%	6,303	16,787	37.54%
Total Misc. Revs	208,946	575,174	36.33%	183,086	858,803	21.32%
TOTAL REVENUES	2,415,648	7,703,590	31.36%	2,173,119	7,731,427	28.11%

**CITY OF SMITHVILLE
UTILITY FUND EXPENSE RECAP
2021-2022**

FOR MONTH OF: January

	2021/2022	2021/2022	2021/2022	2020/2021	AMENDED	2020/2021
	Y-T-D	BUDGET	% OF BUDGET USED/COLLECTED	@01/31	2020/2021 BUDGET	% OF BUDGET USED/COLLECTED
REVENUES	2,415,648	7,703,590	31.36%	2,173,119	7,731,427	28.11%
EXPENSES						
ADMINISTRATION						
Personnel	234,301	776,935	30.16%	193,260	672,953	28.72%
Services	98,935	231,537	42.73%	107,198	197,736	54.21%
Supplies & Matls	9,769	14,585	66.98%	4,585	18,805	24.38%
Other	188,302	671,678	28.03%	176,944	456,680	38.75%
Capital	0	0	0.00%	0	0	0.00%
Transfer to USDA SH95	0	0	0.00%	0	0	0.00%
Transfer to I & S	29,000	87,000	33.33%	29,000	87,000	33.33%
Transfer to General	441,333	1,324,000	33.33%	345,667	1,037,000	33.33%
Total Admin Exp	1,001,640	3,105,735	32.25%	856,653	2,470,174	34.68%
ELECTRIC						
Personnel	79,219	290,991	27.22%	88,036	247,090	35.63%
Services	14,021	65,148	21.52%	7,791	73,156	10.65%
Supplies & Matls	943,718	2,963,055	31.85%	848,588	2,910,292	29.16%
Other	58,799	30,071	195.53%	17,926	181,482	9.88%
Capital	0	0	0.00%	0	0	0.00%
Total Electric Exp	1,095,758	3,349,265	32.72%	962,340	3,412,020	28.20%
RECYCLE						
Personnel	13,933	45,568	30.58%	12,627	40,426	31.24%
Services	1,479	2,505	59.05%	416	1,435	29.00%
Supplies&Matls	1,516	6,020	25.18%	2,104	9,189	22.90%
Other	8,403	8,410	99.91%	3,166	8,300	38.15%
Capital	0	0	0.00%	0	0	0.00%
Total Recycle Exp	25,331	62,503	40.53%	18,314	59,350	30.86%
WATER						
Personnel	35,651	128,946	27.65%	40,874	128,107	31.91%
Services	37,282	54,825	68.00%	7,892	44,256	17.83%
Supplies & Matls	37,811	80,650	46.88%	19,152	129,229	14.82%
Other	67,417	72,733	92.69%	67,020	296,153	22.63%
Capital	0	0	0.00%	0	0	0.00%
Transfer to CDBG	0	0	0.00%	0	0	0.00%
Total Water Exp	178,161	337,154	52.84%	134,939	597,745	22.57%
WASTEWATER						
Personnel	48,111	151,888	31.68%	46,200	154,799	29.85%
Services	86,921	197,475	44.02%	60,137	205,515	29.26%
Supplies & Matls	32,375	98,900	32.74%	36,850	170,879	21.56%
Other	364,278	400,669	90.92%	321,336	197,790	162.46%
Capital	0	0	0.00%	0	0	0.00%
Total W/Water Exp	531,686	848,932	62.63%	464,524	728,983	63.72%
TOTAL EXPENSES	2,832,575	7,703,590	36.77%	2,436,769	7,268,271	33.53%
REVENUES OVER/(UNDER)						
EXPENSES:	(416,928)	0		(263,650)	463,156	

CITY OF SMITHVILLE

Utility Department

Report For The Month Of:	Jan 2022

	2289
Number Of Electric Customers:	_____
	37
Number Of New Customers:	_____
	40
Number Of Customers Leaving The City:	_____
Number Of Customers Penalized:	_____
Number of Customers "Cut-Off" For Non-Payment:	2 (2) Reconnected

**CITY OF SMITHVILLE
DEBT SERVICE RECAP
FOR MONTH OF: January, 2021**

	2021/2022			2021/2022			2021/2022			2020/2021			AMENDED			2020/2021		
	Y-T-D	BUDGET	% OF BUDGET USED/COLLECTED	Y-T-D	BUDGET	% OF BUDGET USED/COLLECTED	Y-T-D	BUDGET	% OF BUDGET USED/COLLECTED	Y-T-D	BUDGET	% OF BUDGET USED/COLLECTED	Y-T-D	BUDGET	% OF BUDGET USED/COLLECTED	Y-T-D	BUDGET	% OF BUDGET USED/COLLECTED
REVENUES:																		
Property Taxes *	369,733	429,174	86.15%	369,733	429,174	86.15%	269,458	320,359	84.11%	269,458	320,359	84.11%	269,458	320,359	84.11%	269,458	320,359	84.11%
Drainage/System Imp Utility Fees	29,000	87,000	33.33%	29,000	87,000	33.33%	29,000	87,000	33.33%	29,000	87,000	33.33%	29,000	87,000	33.33%	29,000	87,000	33.33%
Transfer In/ Miscellaneous	569	0	0.00%	569	0	0.00%	32,300	32,303	99.99%	32,300	32,303	99.99%	32,300	32,303	99.99%	32,300	32,303	99.99%
Interest	68	0	0.00%	68	0	0.00%	109	208	52.25%	109	208	52.25%	109	208	52.25%	109	208	52.25%
Total Revenues	399,370	516,174	77.37%	399,370	516,174	77.37%	330,866	439,870	75.22%	330,866	439,870	75.22%	330,866	439,870	75.22%	330,866	439,870	75.22%
EXPENSES:																		
Bond P&I Pymts '05 C of O's (refin '01)	0	0	0.00%	0	0	0.00%	0	214,095	0.00%	0	214,095	0.00%	0	214,095	0.00%	0	214,095	0.00%
Bond P&I Pymts '18 C of O's (refin '09)	307,518	316,200	97.25%	307,518	316,200	97.25%	154,268	166,785	92.49%	154,268	166,785	92.49%	154,268	166,785	92.49%	154,268	166,785	92.49%
Bond P&I Pymts '19 C of O's	0	27,175	0.00%	0	27,175	0.00%	0	27,675	0.00%	0	27,675	0.00%	0	27,675	0.00%	0	27,675	0.00%
Tax Note, Series 2021	0	172,799	0.00%	0	172,799	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%
Total Expenses	307,518	516,174	59.58%	307,518	516,174	59.58%	154,268	408,555	37.76%	154,268	408,555	37.76%	154,268	408,555	37.76%	154,268	408,555	37.76%
NET OF REVENUES OVER (UNDER) EXPENSES	91,853	0		91,853	0		176,598	31,315		176,598	31,315		176,598	31,315		176,598	31,315	

* 2020-21 values include \$17,516 excess collections from FY 2019

* 2021-22 values include \$258 excess collections from FY 2020

CITY OF SMITHVILLE - ARPA FUNDING

Period Ending: January 31, 2022

Federal Grantor: US Department of the Treasury
 Pass-Through Grantor: Texas Department of Emergency Management (TDEM)
 Federal Program Name: 2021 Coronavirus Local Fiscal Recovery Fund (CLFRF)
 Contract #: 304-TX1742
 Eligible Costs Incurred: March 3, 2021 to December 31, 2024
 Grant Amount: \$1,118,753.56

ORIGINAL PROJECTION			CURRENT PROJECTION or ACTUAL COST	PAID TO DATE	BALANCE TO PAY
	<u>EXPENSES - funding tentatively committed to</u>				
(30,000.00)	<u>Grant Administration Services</u>				
	Langford Community Management Services	establish recordkeeping system	(30,000.00)	(6,000.00)	(24,000.00)
(90,000.00)	<u>Tourism</u>				
	Smithville Area Chamber of Commerce	for tourism - see detail attached	(90,000.00)	(90,000.00)	0.00
(100,000.00)	<u>Smithville Workforce Training Center</u>				
	Smithville Workforce Training Center	funds for training center - see detail attached	(100,000.00)	(100,000.00)	0.00
(95,000.00)	<u>Community Clinic Behavioral Health</u>				
	Smithville Community Clinic	funds for staff - see detail attached	(95,000.00)	(95,000.00)	0.00
(40,000.00)	<u>Holiday Shopping Event (Tourism)</u>				
	Coaches Cuts, LLC	installation/lights for Main St	(5,039.00)	(5,039.00)	0.00
	Coaches Cuts, LLC	installation/lights for Main St	(4,829.00)	(4,829.00)	0.00
	Hobby Lobby	Christmas tree - City Hall	(416.74)	(416.74)	0.00
	Michele H Nelson (Bella's Cottage Antiques)	install garland decorations	(2,000.00)	(2,000.00)	0.00
	Neilan R Nelson	install garland decorations	(560.00)	(560.00)	0.00
	Cen-Tex Marine Fabricators	metal poles for Main St Christmas lights	(8,900.00)	(8,900.00)	0.00
	Coaches Cuts, LLC	uninstall lights - 4 trees	(1,360.00)	(1,360.00)	0.00
	Remaining Funds (less funds moved for Rec Center Air Purifiers \$13000)		(3,895.26)		(3,895.26)
-	<u>Recreation Center COVID-19 Air Purifiers</u>				
	City of Smithville Recreation Center	see detail attached	(13,000.00)	(12,839.97)	(160.03)
(115,000.00)	<u>Small Business Grants</u>				
	Grants	see attached memo	(115,000.00)	(115,000.00)	0.00
(40,000.00)	<u>Audio/Video System - Council Chambers</u>				
	City of Smithville - audio/video system		(40,000.00)	0.00	(40,000.00)
(75,000.00)	<u>Wastewater Treatment Plant Expansion</u>				
	City of Smithville Feasibility Study		(75,000.00)	0.00	(75,000.00)
(585,000.00)	TOTAL EXPENSES		(585,000.00)	(441,944.71)	(143,055.29)

	<u>REVENUE</u>	
559,376.78	CLFRF Funds deposited 8/23/2021	559,376.78
830.16	Interest Earned to Date	830.16
560,206.94	TOTAL REVENUE	560,206.94

(24,793.06)	GRAND TOTAL	(24,793.06)
-------------	--------------------	--------------------

A.R.P. Grant - TOURISM

Becky Osborne, Tourism Coordinator & Member Services Director

December 1, 2021 – February 8, 2022

Employee - Becky Osborne Project List	
Project	Status
Holiday Sip & Shop	Completed; 86 attendees; Event sold out; Merchant comments - great event and had a lot of people come through their business and great sales; Testimonial Email: "On behalf of my girlfriends and myself who came to the Sip & Shop on Saturday, you all did an excellent job! We had so much fun, enjoyed the wine and spent a lot of money. I really enjoyed it, ran into people I hadn't seen in a while so that made it extra fun! Thank you so much, it was very well organized!"
Chamber Events Calendar and Website	Updated tourism website with information and events
Scheduled Meeting with Alexis and Ashley	Jan 5 - Discussed how to promote Rec Ctr and Parks
Scheduled Meeting with Fat Cat and Murphy's Vintage	Dec 22 - Discussed tourism objectives and ideas
Sustainable Home & Garden Event	Met with Jill and Andy. Zoom meeting with Jill, Andy, Woody, April & Laurie Beck
Storybook Trail	Work with Judy Bergeron - The Velveteen Rabbit
Smithville Visitor Guide	In Progress - working with Debbie Denny & Sarah Tompkins (Dos); Zoom training done with Sarah.
MLK Day	Updated website with information from Bastrop Tourism
Music in the Park (Every Thursday Evening in April)	Booked Musicians - Completed
Met with Alexis with SV REC Center	Reviewed rules for rental space at rec center and park. Also, reviewed information for the Visit Smithville website. Get with April to go over what items to be placed on the website
Bastrop County Heath Fest	Met with Jill and Andy - Event is on hold
Small Business Grant (ARP)	Schedule meetings with members, met with applicants
2022 Destinations Galore Travel Show	Attended tradeshow on Feb 8 in Humble, TX; Smithville Chamber of Commerce booth was in a great location and had great exposure. I spoke with many of the attendees, and they were very interested in setting up train/bus tours. The tradeshow audience was seniors and groups who schedule bus tours for the seniors. We had a steady stream of people stopping by our booth for most of the tradeshow. The tradeshow hours were 9 am to 12 pm.
Visit Smithville Video Series	Coordinated video completion, final edits, scheduled to launch March 1, 2022.
<ul style="list-style-type: none"> • (6) 20 second videos • (4) 30 second videos • (1) 2-minute video 	All Visit Smithville Videos urge tourists to visit our community, stay and play and enjoy our destination.

Expenses for 12/2021-2/8/2022:**Payroll: \$2,609.96 (Paid twice monthly)****Mileage for Destinations Galore Travel Show: \$150.80****Social Media & Website Expenses:**

- Visit Smithville Invoice for December 2021: \$600.00
- Visit Smithville Invoice for January 2022: \$600.00

MEMO

To: Smithville City Council
From: Smithville Area Chamber of Commerce
RE: American Rescue Plan (A.R.P.) Funding – Smithville Workforce Training Center
Date: February 10, 2022

Council Members:

The Smithville Workforce Training Center A.R.P. funding grant has been used to fund needed overhead expenses including the hiring of an Operations Manager (Leah Saunders) and various day-to-day office expenses (see attached report).

The Workforce Training Center is currently offering the following courses:

1. Certified Nurse Assistant
2. HVAC Technician
3. English as a Second Language
4. General Equivalency Diploma
5. Plumber's Helper
6. Phlebotomy (scheduled to begin March 12, 2022)

SMITHVILLE
WORKFORCE
TRAINING CENTER

A NOTE FROM STEWART BURNS, COORDINATOR:

In the words of Doc Holliday to Wyatt Earp when asked by Wyatt how he is doing? Doc replied, "Wyatt, I'm rolling!"
The Smithville Workforce Training Center is rolling!

We are proud to inform everyone that Leah Saunders has joined the SWTC team as our operations Manager!
Welcome Leah!

The first CNA class graduated seven students on January 6th. It was a truly exciting and wonderful proceeding that did not take near as long as any other graduation I have ever attended!

Eight students have enrolled in the second CNA class which began on Monday, January 24 and instruction is taking place at the REC Center.

We are excited to announce a great partnership with the First United Methodist Church for the use of one of their facilities as a dedicated medical classroom space. We expect to complete set up of that space by the end of February and hold all future medical classes there moving forward.

Recruitment for the HVAC/Plumbing classes has been a very aggressive effort thru Community Action and the Center. Monday, January 24 was the start date for HVAC classes. This program has 16 students enrolled, and we are doing the introductory portion of the program at the Rec Center three nights per week for four nights with actual hands-on training to begin at the Riverbend Show Barn on Tuesday, February 2nd.

The Plumbing class is on the verge of meeting enrollment goals and will be starting soon!

Future course offerings scheduled to begin soon are Phlebotomy, EMS/EMT certification, Medical Assistant, Dental Asst. and, of course, our GED/ESL class is ongoing.

Again, short message with a lot going on! Remember, you are welcome to stop by the SWTC anytime.

-Stewart Burns, Coordinator

02/08/22

Smithville Workforce Training Center
Income & Expense
December 31, 2021 through January 31, 2022

	Dec 31, '21 - Jan 31, 22
Ordinary Income/Expense	
Income	
4300 • Grants	
4315 • City of Smithville (1)	100,000.00
Total 4300 • Grants	100,000.00
Total Income	100,000.00
Expense	
6400 • Facilities and Equipment	
6470 • Equip Rental and Maintenance	75.00
Total 6400 • Facilities and Equipment	75.00
6500 • Operations	
6510 • Supplies	1,266.49
6520 • Postage, Mailing Service	58.00
6525 • Meals/Hosting expenses	220.00
6535 • Professional Services	1,667.00
6540 • Printing & Copying & Marketing	90.12
Total 6500 • Operations	3,301.61
6600 • Payroll Expenses	
6601 • Salary	3,000.00
6603 • FICA	-229.50
6610 • IRA	-90.00
Total 6600 • Payroll Expenses	2,680.50
Total Expense	6,057.11
Net Ordinary Income	93,942.89
Net Income	93,942.89



Proposed Budget	Role	hrs/yr	Total Salary
Charity Rogers, MA LCDC LPC, BH Director	Director/Therapist	576	\$43,200.00
Sidney Starling, MEdu., LPC-S, LMFT	Therapist	150	\$11,250.00
Kristi Farquar, MA	Intake Coordinator/Coach	586	\$29,300.00
Lisa Davis, MA, LPC	Therapist	150	\$11,250.00
Total		1462	\$95,000.00

References

[High Cost of Medical Disorders - Tuft Medical Center](#)

[Mental Health America](#)

[CDC - On Mental Health](#)

Smithville Recreation Center Air Purifiers

– \$13,000

❖ The Smithville Recreation Center offers programs and services throughout the year for adults and children within the Smithville community. The Center is requesting funding for air purifiers to reduce the number of viruses, bacteria, and other contaminants in the air and surfaces inside the building. This will create better air quality and less surface contamination which will in turn make the Center a safer environment for members of the Smithville Community.

☐ Allowable

☐ ARP Category: 1.4 Prevention in Congregate Settings

☐ Tie back: The air purifiers will allow cleaner air to circulate in the Recreation Center in turn creating a safer environment by decreasing the likelihood of transmission while the community is in the building.



ACCOUNT NUMBER: D2644-062721

INVOICE

Smithville Recreation Center
106 Royston
Smithville, Texas
78957

Date: June 27, 2021

Jay H. Heck, Sr.

Director

(830) 387-9778

jay.heck@aryagroup.us

Arya Group National
Home Office
716 Castle Heights Court
Suite 2
Lebanon, TN 37087

Arya Group Corporate
Headquarters
3271 Racquet Club Drive
Suite A
Traverse City MI 49684
231-633-6550

[illegible]

Thank you for your business and we trust you, your staff, volunteers and the entire Smithville Community will enjoy all the health, safety and protection benefits of your new ActivePure products. Your Units will be personally delivered to the address above. Please feel free to call me with any questions you may have.

Jay H. Heck, Sr.
Director



APPROVED

R. Tarnble
1/27/22

MEMO

To: Smithville City Council
From: Smithville Area Chamber of Commerce
RE: American Rescue Plan (A.R.P.) Funding – Small Business Grants
Date: February 10, 2022

Council Members:

The Small Business Grant Program application is complete and has been made available to the public via website, Facebook, Chamber newsletter and e-blast and Smithville Times newspaper article. We will be holding weekly workshops at the Chamber office on Thursdays at noon through the end of March for anyone who might need some assistance with their grant application.

The Chamber has opened a separate grant bank account and all paperwork was completed on February 10, 2022.

To date we have received three applications and will begin distributing funds the week of February 14, 2022.

-April Daniels