

Item # 11



**APPLICATION FOR APPOINTMENT TO A CITY OF SMITHVILLE  
ADVISORY BOARD, COMMISSION, AND/OR COMMITTEE**

Thank you for your interest in serving on a City of Smithville Board, Commission and/or Committee.

**Completing and Submitting an Application**

Completed and signed applications can be submitted in person or by email to:

City Secretary  
317 Main St  
Smithville, TX 78957  
[jdlynch@ci.smithville.tx.us](mailto:jdlynch@ci.smithville.tx.us)

**APPLICANT INFORMATION**

Name: <u>Ann Fulcher</u>		
Street Address: <u>[REDACTED]</u>		
City: <u>Smithville</u>	State: <u>TX</u>	Zip Code: <u>78957</u>
Home email: <u>EXAMPLE@gmail.com</u>		Work email:
Home Phone:	Work Phone:	Cell: <u>[REDACTED]</u>

Please indicate how you wish to be contacted: Phone ☒ Email ☐

**CONSENT TO USE PERSONAL INFORMATION**

Your personal information will be reviewed to determine the most suitable candidates for the committee.  
All applications are kept for one year from the date selected applicants are announced.

**ELIGIBILITY FOR MEMBERSHIP ON AN ADVISORY BOARD**

- Membership on city-appointed boards require the applicant to live within the city limit and/or ETJ.
- Applicant cannot be an elected official, officer, or employee of the City of Smithville.
- Members are expected to be able to complete their term.

CITY ADVISORY BOARD, COMMISSION, AND/OR COMMITTEE FOR WHICH YOU ARE APPLYING	
<input type="checkbox"/> AIRPORT ADVISORY BOARD	<input type="checkbox"/> LIBRARY ADVISORY BOARD
<input checked="" type="checkbox"/> HOSPITAL AUTHORITY BOARD	<input type="checkbox"/> PLANNING AND ZONING
<input type="checkbox"/> HISTORIC PRESERVATION DESIGN STANDARDS ADVISORY COMMITTEE	<input type="checkbox"/> HOUSING AUTHORITY BOARD
	<input type="checkbox"/> OTHER _____

<input type="checkbox"/> New Applicant	<input checked="" type="checkbox"/> Current Board Member Years of Service: <u>5</u>
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DEMOGRAPHICS				
<b>Education:</b>				
<input type="checkbox"/> HS/GED	<input type="checkbox"/> Some College	<input checked="" type="checkbox"/> College Degree	<input type="checkbox"/> Graduate School	
<b>Age Range:</b>				
<input type="checkbox"/> <18	<input type="checkbox"/> 18-34	<input type="checkbox"/> 35-59	<input checked="" type="checkbox"/> 60+	
<b>Years in Smithville:</b>				
<input type="checkbox"/> <2	<input type="checkbox"/> 2-4	<input type="checkbox"/> 5-9	<input checked="" type="checkbox"/> 10-19	<input type="checkbox"/> 20+

### QUALIFICATIONS

1. Have you previously been a member of a City of Smithville Advisory Board? If yes, please indicate the Board and term of your previous appointment.

Hospital Authority Board

2. How did you hear about this Board and/or vacancy?

On Board

3. Please list experience and background relevant to the Board for which you are applying:

I have over 30 years experience in the medical community, 5 yrs on the board, & lived in Smithville for 17 yrs.

After all applications have been received, the Mayor and City staff will bring a report to Council meeting for Council's consideration.

### DECLARATION OF APPLICANT

I declare that the information I submit in this application is correct and that I am eligible to be appointed to a City of Smithville Advisory Board, as I am not an elected official, officer or employee of the City of Smithville.

SIGNATURE [Signature] DATE 11/13/2021



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[jdlynch@ci.smithville.tx.us](mailto:jdlynch@ci.smithville.tx.us)

**APPLICANT INFORMATION**

Name: <u>Mark A. Buote</u>			
Street Address: [REDACTED]			
City: <u>Smithville</u>		State: <u>Texas</u>	Zip Code: <u>78957</u>
Home email: [REDACTED]		Work email: <u>N/A</u>	
Home Phone: <u>N/A</u>	Work Phone: <u>N/A</u>	Cell Phone: [REDACTED]	

Please indicate how you wish to be contacted: Phone ☒ Email ☐

**CONSENT TO USE PERSONAL INFORMATION**

Your personal information will be reviewed to determine the most suitable candidates for the committee.  
All applications are kept for one year from the date selected applicants are announced.

**ELIGIBILITY FOR MEMBERSHIP ON AN ADVISORY BOARD**

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- Members are expected to be able to complete their term.

CITY ADVISORY BOARD, COMMISSION, AND/OR COMMITTEE FOR WHICH YOU ARE APPLYING	
<input type="checkbox"/> AIRPORT ADVISORY BOARD	<input type="checkbox"/> LIBRARY ADVISORY BOARD
<input checked="" type="checkbox"/> HOSPITAL AUTHORITY BOARD	<input type="checkbox"/> PLANNING AND ZONING
<input type="checkbox"/> HISTORIC PRESERVATION DESIGN STANDARDS ADVISORY COMMITTEE	<input type="checkbox"/> HOUSING AUTHORITY BOARD
	<input type="checkbox"/> OTHER _____

<input type="checkbox"/> New Applicant	<input checked="" type="checkbox"/> Current Board Member Years of Service: <u>2</u>
--	--



DEMOGRAPHICS			
<b>Education:</b>			
<input checked="" type="checkbox"/> HS/GED	<input type="checkbox"/> Some College	<input type="checkbox"/> College Degree	<input type="checkbox"/> Graduate School
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<b>Years in Smithville:</b>			
<input type="checkbox"/> <2	<input type="checkbox"/> 2-4	<input type="checkbox"/> 5-9	<input type="checkbox"/> 10-19
		<input checked="" type="checkbox"/> 20+	

### QUALIFICATIONS

1. Have you previously been a member of a City of Smithville Advisory Board? If yes, please indicate the Board and term of your previous appointment.

Yes, I have served on the Hosp. Authority Board for 2 years.

2. How did you hear about this Board and/or vacancy?

N/A

3. Please list experience and background relevant to the Board for which you are applying:

I have served Smithville prior to the Board Appt. for 27 years as an elected official. First, I had served 17 years as a Councilmember and 10 years as its Mayor.

I also served as a 12 year Volunteer Fireman and used my skills as a Master Plumber to do the plumbing for Fire Station #1 in 1986 and the first Chamber office in 1991 at no cost to the Fire Dept, Chamber or City.

After all applications have been received, the Mayor and City staff will bring a report to Council meeting for Council's consideration.

### DECLARATION OF APPLICANT

I declare that the information I submit in this application is correct and that I am eligible to be appointed to a City of Smithville Advisory Board, as I am not an elected official, officer or employee of the City of Smithville.

SIGNATURE Mark A. Dufe DATE 11/15/2022



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317 Main St  
Smithville, TX 78957  
[jdlynch@ci.smithville.tx.us](mailto:jdlynch@ci.smithville.tx.us)

**APPLICANT INFORMATION**

Name: <u>Jimmy Trousdale</u>		
Street Address: <u>[REDACTED]</u>		
City: <u>Smithville</u>	State: <u>TX</u>	Zip Code: <u>78957</u>
Home Phone: <u>[REDACTED]</u>	Work email: <u>[REDACTED]</u>	
Home Phone: <u>[REDACTED]</u>	Work Phone: <u>[REDACTED]</u>	Cell Phone: <u>[REDACTED]</u>

Please indicate how you wish to be contacted: Phone ☐ Email ☒

**CONSENT TO USE PERSONAL INFORMATION**

Your personal information will be reviewed to determine the most suitable candidates for the committee.  
All applications are kept for one year from the date selected applicants are announced.

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- Applicant cannot be an elected official, officer, or employee of the City of Smithville.
- Members are expected to be able to complete their term.

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<input checked="" type="checkbox"/> HOSPITAL AUTHORITY BOARD	<input type="checkbox"/> PLANNING AND ZONING
<input type="checkbox"/> HISTORIC PRESERVATION DESIGN STANDARDS ADVISORY COMMITTEE	<input type="checkbox"/> HOUSING AUTHORITY BOARD
	<input type="checkbox"/> OTHER <u>                    </u>

<input type="checkbox"/> New Applicant	<input checked="" type="checkbox"/> Current Board Member Years of Service: <u>2</u>
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DEMOGRAPHICS				
<b>Education:</b>				
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<b>Years in Smithville:</b>				
<input type="checkbox"/> <2	<input type="checkbox"/> 2-4	<input type="checkbox"/> 5-9	<input type="checkbox"/> 10-19	<input checked="" type="checkbox"/> 20+

#### QUALIFICATIONS

1. Have you previously been a member of a City of Smithville Advisory Board? If yes, please indicate the Board and term of your previous appointment.

*Yes. Hospital Authority Board - 2 years*

2. How did you hear about this Board and/or vacancy?

*I currently serve on this Board.*

3. Please list experience and background relevant to the Board for which you are applying:

*Retired public school campus and district administrator. One of my areas of responsibility was as the administrator in charge of the district's School Health Advisory Committee.*

*Currently I am Vice-President of the Smithville Food Pantry Board.*

After all applications have been received, the Mayor and City staff will bring a report to Council meeting for Council's consideration.

#### DECLARATION OF APPLICANT

I declare that the information I submit in this application is correct and that I am eligible to be appointed to a City of Smithville Advisory Board, as I am not an elected official, officer or employee of the City of Smithville.

SIGNATURE

*Jimmy Irouville*

DATE

*November 15, 2022*

# Item # 12



## **RESOLUTION**

**#2023-01-XXX**

### **A RESOLUTION OF THE CITY OF SMITHVILLE, TEXAS CALLING A MUNICIPAL GENERAL ELECTION FOR THE 6<sup>th</sup> DAY OF MAY, 2023**

**WHEREAS**, a General Election is hereby ordered to be held on May 6, 2023, for the purpose of electing the following positions;

Alderman Place 1	(a two-year term)
Alderman Place 2	(a two-year term)
Alderman Place 3	(a two-year term)

Said election shall be held at one polling place for all qualified voters of said City. The precincts shall be consolidated into one polling place, which polling and presiding officer and said election shall be:

Precincts: 2005, 2006, and 2008 within the City limits

Polling Place: Smithville Recreation Center, 106 Gazley St., (in the Media Room) Smithville, Texas

Presiding Officer: Determined at a later date by Bastrop County Elections Administrator

The Presiding Judge at such election shall appoint no less than two (2), no more than five (5) clerks on election day, the polling shall be open from 7:00 a.m. to 7:00 p.m. on Election Day; and

**WHEREAS**, early voting by personal appearance will be conducted each weekday at Smithville Recreation Center, 106 Gazley St., (in the Media Room) Smithville, Texas, voting hours shall be between the hours of 8:00 a.m. and 5:00 p.m. beginning April 24, 2023, and ending May 28, 2023 and between the hours of 7:00 a.m. -7:00 p.m. Starting May 1, 2023 ending May 2, 2023. Applications for ballot by mail shall be mailed to Bastrop County, Kristin Miles, Early voting Clerk, Elections Administrator, 804 Pecan Street, Bastrop, Texas 78602. Applications for ballot by mail must be received no later than the close of business on April 25, 2023.

**NOW, THEREFORE BE IT RESOLVED** by City Council of Smithville, Texas that notice of election to be held on May 6, 2023, is hereby ordered and called. Notice of election shall be given: (a) by publication one time in a newspaper of general circulation in the City of Smithville, not less than ten (10) nor more than thirty (30) days before the date act herein for such election; and (b) by posting such notice at City Hall and in each election precinct of the City not less than twenty-one (21) days before the date set herein for such election.

**PASSED AND APPROVED** this 9<sup>th</sup> Day of January 2023.

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Sharon Foerster, Mayor

Attest:

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Jennifer Lynch, City Secretary

Item # 13

**CONTRACT FOR ELECTION SERVICES**  
**BETWEEN**  
**THE ELECTIONS ADMINISTRATOR OF BASTROP COUNTY**  
**AND**  
**THE CITY OF SMITHVILLE**  
**FOR THE MAY 6, 2023 ELECTION**

**THIS CONTRACT** is made and entered into by and between Kristin Miles, the Elections Administrator of Bastrop County, Texas, hereinafter referred to as "Contracting Officer," and the City of Smithville, hereinafter referred to as the "CITY," pursuant to the authority under Section 31.092(a) of the Texas Election Code and Chapter 791 of the Texas Government Code. In consideration of the mutual covenants and promises hereinafter set forth, the parties agree to this interlocal agreement with regard to the coordination, supervision, and running of the CITY's May 6, 2023 Election, hereinafter referred to as "the election". The purpose of this agreement is to maintain consistency and accessibility in voting practices, polling places and election procedures to assist the voters of the CITY.

**I. RESPONSIBILITIES OF CONTRACTING OFFICER.** The Contracting Officer shall be responsible for performing the following services and furnishing the following materials and equipment in connection with the election:

**A. *Notification to Presiding and Alternate Judges; Appointment of Clerks.***

1. The Contracting Officer shall notify each presiding judge and alternate judge of his or her appointment. The notification will also include the assigned polling location, the date of the election school(s), the eligibility requirements that pertain to them and to the selection of election day clerks, the date and time of the election, the rate of compensation, the number of election clerks the presiding judge may appoint, and the name of the presiding or alternate judge, as appropriate.
2. The Contracting Officer shall ensure that the presiding judges make the appropriate election clerk appointments and notify the clerks of their appointments. The recommendations of the CITY will be the accepted guidelines for the number of clerks secured to work in each polling place. The presiding election judge of each polling place, however, will use his/her discretion to determine when additional manpower is needed during peak voting hours. Election judges shall be secured by the Contracting Officer with the approval of the CITY.
3. The Contracting Officer shall notify the CITY of the list of election judges and alternate judges for election day, so that the CITY may approve by written order.
4. Notification to the election judges and alternates shall be made no later than April 21, 2023.



**B. Contracting with Third Parties.** In accordance with Section 31.098 of the Texas Election Code, the Contracting Officer is authorized to contract with third persons for election services and supplies. The cost of such third-person services and supplies will be paid by the Contracting Officer and reimbursed by the CITY as agreed upon on Exhibit "C" or Exhibit "C-1", whichever is applicable.

**C. Election School(s).** The Contracting Officer shall be responsible for conducting one or more, at her discretion, election schools to train the presiding judges, alternate judges, election clerks, and early voting clerks, and Early Voting Ballot Board members in the conduct of elections, including qualifying voters, provisional voting, and the counting of ballots. The Contracting Officer shall determine the date, time, and place for such school(s) and notify the presiding judges, alternate judges, and election clerks of such. The Contracting Officer may hold the election school(s) on a Saturday in order to increase its availability to election workers who are employed during the regular work week. If at all possible, such election schools shall be conducted within the CITY territory.

**D. Election Supplies.** The Contracting Officer shall procure, prepare, and distribute to the presiding judges for use at the polling locations on Election Day and the Early Voting Ballot Board (and to the Deputy Early Voting Clerks during Early Voting) the following election supplies: election kits from third-party vendors (including the appropriate envelopes, sample ballots, lists, forms, name tags, posters, and signage described in Chapters 51, 61, and 62, and Subchapter B of Chapter 66 of the Texas Election Code); pens; pencils; tape; markers; paper clips; ballot box seals; sample ballots; tacks, and all consumable-type office supplies necessary to hold an election.

**E. Registered Voter List.** The Contracting Officer shall provide all lists of registered voters required for use on Election Day and for the early voting period required by law. The Election Day list of registered voters shall be arranged in alphabetical order by each precinct.

**F. Ballots.** The Contracting Officer shall be responsible for the programming of the direct recording electronic voting devices (referred to as DRE's) and the printing of ballots requested by mail or used for early voting or election day. The Contracting Officer shall be responsible for distributing the DRE's along with the election supplies.

**G. Early Voting.** In accordance with Section 31.094, of the Texas Election Code, the Contracting Officer will serve as Early Voting Clerk for the election, subject to Sections 31.096 and 31.097(b).

1. As Early Voting clerk, the Contracting Officer shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. The Contracting Officer shall work with the CITY in securing personnel to serve as Early Voting Deputies.

The Contracting Officer shall, upon request, provide the CITY a copy of the early voting report on a daily basis and a cumulative final early voting report following the election.

2. Early Voting by personal appearance for the election shall be conducted during the hours and time period and at the locations listed in Exhibit "A," attached hereto and made a part of this contract.

3. The Contracting Officer shall receive mail ballot applications on behalf of the CITY. All applications for mail ballots shall be processed in accordance with Title 7 of the Texas Election Code by the Contracting Officer or her deputies at 804 Pecan Street, Bastrop, Texas 78602. Any requests for

early voting ballots to be voted by mail received by the CITY shall be forwarded immediately to the Contracting Officer for processing.

4. All Early Voting ballots (those cast by mail and those cast by personal appearance) shall be secured and maintained by the Contracting Officer and delivered by her or her deputy for counting in accordance with Chapter 87 of the Texas Election Code to the Early Voting Ballot Board at the Bastrop County Courthouse on Election Day, May 6, 2023.

**H. Election Day Polling Locations.** The Election Day polling locations are those listed in Exhibit "B," attached hereto and made a part of this contract. The Contracting Officer shall arrange for the use of all Election Day polling places and shall arrange for the setting up of all polling locations for Election Day, including ensuring that each polling location has the necessary tables, chairs, and voting booths.

**I. Central Counting Station.** The Contracting Officer shall be responsible for establishing and operating the Central Counting Station to receive and tally the voted ballots in accordance with Section 127.001 of the Election Code and of this agreement. Counting Station Manager and Central Count Judge shall be Kristin Miles. The Tabulation Supervisor shall be Kristin Miles. The tabulation supervisor shall handle ballot tabulation in accordance with statutory requirements and county policies, under the auspices of the Contracting Officer.

Election night reports will be available to the CITY at the Central Counting Station on election night and will provide individual polling location totals.

**J. Manual Counting.** The Contracting Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the CITY in a timely manner. The Secretary of State may waive this requirement. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned code.

**K. Election Reports.** The Contracting Officer shall prepare the unofficial tabulation of precinct results under Section 66.056(a) of the Texas Election Code and shall provide a copy of the tabulation to the CITY as soon as possible after the Contracting Officer has received the precinct returns on Election Day night. Provisional ballots will be tabulated after election night in accordance with state laws.

**L. Custodian of Voted Ballots.** The Contracting Officer is hereby appointed the custodian of voted ballots and shall preserve them in accordance with Chapter 66 of the Texas Election Code and other applicable law.

## **II. RESPONSIBILITIES OF THE CITY.** The CITY shall assume the following responsibilities:

**A. Election School(s).** At the request of the Contracting Officer, and at no cost to the Contracting Officer, the CITY will make available space in an CITY building to hold the election school(s), if applicable.

**B. Polling Locations.** The CITY shall pay the respective cost of all employee services required to provide access, security, or custodial services for the polling locations.



**C. *Applications for Mail Ballots.*** The CITY shall date stamp and then immediately hand deliver to the Contracting Officer all original mail ballot applications for mail ballots that it receives.

**D. *Election Orders, Election Notices, Canvass.*** The CITY shall prepare the election order, resolutions, notices, official canvass, and other pertinent documents for adoption by the CITY's governing body. The CITY shall be responsible for having the required election notice under Section 4.003(a)(1) of the Texas Election Code published in the newspaper as required by State law. The CITY shall also be responsible for posting the notice required under Section 4.003(b) of the Texas Election Code as required by law. Promptly after approval of election order, resolutions, notices, official canvass, and other pertinent documents by the CITY's governing body and within such time so as not to impede the orderly conduct of the election, the CITY shall return said documents to the Contracting Officer for proper recordkeeping. The CITY assumes the responsibility of promoting the schedules for Early Voting and Election Day.

The CITY will provide for the appointment of the Contracting Officer as the early voting clerk for the election in the orders calling the election. The orders will also include approval of election day polling places; times, dates and places for early voting; and appointment of precinct judges.

**E. *Paper Ballots.*** In advance of the March 22, 2023 date on which the Texas Secretary of State's Office encourages the mailing out of ballots for early voting by mail, the Contracting Officer shall arrange with a third party to prepare the necessary optical paper ballots for the election. The ballots shall be in English with the Spanish translation included.

The CITY shall furnish the Contracting Officer a list of candidates and/or propositions showing the order and the exact manner in which their names or proposition(s) are to appear on the official ballot (including bilingual titles and text). This list shall be delivered to the Contracting Officer as soon as possible after ballot positions have been determined. The CITY shall perform the duties required for drawing for place on the ballot by candidates. The CITY shall be responsible for proofreading and approving the ballot insofar as it pertains to the authority's candidates and/or propositions.

### **III. SPECIAL PROVISIONS RELATING TO ELECTION WORKERS**

**A. *Compensation.*** The parties agree that presiding judges and alternate judges will be compensated at a rate of \$12.00/hr., and election clerks will be compensated at a rate of \$10.00/hr. They will be compensated for all hours actually worked, including the time to set up the polling location and the time to complete the counting and to wrap up the paper work, but not to exceed one hour before and two hours after the polling location is open for voting. The presiding judge, or the election worker at the polling location that he or she designates, who picks up the election supplies on May 6, 2023 from the Contracting Officer and who returns the remaining supplies, ballot boxes, and all other election records from the polling location to the Contracting Officer will be compensated with a delivery fee of \$25 at the same time that payment is made for the hours worked. The Contracting Officer will pay the election workers directly and be reimbursed for such by the CITY.

**B. *Number of Election Workers.*** The parties agree that at all polling locations there will be a minimum of three election workers, consisting of the presiding judge, alternate judge, and one clerk.



#### IV. JOINT EXPENSES AND PAYMENT

**A. *Expenses Incurred and Billing.*** The participating authorities agree to share actual costs incurred to the extent that the costs and expenses are incurred in connection with a polling location used by more than one local political subdivision, such as (without limitation) the cost of renting polling locations and voting equipment, programming the voting equipment, supplies needed for the polling place, wages and salaries of election workers. Election expenses shall be pro-rated equally among the participants.

The parties agree, for those polling locations used solely by the CITY and not shared by any other participating authority, that the CITY will pay the wages, salaries, and other applicable election costs and expenses directly related to such polling location.

It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of Bastrop County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to Bastrop County by the participating authorities.

**B. *Billing.*** As soon as reasonably possible after Election Day, the Contracting Officer will submit an itemized invoice to the CITY for (1) actual expenses directly attributable to the coordination, supervision, and running of the election and incurred on behalf of the CITY by the Contracting Officer, including expenses for supplies in connection with the election school(s), publication and printing of election notices, election supplies, wages paid to the Contracting Officer's employees for services under this contract performed outside of normal business hours, election workers, and any other expenses reasonably and directly related to the election, including, without limitation, rental and programming of DREs and audio ballots, and (2) the Contracting Officer's fee under Section 31.100(d) of the Texas Election Code and as provided in Section IV.E below. Expenses related to wages shall be supported by compensation sheets. Other expenses shall be supported by invoices or receipts, except that the price of items coming out of the Contracting Officer's stock of election supplies shall be supported by the Contracting Officer's certificate about the number of items used and the unit cost therefore according to the vendor's standard price list.

**C. *Payment.*** The CITY shall pay the Contracting Officer's invoice within 30 days from the date of receipt to: **Bastrop County, Attn: Kristin Miles, Elections Administrator, 804 Pecan Street, Bastrop, TX 78602.** If the CITY disputes any portion of the invoice, the CITY shall pay the undisputed portion of the invoice, and the parties will discuss in good faith a resolution of the disputed portion. All payments shall be made from current revenues available to the CITY.

**D. *Expense Item Larger than \$500.*** If a single election expense exceeds \$500, the Contracting Officer reserves the right to invoice the CITY for such expense at the time it is incurred, supported by an invoice or receipt, rather than waiting until after Election Day. The CITY shall pay such invoice within 30 days from the date of receipt.



**E. *Estimated Cost of Services.*** A cost estimate for election expenses is attached hereto and made a part of this contract as Exhibit "C" or Exhibit "C-1", whichever is applicable. The parties agree that these are an estimate only and that the CITY is obligated to pay their respective portion of the actual expenses of the election as set forth herein. The Contracting Officer agrees to advise the CITY if it appears that the actual expenses incurred by the Contracting Officer will exceed by 20% or more the estimated expenses to be paid initially by the Contracting Officer and reimbursed jointly by the CITY.

**F. *Administrative Fee.*** The CITY shall pay the Contracting Officer a 10 % administrative fee, pursuant to the Texas Election Code, Section 31.100.

## **V. GENERAL PROVISIONS**

**A. *Nontransferable Functions.*** In accordance with Section 31.096 of the Texas Election Code, nothing in this contract shall be construed as changing

1. the authority with whom applications of candidates for a place on the ballot are filed;
2. the authority with whom documents relating to political funds and campaigns under Title 15 of the Texas Election Code are filed; or

**B. *Joint Election.*** The parties acknowledge that the Contracting Officer may contract with other entities holding elections at the same time as the CITY on May 6, 2023. If another election occurs in territory of the CITY, Bastrop County will notify the CITY of the existence of the situation and provide a joint election agreement.

**C. *Cancellation of Election.*** If the CITY cancels its election pursuant to Section 2.053 of the Texas Election Code, the Contracting Officer shall only be entitled to receive the actual expenses incurred before the date of cancellation in connection with the election and an administrative fee of \$75. The Contracting Officer shall submit an invoice for such expenses (properly supported as described in **IV. PAYMENT** above) as soon as reasonably possible after the cancellation and the CITY shall make payment therefore in a manner similar to that set forth in **IV. PAYMENT** above. The Contracting Officer agrees to use reasonable diligence not to incur major costs in connection with election preparations until it is known that the election will be held, unless the CITY authorizes such major costs in writing. An entity canceling an election will not be liable for any further costs incurred by the Contracting Officer in conducting the May 6, 2023 Joint Election.

**D. *Contract Copies to Treasurer and Auditor.*** In accordance with Section 31.099 of the Texas Election Code, the Contracting Officer agrees to file copies of this contract with the County Treasurer of Bastrop County, Texas and the County Auditor of Bastrop County, Texas.

**E. *Representatives.*** For purposes of implementing this contract and coordinating activities hereunder, the CITY and the Contracting Officer designate the following individuals, and whenever the contract requires submission of information or documents or notice to the CITY or the Contracting Officer, respectively, submission or notice shall be to these individuals:

**For the CITY:**

Jennifer Lynch  
City Secretary  
City of Smithville  
317 Main St.  
Smithville, TX 78957  
Tel: (512) 237-3282  
Fax: (512) 237-4549  
Email: [jdlynch@ci.smithville.tx.us](mailto:jdlynch@ci.smithville.tx.us)

**For the Contracting Officer:**

Kristin Miles  
Elections Administrator  
Bastrop County  
804 Pecan Street  
Bastrop, TX 78602  
Tel: (512) 581-7160  
Fax: (512) 581-4260  
Email: [elections@co.bastrop.tx.us](mailto:elections@co.bastrop.tx.us)

**F. Recount.** A recount may be obtained as provided by Title 13 of the Texas Election Code. By signing this contract, CITY agrees that any recount shall take place at the offices of the Contracting Officer, and that the CITY shall serve as the Recount Supervisor, and the CITY official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator. The Contracting Officer agrees to provide advisory services to the CITY as necessary to conduct a proper recount.

**H. Amendment/Modification.** Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing, duly executed by the parties hereto. No official, representative, agent, or employee of Bastrop County has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the Commissioners Court of Bastrop County, Texas. No official, representative, agent, or employee of the CITY has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the CITY. Both the Contracting Officer and the CITY may propose necessary amendments or modifications to this Agreement in writing in order to conduct the Election smoothly and efficiently.

**I. Entire Agreement.** This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and supersedes all prior agreements, including prior election services contracts and prior agreements to conduct joint elections. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force and effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.

**J. Severability.** If any provision of this Agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this Agreement; and, parties to this Agreement shall perform their obligations under this Agreement in accordance with the intent of the parties to this Agreement as expressed in the terms and provisions of this Agreement.

**K. Third Party Beneficiaries.** Except as otherwise provided herein, nothing in this Agreement, expressed or implied, is intended to confer upon any person, other than the parties hereto, any benefits, rights or remedies under or by reason of this Agreement.



**L. Mediation.** Any controversy, claim or dispute arising out of or relating to this contract, shall be settled through mediation by the parties. The parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section 154.023 of the Texas Civil Practice and Remedies Code unless both parties agree, in writing, to waive

the confidentiality. Notwithstanding the foregoing, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term "confidential" as used in this Agreement has the same meaning as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act.

WITNESS BY MY HAND THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023 .

\_\_\_\_\_  
City Manager  
City of Smithville  
Bastrop County, Texas

WITNESS BY MY HAND THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

---

Gregory Klaus  
County Judge  
Bastrop County, Texas



WITNESS BY MY HAND THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
Kristin Miles  
Elections Administrator  
Bastrop County, Texas

## EXHIBIT "A"

### EARLY VOTING DATES, TIMES, AND LOCATIONS

#### Time Period:

Monday, April 24, 2023 through Tuesday, May 2, 2023.

#### Main Location:

Bastrop County Courthouse Annex, Lower Level Conference Room, 804 Pecan St., Bastrop, Texas 78602.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>24</b> 8:00 am – 5:00 pm	<b>25</b> 8:00 am – 5:00 pm	<b>26</b> 8:00 am – 5:00 pm	<b>27</b> 8:00 am – 5:00 pm	<b>28</b> 8:00 am – 5:00 pm
<b>1</b> 7:00 am – 7:00 pm	<b>2</b> 7:00 am – 7:00 pm	<b>3</b>	<b>4</b>	<b>5</b>

#### Branch Locations:

Smithville Rec Center, 106 Royston St., Smithville  
Cedar Creek Tax Office Annex, 5785 FM 535, Cedar Creek  
Elgin Rec Center, 361 N. Hwy 95, Elgin

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>24</b> 8:00 am – 5:00 pm	<b>25</b> 8:00 am – 5:00 pm	<b>26</b> 8:00 am – 5:00 pm	<b>27</b> 8:00 am – 5:00 pm	<b>28</b> 8:00 am – 5:00 pm
<b>1</b> 7:00 am – 7:00 pm	<b>2</b> 7:00 am – 7:00 pm	<b>3</b>	<b>4</b>	<b>5</b>

#### Voting by Mail:

Kristin Miles, Bastrop County Elections Administrator, 804 Pecan Street, Bastrop, TX 78602

**EXHIBIT "B"**

**ELECTION DAY POLLING LOCATIONS ELECTION**

**Wylldwood Baptist Church, 398 Union Chapel Rd., Cedar Creek**

**River Valley Christian Fellowship, 1224 W. Hwy 71, Bastrop**

**Ascension Catholic Church, 804 Pine St., Bastrop**

**Paige Community Center, 107 S. Main St., Paige**

**Calvary Baptist Church, 3001 Loop 150 East, Bastrop**

**Smithville Rec Center, 106 Royston St., Smithville**

**Rosanky Community Center, 135 Main St., Rosanky**

**Bastrop County Cedar Creek Annex, 5785 FM 535, Cedar Creek**

**The Gathering, 287 FM 20, Bastrop**

**Red Rock Community Center, 114 Red Rock Rd., Red Rock**

**Elgin Recreation Center, 361 N. Hwy 95, Elgin**

**Faith Lutheran Church, 230 Waco St., McDade**

**Family Worship Center, 2425 FM 1704, Elgin**

**Bastrop County ESD#2 Station 4, 1432 N. Hwy 95, Bastrop**

**\*\*\*Locations Subject to Change Depending on Entities Participating in the Joint Election\*\*\***



**EXHIBIT "C"**  
**ESTIMATED COST OF ELECTION**

**CITY OF SMITHVILLE**

Optical Ballots and Programming Expenses	\$ 6,186.48
Rental Fee for ExpressVote and Vote Tabulator (voting equipment)	
Staff Time and Mileage, Early Voting Clerks, Election Judges & Clerks, and Ballot Board	
Election Kits & other precinct supplies	\$ 200.00
SUBTOTAL	\$ 6,386.48
10% ADMINISTRATIVE FEE	<u>\$ 638.65</u>
TOTAL	<u>\$ 7,025.13</u>

# Item # 14

## HOTEL OCCUPANCY TAX SERVICES AGREEMENT

The State of Texas       §

§

County of Bastrop       §

Known All Men by these Presents:

This Agreement (the "Agreement"), is entered into between the **City of Smithville** (the "City") and the **Smithville Area Chamber of Commerce** (the "Chamber"), pursuant to Chapter 351 of the Texas Tax Code. In furtherance of the purposes of the Tax Code, and in consideration of the mutual covenants herein contained, the City and the Chamber hereby agree as follows:

### I. ALLOCATION OF FUNDS

- A. The City has enacted a Hotel Occupancy Tax (HOT) on rooms furnished by hotels, motels, country inns, bed & breakfasts, and all "air bed & breakfasts" (Air BNB) within the City of Smithville. The City agrees to allocate funds in the amount of one hundred percent (100%) of the revenue received by the City of this hotel occupancy tax (the "HOT Funds") to the Chamber, pursuant to Texas Tax Code § 351.101.
- B. The City will pay the allocation of HOT Funds to the Chamber quarterly. The Chamber shall track all expenses related to this Agreement and report such expenses to the City as part of the reports required by this Agreement.
- C. The Chamber shall maintain the HOT Funds provided by the City under this Agreement in a separate account, and the Chamber shall not commingle the funds in that account with any other money, or maintain them in any other account. A designated representative of the City will have access to the account as determined by the City, but in no event less than view access.
- D. The Chamber shall maintain complete and accurate financial records of each expenditure of the HOT Funds and, at the request of the City Council, the City Council's designee, or other person, as may be required by law, shall make the records available for inspection and review during normal business hours.

### II. USE OF HOT FUNDS

- A. The Chamber shall expend HOT Funds for promotional and tourist advertising for the City and for conducting a solicitation and operating program to attract visitors and conventions to the City. HOT Funds shall be expended in a manner directly enhancing and promoting tourism and the convention and hotel industry of Smithville, Texas. All uses and expenditures of HOT Funds shall be conducted in accordance with the uses permitted by Chapter 351 of the Texas Tax Code, and all other applicable laws and regulations.
- B. The HOT Funds allocated by the City may be applied toward administrative expenses incurred directly in fulfilling its responsibilities under this Agreement in accordance with Texas Tax Code § 351.101(e). These administrative expenses shall be covered under this paragraph only when the expenses are incurred directly in the Chamber's tourism promotion activities. The



Chamber shall track all administrative expenses related to this Agreement, including any allocation of personnel resources, and report such expenses to the City as part of the reports required by this Agreement.

- C. The Chamber shall make expenditures of HOT Funds in conformance with the Chamber's annual budget, as approved by the City Council. The Chamber acknowledges that the City's approval of the annual budget creates a fiduciary duty in the Chamber with respect to the HOT Funds provided by the City to the Chamber under this Agreement.

### **III. REPORTING AND AUDITING**

- A. No later than thirty (30) days prior to the commencement of the year, whether calendar year or fiscal year, the Chamber shall provide to the City a proposed written annual Budget for the use of all HOT Funds. The City shall, in writing, approve in advance the annual budget of the Chamber. Furthermore, the Chamber shall at least quarterly, or monthly if so required by the City Council, provide a detailed reporting of expenditures made by the Chamber with HOT Funds. Said reporting shall include expenditures for the current interim reporting period and the YTD period. In addition to expenditures, the Chamber shall provide, at each reporting period, a cost/benefit analysis for all events undertaken during the reporting period.
- B. The general method of financial recordkeeping and reporting proposed by the Chamber to be used in complying with the requirements of this Agreement shall be submitted to and approved by the City. The sufficiency of detail or any activity of financial report required by this Agreement shall be determined by the City Council of the City. All of the Chamber's records pertaining to the activities and funds under this Agreement shall be available for inspection by the City Council, the City's designated auditor, or other person (as may be required by law) at any time during normal business hours.
- C. In addition to the hereinabove referred to report and financial data, an audit of the funds and activities may be made upon the request of the City Council at any time at the Council's expense. In the event an audit is requested, it is agreed that the auditors performing said audit shall have access to and the right to examine all records and accounts directly related to HOT Funds and any such other Chamber records and accounts as may be reasonably necessary to conduct and complete an audit. In the event the Chamber conducts an audit of its overall operations, a copy of the audit report shall be delivered to the City Council.

### **IV. TERM AND TERMINATION**

- A. The term of this Agreement shall be effective through **December 31, 2025**. The first payment of HOT Funds to the Chamber shall occur in January 2023.
- B. It is expressly agreed that either party may cancel this Agreement by tendering written notice to the other. This Agreement will terminate 90 days from the date of the written notice, or on any date specified in the notice after the 90-day period. If this Agreement is so terminated, the City will compensate the Chamber for services to the date of termination on a pro rata basis.

The City will have the right to terminate this Agreement immediately, in the event the termination is for a violation of the fiduciary duties, gross negligence, or willful misconduct.

- C. Any HOT Funds allocated to the Chamber by the City which are unencumbered or unexpended at the end of the City's fiscal year or other date of the termination of this Agreement shall be remitted to the City within 30 days from the date thereof; provided, that the Chamber may retain one-twelfth of the HOT Funds after the date of termination of this Agreement to pay for outstanding unpaid end-of-year expenses incurred during the term of this Agreement, as may be amended in accordance with this Agreement.

**V. CONSTRUCTION**

This Agreement shall be construed in accordance with the laws of the State of Texas, and with Chapter 351 of the Texas Tax Code.

**VI. CHAMBER'S RELATIONSHIP TO THE CITY**

It is expressly understood and agreed that the Chamber, in conducting this program under this Agreement, the Chamber is acting as an independent contractor. Accordingly, the officers and property of the Chamber used or involved in the program under this Agreement shall not be considered, for any purpose, to be the officers or property of the City. To the extent allowable by law, each entity (the Smithville Area Chamber of Commerce and the City of Smithville, Texas) agrees to indemnify the other from any and all claims by officers of the Chamber / members of City Council or City staff which may occur related to this HOT Funds program.

This Agreement shall be effective the 9<sup>th</sup> day of January 2023.

**IN WITNESS WHEREOF**, the City of Smithville and Smithville Chamber of Commerce have caused this Agreement to be executed and delivered by their duly authorized representatives as of the dates specified below:

Attest:

\_\_\_\_\_  
Jennifer Lynch, City Secretary

**City of Smithville**

By: \_\_\_\_\_  
Sharon Forester, Mayor

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_

**Smithville Chamber of Commerce**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Item # 15

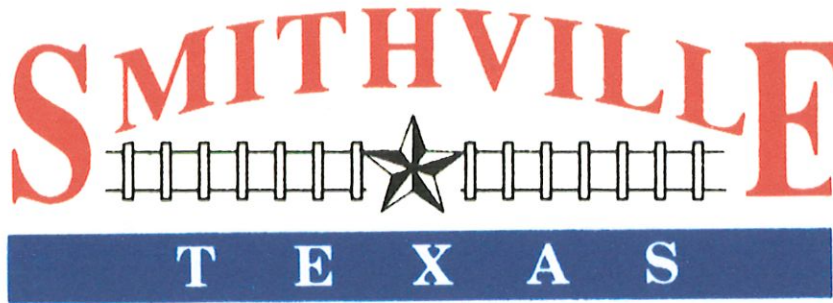


MAYOR  
SHARON FOERSTER

MAYOR PROTEM  
BILL GORDON

COUNCIL MEMBERS  
JANICE BRUNO  
TOM ETHEREDGE  
JOANNA MORGAN  
CASSIE BARRIENTOS

CITY MANAGER  
ROBERT TAMBLE



317 MAIN STREET  
P.O. BOX 449  
SMITHVILLE, TEXAS  
78957  
(512) 237-3282  
FAX (512) 237-4549

TO: Mayor and City Council  
FROM: Cynthia White  
DATE: January 6, 2023  
RE: December Financial Reports

Please find attached the Financial Report for December. Major expenditures included:

- ❖ 2018 CO's debt service payment to UMB Bank - \$313,682
- ❖ lease payment for bucket truck, excavator, Ford F650, tractor, and mowers - \$29,353
- ❖ lease payment for 2 police units, backhoe, leaf truck, & utility truck - \$24,800
- ❖ annual SCT Broadband internet access & data services fee - \$10,260
- ❖ annual payment to Bastrop County for Animal Control Services - \$8,400
- ❖ annual TCEQ permit fee for drinking water - \$4,998
- ❖ annual payment for Budget Infographics software - \$2,000
- ❖ quarterly Bastrop County Appraisal District local support payment - \$8,063
- ❖ purchase KVA pads/transformers for The Grove, electric poles for Creekside RV Park, LED roadway fixtures, and other electrical supplies - \$27,398
- ❖ TX BBG Consulting plan review fees for Enclave at Riverbend - \$15,500
- ❖ Schneiders Engineering pole attachment audit fees - \$4,425
- ❖ purchase of Grade IV Performance Cold Mix from Waller Asphalt - \$6,781
- ❖ labor to clean bar ditch between alley and Byrne St and to cut grass by LCRA and the Railroad - \$9,387
- ❖ cost to replace electric pole at Loop 230 & Bishop - \$4,979
- ❖ and the monthly payments for fuel, city employee benefits, and garbage services.

Certificate of Obligations, Series 2019 expenses included: none

Tax Note, Series 2021 expenses included:

- ❖ Chastang Ford: 2022 Ford F250 - \$32,987
- ❖ Caldwell Country: 2022 Chevrolet 3500 - \$54,880

Tax Note, Series 2022 expenses included:

- ❖ Brenham Repair Center: Kubota tow behind leaf machine - \$29,497
- ❖ BEFCO: engineering fees for TxDOT Sidewalk ADA Main St grant city match - \$2,000

Grant expenditures included:

- ❖ General Land Office CDBG-DR 20-065-139-C527 (2<sup>nd</sup> St Drainage Improvements-grant with Bastrop County): construction fees - \$108,660
- ❖ St David's Foundation Community Engagement Coordinator: employee and program expense - \$4,353

Have a great weekend -

*Cynthia*

## ESTIMATED FUND BALANCES

@ December 31, 2022

### General Fund

**Total Expenditures divided by 12 times 3 equals Recommended Fund Balance**

Note: the recommended fund balance for fiscal year 2022-2023 based on the  
General Fund's budgeted expenditures is:

5,938,301 divided by 12 times 3 equals \$ 1,484,575

Beginning Fund Balance @ October 1, 2021 \$ 1,255,428

Statement of Rev & Exp (YTD) @ September 30, 2022  
Revenues Over/Under Expenditures \$ 47,992

Statement of Rev & Exp (YTD) @ December 31, 2022  
Revenues Over/Under Expenditures \$ 629,276

Estimated Fund Balance @ December 31, 2022 \$ 1,932,696

**Estimated Fund Balance Over/Under Recommended \$448,121**

### Utility Fund

**Total Expenditures divided by 12 times 3 equals Recommended Fund Balance**

NOTE: the recommended fund balance for fiscal year 2022-2023 based on the  
Utility Fund budgeted expenditures is:

8,029,067 divided by 12 times 3 equals \$ 2,007,267

Beginning Fund Balance @ October 1, 2021 \$ 2,764,636

Statement of Rev & Exp (YTD) @ September 30, 2022  
Revenues Over/Under Expenditures \$ 252,790

Statement of Rev & Exp (YTD) @ December 31, 2022  
Revenues Over/Under Expenditures \$ (360,030)

Estimated Fund Balance @ December 31, 2022 \$ 2,657,396

**Estimated Fund Balance Over/Under Recommended \$ 650,129**

**CITY OF SMITHVILLE**  
**CASH BALANCES & RESERVES** @ 12/31/22 @ 12/31/21

**CASH OPERATING ACCOUNTS:**

General Fund	552,545	246,373
Utility Fund	36,444	73,522
Credit Card Pmts	277,565	415,596
Fireman's Pension	27,581	29,089
HOMES Grant Fund	241	239
HRA Trust Fund	37,206	47,953
Library Contributions Fund	198,722	196,179
Railroad Park	817	802
TxCDBG Project	61	61
COPS Hiring Program Grant	0	0
Police Seized Assets	6,500	6,379
Grants Account	231,565	2,823
HMGP Grants	0	0
TxDOT Sidewalk Grants	10,000	0
Smithville Cares	3,816	3,745
Independence Park	6,052	5,939
Smithville TX Veterans Memorial Park	14,634	15,062
Coronavirus Local Fiscal Recovery	497,482	351,631
GLO CDBG-MIT Grant	76	0
<b>Total Cash on Hand</b>	<b>1,901,306</b>	<b>1,395,393</b>

**INVESTED FUNDS**

*Matures*

**CERTIFICATES OF DEPOSIT:**

General - Operations	53,443	Aug-24	53,017
General - Library Contributions	133,814	Mar-23	131,953
General - Library Contributions	114,418	Nov-23	113,905
Utility - Operations	135,042	Apr-23	133,905
Utility - Operations #2	110,019	Aug-23	109,388
Utility - Designated Customer Dep	97,359	Apr-24	96,826
Utility - Customer Deposits	34,064	Mar-24	33,894
Economic Development (IDF)	55,174	Dec-23	54,926
Utility '01 CO/SWS FNMA	122,585	Oct-23	122,035

**INVESTMENT POOL ACCOUNTS**

General - Operations	1,122	1,102
Utility - Operations	102,828	103,879
Capital Replacement Fund	946,081	584,900
Interest & Sinking	458,009	277,846
'07 CofO Project Funds	77	75
'19 CofO Project Funds	1,108,270	1,725,981

**SAVINGS ACCOUNTS**

Airport Fly-in	8,286	7,016
PEG Capital Fee	18,572	18,225

**TOTAL INVESTED FUNDS: 3,499,162 3,568,873**

**ACCOUNTS RECEIVABLE**

Gen/Util - Miscellaneous	150,343	129,901
Utility Billings - Current	627,714	567,497
Utility Billings - Delinquent	106,710	109,070
<b>Total Accounts Receivable</b>	<b>884,767</b>	<b>806,468</b>

**TOTAL CASH & RECEIVABLES 6,285,235 5,770,733**

**RESERVE AMOUNTS**

Res Bond Debt Service	458,009	277,846
Res Bond Project Funds	1,108,346	1,726,056
Res Customer Deposits	117,382	113,082
Res Economic Development	55,174	54,926
Res Firemen's Pension	27,581	29,089
Designated Court Technology	345	320
Designated Library	446,954	442,038
Designated Police Ed/Op	0	0
Designated VFD Donations	0	0
Designated COPS Hiring Grant	0	0
Designated Police Seized Assets	6,500	6,379
Designated Grants Account	231,565	2,823
Designated HMGP Grants	0	0
Designated TxDOT Sidewalk Grants	10,000	0
Designated Independence Park	6,052	5,939
Designated-Veterans Memorial Park	14,634	15,062
Designated-Smithville Cares	3,816	3,745
Designated-CLFRF	497,482	351,631
Designated-GLO CDBG-MIT	76	0
<b>Total Reserve Amounts</b>	<b>2,983,917</b>	<b>3,028,936</b>

**ACCOUNTS PAYABLE**

General	161,418	109,296
Utility	341,658	330,656
<b>Total Accts Payable</b>	<b>503,076</b>	<b>439,952</b>

**TOTAL RESERVES & PAYABLES 3,486,993 3,468,889**

**UNRESTRICTED CASH & RECEIVABLES 2,798,242 2,301,845**



CITY OF SMITHVILLE  
SUMMARY REVENUE / EXPENSE STATEMENT  
FISCAL YEAR 2022-23 @ December 31, 2022

	2022/2023 Y-T-D	2022/2023 BUDGET	2022/2023 % OF BUDGET USED/COLLECTED	2021/2022 @ 12/31	AMENDED 2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED
<b>REVENUES:</b>						
General Fund	1,942,940	5,938,301	32.72%	1,597,187	6,010,691	26.57%
Utility Fund	1,789,262	8,029,067	22.28%	1,780,199	8,037,693	22.15%
Maintenance Fund	20,627	117,868	17.50%	18,244	104,252	17.50%
Int & Sinking Fund	376,170	746,968	50.36%	184,426	519,767	35.48%
<b>TOTAL REVENUES</b>	<b>4,129,000</b>	<b>14,832,204</b>	<b>27.84%</b>	<b>3,580,056</b>	<b>14,672,403</b>	<b>24.40%</b>
<b>EXPENSES:</b>						
General Fund	1,313,664	5,938,301	22.12%	1,392,261	5,967,951	23.33%
Utility Fund	2,149,292	8,029,067	26.77%	2,128,026	7,788,293	27.32%
Maintenance Fund	26,265	117,868	22.28%	25,489	104,252	24.45%
Int & Sinking Fund	313,683	746,968	41.99%	307,518	519,511	59.19%
<b>TOTAL EXPENSES</b>	<b>3,802,904</b>	<b>14,832,204</b>	<b>25.64%</b>	<b>3,853,294</b>	<b>14,380,007</b>	<b>26.80%</b>
<b>Revenues Over/(Under) Expenses</b>						
<b>M&amp;O Funds</b>	<b>263,608</b>			<b>(150,146)</b>		
<b>I&amp;S Fund</b>	<b>62,488</b>			<b>(123,092)</b>		
<b>Total Over(Under)</b>	<b>326,095</b>	<b>0</b>		<b>(273,239)</b>	<b>292,396</b>	

**CITY OF SMITHVILLE  
GENERAL FUND RECAP**

**2022-2023**

**FOR MONTH OF: December**

	2022/2023 Y-T-D	2022/2023 BUDGET	2022/2023 % OF BUDGET USED/COLLECTED	2021/2022 12/31	AMENDED 2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED
<b>REVENUES:</b>						
Taxes	1,088,146	2,719,714	40.01%	780,463	2,582,694	30.22%
Licenses & Permits	15,250	120,522	12.65%	21,380	140,461	15.22%
Services	359,535	1,357,667	26.48%	348,073	1,356,688	25.66%
Court	13,014	60,450	21.53%	11,148	66,960	16.65%
Miscellaneous	390,624	1,502,725	25.99%	399,851	1,629,223	24.54%
Contributions	76,372	177,223	43.09%	36,271	234,665	15.46%
<b>TOTAL REVENUES</b>	<b>1,942,940</b>	<b>5,938,301</b>	<b>32.72%</b>	<b>1,597,187</b>	<b>6,010,691</b>	<b>26.57%</b>
<b>EXPENSES:</b>						
Administration	116,158	469,292	24.75%	118,955	481,146	24.72%
Finance	28,645	84,059	34.08%	27,396	72,457	37.81%
Police	324,569	1,480,386	21.92%	320,165	1,335,789	23.97%
Animal Control	21,000	66,515	31.57%	12,230	62,352	19.61%
Court	15,956	86,938	18.35%	16,058	80,652	19.91%
Fire	42,326	91,778	46.12%	39,443	96,431	40.90%
Library	93,670	421,917	22.20%	80,429	336,678	23.89%
Community Service	24,903	87,460	28.47%	13,758	68,248	20.16%
Parks & Recreation	102,422	383,196	26.73%	92,580	428,726	21.59%
Recreation Center	90,072	366,433	24.58%	99,946	368,902	27.09%
Street & Alley	111,595	603,303	18.50%	235,841	851,540	27.70%
Solid Waste	226,666	1,322,199	17.14%	248,869	1,274,705	19.52%
Enforcement/Insp	31,123	130,674	23.82%	25,769	138,264	18.64%
Cemetery	31,315	124,725	25.11%	22,462	113,805	19.74%
Airport	26,093	53,955	48.36%	13,038	126,597	10.30%
Economic Development	27,155	165,471	16.41%	25,323	131,659	19.23%
<b>TOTAL EXPENSES</b>	<b>1,313,664</b>	<b>5,938,301</b>	<b>22.12%</b>	<b>1,392,261</b>	<b>5,967,951</b>	<b>23.33%</b>
<b>Revenues Over/(Under)</b>	<b>629,276</b>	<b>0</b>		<b>204,926</b>	<b>42,740</b>	

**CITY OF SMITHVILLE  
GENERAL FUND REVENUE RECAP  
2022-2023**

**FOR MONTH OF: December**

	2022/2023 Y-T-D	2022/2023 BUDGET	2022/2023 % OF BUDGET USED/COLLECTED	2021/2022 @ 12/31	AMENDED 2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED
<b>REVENUES:</b>						
<b>TAXES</b>						
Property Taxes	803,108	1,615,814	49.70%	525,419	1,457,420	36.05%
Franchise Taxes	30,940	137,900	22.44%	23,053	123,405	18.68%
Sales Taxes	241,211	915,000	26.36%	222,626	950,635	23.42%
Hotel/Motel Taxes	10,929	40,000	27.32%	7,426	40,043	18.54%
Mixed Beverage Tax	1,958	11,000	17.80%	1,940	11,191	17.33%
<b>Total Tax Revenues</b>	<b>1,088,146</b>	<b>2,719,714</b>	<b>40.01%</b>	<b>780,463</b>	<b>2,582,694</b>	<b>30.22%</b>
<b>LICENSES &amp; PERMITS</b>						
Misc. Licenses	100	500	20.00%	100	250	40.00%
Alcohol Permits	30	4,100	0.73%	0	1,935	0.00%
Building Permits	8,625	65,000	13.27%	13,020	58,464	22.27%
Electrical Permits	1,810	15,000	12.07%	2,985	9,853	30.30%
Plumbing Permits	3,275	15,000	21.83%	3,080	15,118	20.37%
Misc. Permits/Film Permits	1,410	20,922	6.74%	2,195	54,841	4.00%
<b>Total L/P Revenues</b>	<b>15,250</b>	<b>120,522</b>	<b>12.65%</b>	<b>21,380</b>	<b>140,461</b>	<b>15.22%</b>
<b>SERVICES</b>						
Inspections	0	750	0.00%	0	400	0.00%
Cemetery	1,070	3,850	27.79%	1,550	4,200	36.90%
Police	116	1,500	7.75%	54	870	6.21%
Code Enforcement	150	1,000	15.00%	70	970	7.22%
Streets	0	1,000	0.00%	0	0	0.00%
Leaf & Limb	0	750	0.00%	50	775	6.45%
Sanitation	290,428	1,151,000	25.23%	281,038	1,139,613	24.66%
Warehouse	2,606	10,500	24.82%	2,796	10,865	25.74%
Parks & Recreation	7,775	30,000	25.92%	10,240	31,353	32.66%
Library	1,608	4,750	33.85%	1,209	5,279	22.91%
Airport	17,911	57,567	31.11%	14,965	53,551	27.94%
Recreation Center	37,871	95,000	39.86%	36,101	108,812	33.18%
<b>Total Svc Revenues</b>	<b>359,535</b>	<b>1,357,667</b>	<b>26.48%</b>	<b>348,073</b>	<b>1,356,688</b>	<b>25.66%</b>
<b>COURT REVENUES</b>						
Fines	8,345	40,000	20.86%	6,843	41,391	16.53%
Admin Fees	160	950	16.84%	231	1,066	21.64%
CJP Arrest Fees	696	3,500	19.87%	597	3,307	18.07%
Court Costs	3,259	15,500	21.02%	2,967	18,658	15.90%
Remedies	210	500	42.00%	190	800	23.75%
Court Technology	345	0	0.00%	320	1,738	18.40%
<b>Total Court Revs</b>	<b>13,014</b>	<b>60,450</b>	<b>21.53%</b>	<b>11,148</b>	<b>66,960</b>	<b>16.65%</b>
<b>MISC. SALES &amp; REVS</b>						
Cemetery Plots	1,500	20,000	7.50%	12,000	38,250	31.37%
Franchise Fee - Utility	43,750	175,000	25.00%	43,750	175,000	25.00%
Interest Income	5,872	6,400	91.75%	1,504	7,724	19.48%
Rents	0	0	0.00%	0	0	0.00%
Credit Card Usage Fee	1,936	5,000	38.72%	1,700	6,187	27.48%
Misc Rev/Ins Recovery	20,159	27,000	74.66%	9,897	69,562	14.23%
Sale of Fixed Assets	1,325	5,000	26.50%		8,500	0.00%
Transfer in from Utility	316,081	1,264,325	25.00%	331,000	1,324,000	25.00%
Other Rev-Lease Purchase	0	0	0.00%	0	0	0.00%
<b>Total Misc. Revs</b>	<b>390,624</b>	<b>1,502,725</b>	<b>25.99%</b>	<b>399,851</b>	<b>1,629,223</b>	<b>24.54%</b>
<b>CONTRIBUTIONS</b>						
Public Sources	53,262	143,064	37.23%	18,030	121,899	14.79%
Private Sources	6,250	1,500	416.67%	2,197	3,317	66.23%
Grants	0	3,459	0.00%	0	76,660	0.00%
Volunteer Fire Dept	5,860	22,200	26.40%	5,680	22,425	25.33%
B. Hewatt	11,000	7,000	157.14%	10,364	10,364	100.00%
Tocker Foundation	0	0	0.00%	0	0	0.00%
<b>Total Contributions</b>	<b>76,372</b>	<b>177,223</b>	<b>43.09%</b>	<b>36,271</b>	<b>234,665</b>	<b>15.46%</b>
<b>TOTAL REVENUES</b>	<b>1,942,940</b>	<b>5,938,301</b>	<b>32.72%</b>	<b>1,597,187</b>	<b>6,010,691</b>	<b>26.57%</b>



**CITY OF SMITHVILLE  
GENERAL FUND EXPENSE RECAP  
2022-23**

**FOR MONTH OF: December**

	2022/2023 Y-T-D	2022/2023 BUDGET	2022/2023 % OF BUDGET USED/COLLECTED	2021/2022 @ 12/31	AMENDED 2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED
<b>ADMINISTRATION</b>						
Personnel	46,560	247,179	18.84%	48,959	216,652	22.60%
Services	40,959	136,908	29.92%	46,407	145,892	31.81%
Supplies & Materials	5,474	44,610	12.27%	3,937	36,734	10.72%
Other	23,164	40,595	57.06%	19,652	81,868	24.00%
Capital	0	0	0.00%	0	0	0.00%
Transfer to TxDOT Sidewalk Gran	0	0	0.00%	0	0	0.00%
<b>Total Admin Expense</b>	<b>116,158</b>	<b>469,292</b>	<b>24.75%</b>	<b>118,955</b>	<b>481,146</b>	<b>24.72%</b>
<b>FINANCE</b>						
Personnel	11,860	54,829	21.63%	9,933	48,040	20.68%
Services	16,422	27,530	59.65%	15,617	22,043	70.85%
Supplies & Materials	362	1,700	21.31%	1,847	2,374	77.78%
Other	0	0	0.00%	0	0	0.00%
<b>Total Finance Expense</b>	<b>28,645</b>	<b>84,059</b>	<b>34.08%</b>	<b>27,396</b>	<b>72,457</b>	<b>37.81%</b>
<b>POLICE</b>						
Personnel	261,976	1,272,120	20.59%	256,054	1,143,039	22.40%
Services	5,723	37,074	15.44%	6,618	34,832	19.00%
Supplies & Materials	16,115	112,180	14.37%	20,464	103,611	19.75%
Other	40,754	59,012	69.06%	37,028	54,307	68.18%
Capital Expenditures	0	0	0.00%	0	0	0.00%
<b>Total Police Expense</b>	<b>324,569</b>	<b>1,480,386</b>	<b>21.92%</b>	<b>320,165</b>	<b>1,335,789</b>	<b>23.97%</b>
<b>ANIMAL CONTROL</b>						
Personnel	11,143	50,765	21.95%	10,874	48,353	22.49%
Services	8,600	9,850	87.31%	208	9,197	2.26%
Supplies & Materials	859	5,500	15.62%	763	4,417	17.28%
Other	398	400	99.47%	385	385	100.04%
Capital Expenditures	0	0	0.00%	0	0	0.00%
<b>Total Animal Control Exp</b>	<b>21,000</b>	<b>66,515</b>	<b>31.57%</b>	<b>12,230</b>	<b>62,352</b>	<b>19.61%</b>
<b>COURT</b>						
Personnel	12,487	63,905	19.54%	13,055	56,809	22.98%
Services	3,469	22,388	15.50%	3,003	23,725	12.66%
Supplies & Materials	0	600	0.00%	0	74	0.00%
Other	0	45	0.00%	0	44	0.00%
<b>Total Court Exp</b>	<b>15,956</b>	<b>86,938</b>	<b>18.35%</b>	<b>16,058</b>	<b>80,652</b>	<b>19.91%</b>
<b>FIRE</b>						
Personnel	1,808	1,808	100.00%	2,034	2,034	100.00%
Services	1,870	12,695	14.73%	2,098	9,952	21.08%
Supplies & Materials	4,788	39,650	12.08%	5,132	52,591	9.76%
Other	33,860	37,625	89.99%	30,179	31,854	94.74%
Capital Expenditures	0	0	0.00%	0	0	0.00%
<b>Total Fire Expense</b>	<b>42,326</b>	<b>91,778</b>	<b>46.12%</b>	<b>39,443</b>	<b>96,431</b>	<b>40.90%</b>
<b>LIBRARY</b>						
Personnel	66,292	302,698	21.90%	59,817	268,888	22.25%
Services	3,225	16,584	19.45%	2,351	14,885	15.79%
Supplies (includes Donation/Grant exp)	19,805	98,110	20.19%	14,480	48,949	29.58%
Other	4,348	4,525	96.09%	3,781	3,956	95.57%
Capital Expenditures	0	0	0.00%	0	0	0.00%
<b>Total Library Expense</b>	<b>93,670</b>	<b>421,917</b>	<b>22.20%</b>	<b>80,429</b>	<b>336,678</b>	<b>23.89%</b>
<b>COMMUNITY SERVICE</b>						
Allocated Support	24,903	87,460	28.47%	13,758	68,248	20.16%
<b>Total Community Svc Exp</b>	<b>24,903</b>	<b>87,460</b>	<b>28.47%</b>	<b>13,758</b>	<b>68,248</b>	<b>20.16%</b>
<b>PARKS &amp; RECREATION</b>						
Personnel	62,174	263,181	23.62%	57,636	264,417	21.80%
Services	5,755	31,025	18.55%	14,021	35,735	39.23%
Supplies & Materials	27,597	70,650	39.06%	14,648	120,856	12.12%
Other	6,896	18,340	37.60%	6,275	7,718	81.31%
Capital Expenditures	0	0	0.00%	0	0	0.00%
<b>Total Parks &amp; Recr Exp</b>	<b>102,422</b>	<b>383,196</b>	<b>26.73%</b>	<b>92,580</b>	<b>428,726</b>	<b>21.59%</b>

3/12th of budget would be 25%

**CITY OF SMITHVILLE  
GENERAL FUND EXPENSE RECAP  
2022-23**

**FOR MONTH OF: December**

	2022/2023 Y-T-D	2022/2023 BUDGET	2022/2023 % OF BUDGET USED/COLLECTED	2021/2022 @ 12/31	AMENDED 2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED
<b>RECREATION CENTER</b>						
Personnel	51,014	237,999	21.43%	48,606	217,372	22.36%
Services	17,236	82,234	20.96%	18,683	87,807	21.28%
Supplies & Materials	12,599	36,800	34.24%	10,900	41,623	26.19%
Other	9,223	9,400	98.11%	21,757	22,100	98.45%
Capital Expenditures	0	0	0.00%	0	0	0.00%
<b>Total Recreation Center Exp</b>	<b>90,072</b>	<b>366,433</b>	<b>24.58%</b>	<b>99,946</b>	<b>368,902</b>	<b>27.09%</b>
<b>STREET &amp; ALLEY</b>						
Personnel	43,392	210,969	20.57%	32,070	175,802	18.24%
Services	24,755	147,050	16.83%	66,830	244,127	27.38%
Supplies & Materials	29,407	220,550	13.33%	106,650	336,282	31.71%
Other-Special Projects	14,040	24,734	56.77%	30,290	26,127	115.93%
Capital Expenditures	0	0	0.00%	0	69,202	0.00%
Transfer to HMPG Grant	0	0	0.00%	0	0	0.00%
<b>Total Street &amp; Alley Exp</b>	<b>111,595</b>	<b>603,303</b>	<b>18.50%</b>	<b>235,841</b>	<b>851,540</b>	<b>27.70%</b>
<b>SOLID WASTE</b>						
Personnel	45,800	263,380	17.39%	46,676	196,020	23.81%
Services	159,542	983,450	16.22%	153,312	941,273	16.29%
Supplies & Materials	8,211	44,650	18.39%	35,788	99,964	35.80%
Other-Special Projects	13,113	30,719	42.69%	13,092	37,448	34.96%
Capital Expenditures	0	0	0.00%	0	0	0.00%
<b>Total Solid Waste Exp</b>	<b>226,666</b>	<b>1,322,199</b>	<b>17.14%</b>	<b>248,869</b>	<b>1,274,705</b>	<b>19.52%</b>
<b>ENFORCEMENT &amp; INSPEC</b>						
Personnel	20,598	84,494	24.38%	20,106	88,210	22.79%
Services	8,253	37,055	22.27%	3,802	38,370	9.91%
Supplies & Materials	1,860	8,690	21.40%	1,443	11,223	12.86%
Other	412	435	94.62%	417	461	90.56%
Capital Expenditures	0	0	0.00%	0	0	0.00%
<b>Total Enforcement/Insp Exp</b>	<b>31,123</b>	<b>130,674</b>	<b>23.82%</b>	<b>25,769</b>	<b>138,264</b>	<b>18.64%</b>
<b>CEMETERY</b>						
Personnel	22,855	101,715	22.47%	12,873	78,854	16.32%
Services	2,076	8,745	23.74%	3,444	10,334	33.33%
Supplies & Materials	6,194	9,075	68.25%	1,158	8,765	13.22%
Other	190	190	100.06%	4,987	8,807	56.63%
Capital Expenditures	0	5,000	0.00%	0	7,045	0.00%
<b>Total Cemetery Expense</b>	<b>31,315</b>	<b>124,725</b>	<b>25.11%</b>	<b>22,462</b>	<b>113,805</b>	<b>19.74%</b>
<b>AIRPORT</b>						
Services	8,944	39,635	22.57%	8,797	38,511	22.84%
Supplies & Materials	1,630	5,600	29.11%	1,176	6,942	16.95%
Other	15,519	8,720	177.98%	3,065	81,144	3.78%
Capital Expenditures	0	0	0.00%	0	0	0.00%
<b>Total Airport Expense</b>	<b>26,093</b>	<b>53,955</b>	<b>48.36%</b>	<b>13,038</b>	<b>126,597</b>	<b>10.30%</b>
<b>GRANTS &amp; ECONOMIC DEVELOPMENT</b>						
Personnel	22,477	101,988	22.04%	15,826	91,062	17.38%
Services	839	16,270	5.16%	1,270	6,164	20.60%
Supplies & Materials	0	500	0.00%	108	115	94.05%
Other	3,839	46,713	8.22%	8,119	34,318	23.66%
Capital Expenditures	0	0	0.00%	0	0	0.00%
<b>Total Grant &amp; Eco Development Exp</b>	<b>27,155</b>	<b>165,471</b>	<b>16.41%</b>	<b>25,323</b>	<b>131,659</b>	<b>19.23%</b>
<b>TOTAL EXPENSES</b>	<b>1,313,664</b>	<b>5,938,301</b>	<b>22.12%</b>	<b>1,392,261</b>	<b>5,967,951</b>	<b>23.33%</b>
<b>TOTAL REVENUES</b>	<b>1,942,940</b>	<b>5,938,301</b>	<b>32.72%</b>	<b>1,597,187</b>	<b>6,010,691</b>	<b>26.57%</b>
<b>Revenues Over/Under Expenses</b>	<b>629,276</b>	<b>0</b>		<b>204,926</b>	<b>42,740</b>	

**CITY OF SMITHVILLE  
GENERAL FUND EXPENSE RECAP  
2022-23**

**FOR MONTH OF: December**

	2022/2023 Y-T-D	2022/2023 BUDGET	2022/2023 % OF BUDGET USED/COLLECTED	2021/2022 @ 12/31	AMENDED 2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED
<b>Maintenance Fund</b>						
Revenues	20,627	117,868	17.50%	18,244	104,252	17.50%
Personnel Expense	16,070	75,108	21.40%	15,956	71,457	22.33%
Services Expense	850	4,245	20.02%	783	4,375	17.90%
Supplies Expense	9,111	38,280	23.80%	8,511	28,180	30.20%
Other Expense	234	235	99.67%	239	240	99.63%
Capital Expense	0	0	0.00%	0	0	0.00%
<b>Total Maint Fund Exp</b>	<b>26,265</b>	<b>117,868</b>	<b>22.28%</b>	<b>25,489</b>	<b>104,252</b>	<b>24.45%</b>
<i>Revenues Over/Under Expenses</i>	<b>(5,638)</b>	<b>0</b>		<b>(7,245)</b>	<b>0</b>	



**CITY OF SMITHVILLE  
UTILITY FUND RECAP  
2022-2023**

**FOR MONTH OF: December**

	2022/2023 Y-T-D	2022/2023 BUDGET	2022/2023 % OF BUDGET USED/COLLECTED	2021/22 @ 12/31	AMENDED 2021/22 BUDGET	2021/22 % OF BUDGET USED/COLLECTED
<b>REVENUES:</b>						
Electric	1,176,026	5,516,265	21.32%	1,165,345	5,497,032	21.20%
Water	255,988	1,076,000	23.79%	251,844	1,004,803	25.06%
Wastewater	220,492	824,500	26.74%	225,508	893,458	25.24%
Miscellaneous	136,757	612,302	22.33%	137,502	642,400	21.40%
<b>TOTAL REVENUES</b>	<b>1,789,262</b>	<b>8,029,067</b>	<b>22.28%</b>	<b>1,780,199</b>	<b>8,037,693</b>	<b>22.15%</b>
<b>EXPENSES:</b>						
Administration	367,322	1,751,668	20.97%	318,188	1,475,068	21.57%
Electric	893,199	3,674,766	24.31%	834,619	3,627,705	23.01%
Recycle	12,644	67,009	18.87%	13,866	63,339	21.89%
Water	104,955	352,231	29.80%	118,026	477,314	24.73%
Wastewater	433,341	832,068	52.08%	490,578	733,867	66.85%
Transfers	337,831	1,351,325	25.00%	352,750	1,411,000	25.00%
<b>TOTAL EXPENSES</b>	<b>2,149,292</b>	<b>8,029,067</b>	<b>26.77%</b>	<b>2,128,026</b>	<b>7,788,293</b>	<b>27.32%</b>
<b>Revenues Over/(Under)</b>						
Expenses:	(360,030)	0		(347,827)	249,400	

**CITY OF SMITHVILLE**  
**UTILITY FUND REVENUE RECAP**  
**2022-2023**  
**FOR MONTH OF: December**

	2022/2023	2022/2023	2022/2023		2021/2022	AMENDED	2021/2022
	Y-T-D	BUDGET	% OF BUDGET		@12/31	2021/2022	% OF BUDGET
			USED/COLLECTED			BUDGET	USED/COLLECTED
<b>REVENUES:</b>							
<b>ELECTRIC</b>							
Residential Electric	667,934	3,333,960	20.03%		614,629	3,307,684	18.58%
Small Commercial Electric	118,175	496,000	23.83%		101,945	512,387	19.90%
Large Commercial Electric	297,548	1,440,300	20.66%		307,435	1,353,046	22.72%
Public Lighting	3,491	14,000	24.94%		3,525	14,019	25.14%
Interdepartmental	34,454	173,725	19.83%		35,917	164,665	21.81%
Electric Opt Out Fees	540	2,280	23.68%		630	2,450	25.71%
Charge for Svcs - Electric	53,884	56,000	96.22%		101,264	142,781	70.92%
<b>Total Electric Revs</b>	<b>1,176,026</b>	<b>5,516,265</b>	<b>21.32%</b>		<b>1,165,345</b>	<b>5,497,032</b>	<b>21.20%</b>
<b>WATER</b>							
Metered Sales	243,426	1,014,500	23.99%		224,824	934,233	24.07%
Unmetered Sales	563	1,500	37.50%		20	2,570	0.78%
Water Taps	12,000	60,000	20.00%		27,000	68,000	39.71%
<b>Total Water Revs</b>	<b>255,988</b>	<b>1,076,000</b>	<b>23.79%</b>		<b>251,844</b>	<b>1,004,803</b>	<b>25.06%</b>
<b>WASTEWATER</b>							
Flat Rate Charge	206,992	779,500	26.55%		210,008	826,208	25.42%
Sewer Taps	13,500	45,000	30.00%		15,500	67,250	23.05%
<b>Total WasteW Revs</b>	<b>220,492</b>	<b>824,500</b>	<b>26.74%</b>		<b>225,508</b>	<b>893,458</b>	<b>25.24%</b>
<b>MISC. SALES &amp; REVS</b>							
Utility Service Transfer Fee	175	825	21.21%		225	1,150	19.57%
Rents	0	25,275	0.00%		0	23,757	0.00%
Grants	0	0	0.00%		0	0	0.00%
W/WW Imp Fee - '19 CO's	36,863	147,500	24.99%		36,794	147,849	24.89%
Drainage/System Imp Fees	36,037	142,250	25.33%		35,542	143,441	24.78%
Utility Penalties	44,208	175,000	25.26%		41,304	186,604	22.13%
Interest Income	7,896	10,500	75.20%		2,260	13,093	17.26%
Credit Card Usage Fee	7,008	24,750	28.32%		6,148	25,816	23.81%
Misc Income/Ins Recovery	2,347	10,175	23.06%		2,540	9,079	27.98%
QECB Treasury Subsidy	0	51,027	0.00%		0	56,295	0.00%
Sale of Fixed Assets	0	3,000	0.00%		0	0	0.00%
Sale of Recyclables	2,223	22,000	10.10%		12,689	35,316	35.93%
<b>Total Misc. Revs</b>	<b>136,757</b>	<b>612,302</b>	<b>22.33%</b>		<b>137,502</b>	<b>642,400</b>	<b>21.40%</b>
<b>TOTAL REVENUES</b>	<b>1,789,262</b>	<b>8,029,067</b>	<b>22.28%</b>		<b>1,780,199</b>	<b>8,037,693</b>	<b>22.15%</b>

**CITY OF SMITHVILLE  
UTILITY FUND EXPENSE RECAP  
2022-2023**

**FOR MONTH OF: December**

	2022/2023 Y-T-D	2022/2023 BUDGET	2022/2023 % OF BUDGET USED/COLLECTED	2021/2022 @12/31	AMENDED 2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED
<b>REVENUES</b>	<b>1,789,262</b>	<b>8,029,067</b>	<b>22.28%</b>	<b>1,780,199</b>	<b>8,037,693</b>	<b>22.15%</b>
<b>EXPENSES</b>						
<b>ADMINISTRATION</b>						
Personnel	182,342	835,684	21.82%	174,092	793,171	21.95%
Services	116,006	223,242	51.96%	83,777	195,632	42.82%
Supplies & Matls	5,603	16,825	33.30%	7,883	20,139	39.14%
Other	63,372	675,917	9.38%	52,437	466,126	11.25%
Capital	0	0	0.00%	0	0	0.00%
Transfer to USDA SH95	0	0	0.00%	0	0	0.00%
Transfer to I & S	21,750	87,000	25.00%	21,750	87,000	25.00%
Transfer to General	316,081	1,264,325	25.00%	331,000	1,324,000	25.00%
<b>Total Admin Exp</b>	<b>705,153</b>	<b>3,102,993</b>	<b>22.72%</b>	<b>670,938</b>	<b>2,886,068</b>	<b>23.25%</b>
<b>ELECTRIC</b>						
Personnel	65,358	303,356	21.55%	61,745	257,892	23.94%
Services	26,653	119,693	22.27%	20,197	87,275	23.14%
Supplies & Matls	780,870	3,221,725	24.24%	694,112	3,190,985	21.75%
Other	20,318	29,992	67.74%	58,565	91,553	63.97%
Capital	0	0	0.00%	0	0	0.00%
<b>Total Electric Exp</b>	<b>893,199</b>	<b>3,674,766</b>	<b>24.31%</b>	<b>834,619</b>	<b>3,627,705</b>	<b>23.01%</b>
<b>RECYCLE</b>						
Personnel	10,696	53,619	19.95%	10,191	45,646	22.33%
Services	377	2,525	14.92%	1,171	3,212	36.46%
Supplies&Matls&Cap	1,128	6,420	17.57%	1,101	6,078	18.12%
Other	443	4,445	9.97%	1,403	8,403	16.69%
Capital	0	0	0.00%	0	0	0.00%
<b>Total Recycle Exp</b>	<b>12,644</b>	<b>67,009</b>	<b>18.87%</b>	<b>13,866</b>	<b>63,339</b>	<b>21.89%</b>
<b>WATER</b>						
Personnel	32,014	144,068	22.22%	25,089	134,322	18.68%
Services	9,955	50,850	19.58%	28,626	104,436	27.41%
Supplies & Matls	27,665	83,140	33.28%	30,452	169,568	17.96%
Other	35,321	74,173	47.62%	33,859	68,988	49.08%
Capital	0	0	0.00%	0	0	0.00%
Transfer to CDBG	0	0	0.00%	0	0	0.00%
<b>Total Water Exp</b>	<b>104,955</b>	<b>352,231</b>	<b>29.80%</b>	<b>118,026</b>	<b>477,314</b>	<b>24.73%</b>
<b>WASTEWATER</b>						
Personnel	31,760	160,143	19.83%	34,331	144,707	23.72%
Services	50,030	201,050	24.88%	69,433	271,433	25.58%
Supplies & Matls	19,070	107,020	17.82%	22,536	217,433	10.36%
Other	332,481	363,855	91.38%	364,278	100,294	363.21%
Capital	0	0	0.00%	0	0	0.00%
<b>Total W/Water Exp</b>	<b>433,341</b>	<b>832,068</b>	<b>52.08%</b>	<b>490,578</b>	<b>733,867</b>	<b>66.85%</b>
<b>TOTAL EXPENSES</b>	<b>2,149,292</b>	<b>8,029,067</b>	<b>26.77%</b>	<b>2,128,026</b>	<b>7,788,293</b>	<b>27.32%</b>
<b>REVENUES OVER/(UNDER) EXPENSES:</b>	<b>(360,030)</b>	<b>0</b>		<b>(347,827)</b>	<b>249,400</b>	



CITY OF SMITHVILLE

Utility Department

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Report For The Month Of:	Dec 2022
Number Of Electric Customers:	2309
Number Of New Customers:	23
Number Of Customers Leaving The City:	24
Number Of Customers Penalized:	467
Number of Customers "Cut-Off" For Non-Payment:	24 (20 Reconnected)

**CITY OF SMITHVILLE  
DEBT SERVICE RECAP  
FOR MONTH OF: December, 2022**

	2022/2023		2022/2023		2022/2023		2021/2022		AMENDED		2021/2022	
	Y-T-D		BUDGET		% OF BUDGET USED/COLLECTED		Y-T-D		BUDGET		% OF BUDGET USED/COLLECTED	
<b>REVENUES:</b>												
Property Taxes *	350,925	659,968	53.17%	162,065	429,322	37.75%						
Drainage/System Imp Utility Fees	21,750	87,000	25.00%	21,750	87,000	25.00%						
Transfer In/ Miscellaneous	0	0	0.00%	569	569	99.95%						
Interest	3,495	0	0.00%	42	2,876	1.46%						
<b>Total Revenues</b>	<b>376,170</b>	<b>746,968</b>	<b>50.36%</b>	<b>184,426</b>	<b>519,767</b>	<b>35.48%</b>						
<b>EXPENSES:</b>												
Bond P&I Pymts '18 C of O's (refin '09)	313,683	318,171	98.59%	307,518	316,200	97.25%						
Bond P&I Pymts '19 C of O's	0	26,675	0.00%	0	27,175	0.00%						
Tax Note, Series 2021	0	106,384	0.00%	0	176,136	0.00%						
Tax Note, Series 2022	0	295,738	0.00%	0	0	0.00%						
<b>Total Expenses</b>	<b>313,683</b>	<b>746,968</b>	<b>41.99%</b>	<b>307,518</b>	<b>519,511</b>	<b>59.19%</b>						
<b>NET OF REVENUES OVER (UNDER) EXPENSES</b>	<b>62,488</b>	<b>0</b>		<b>(123,092)</b>	<b>256</b>							

\* 2021-22 values include \$258 excess collections from FY 2020

\* 2022-23 values include \$5,672 excess collections from FY 2021