

Item # 4

PROCLAMATION

Dr. Martin Luther King, Jr. Day

WHEREAS, Dr. Martin Luther King, Jr. challenged our Nation to recognize that our individual liberty relies upon our common equality; and

WHEREAS, at a time when our Nation was sharply divided, Dr. King called on a generation of Americans to be "voices of reason, sanity, and understanding amid the voices of violence, hatred, and emotion"; and

WHEREAS, Dr. King devoted his life to the struggle for justice and equality, sowing seeds of hope for a day when all people might claim "the riches of freedom and the security of justice"; and

WHEREAS, on the Martin Luther King, Jr. Federal Holiday, we commemorate the 36th Anniversary of the holiday recognizing one of America's greatest visionary leaders, and we celebrate the life and legacy of Dr. King; and

WHEREAS, Dr. King's "I Have A Dream Speech" turns 59 in 2022, and reminds us to recognize that in these challenging times, too many Americans face limited opportunities, but our capacity to support each other remains limitless; and

WHEREAS, we must face the challenges with the same strength, persistence and determination exhibited by Dr. King; and

WHEREAS, the walk's theme is "A Day On...Not A Day Off!"; and

WHEREAS, the American people are called to engage in public service and promote nonviolent social change so that Dr. King's unfinished movement toward equality can be achieved by our united, enduring efforts; and

WHEREAS, in the City of Smithville, Texas, all citizens are urged to join with Bastrop High School, Smithville High School, Elgin High School, McDade High School, Cedar Creek High School and Colorado River Collegiate Academy in supporting the Scholarship Program during the annual walk; and

WHEREAS, all citizens are also urged to join in the 33rd annual walk on January 17, 2022, at 10:00 a.m. beginning at the Paul Quinn AME, 1108 Walnut Street, Bastrop, Texas and will end at the Bastrop Convention Center, 1408 Chestnut Street, Bastrop, Texas for universal peace, justice, human rights, and social and economic progress for all people.

NOW, THEREFORE, I, Joanna Morgan, Mayor of the City of Smithville, Texas, do hereby proclaim Monday, January 17, 2022 as:

Dr. Martin Luther King, Jr. Day

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Smithville, Texas to be affixed this 10th day of January 2022.

Dated this 10th Day of January 2022, in Smithville, Texas.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Smithville to be affixed this 10th Day of January 2022.

Mayor, Joanna Morgan

Attest:

Jennifer Lynch, City Secretary

**PROCLAMATION
IN RECOGNITION OF**

It's Time Texas Community Challenge 2022

WHEREAS, the City of Smithville cares about the health and well-being of its residents; and

WHEREAS, the City of Smithville supports making the healthy choice the easy choice in an attempt to:

- Reverse the trend in adult and childhood obesity
- Reduce your risk of heart disease, high blood pressure, and diabetes
- Improve air quality
- Reduce traffic injuries
- Make streets safer for people who walk, bike, and drive
- Make the community stronger and more enjoyable for everyone
- Increase safety and reduce crime

WHEREAS, the City of Smithville ranked third in the 2017 "It's Time Texas Community Challenge"—the first time city residents had participated in this program; and

WHEREAS, the City of Smithville was the first in its category in 2018, 2019, 2020 and 2021 and received the \$1,800 prize each year; and

WHEREAS, the business and school communities and many individuals participated and supported the Community Challenge because it was fun and showed how easy it is to make healthy choices; and

WHEREAS, the 2022 Community Challenge begins on January 3 and runs through February 27 (<https://ittcommunitychallenge.com>);

NOW THEREFORE, the City of Smithville proclaims its support for the 2022 "It's Time Texas Community Challenge", pledging to help community members make the most of this challenge in the hopes that sponsoring healthy habits through this program will promote and support healthy activities and choices far into the future; the City of Smithville therefore proclaims January 3rd, 2022 as the kick-off to

Smithville's It's Time Texas Community Challenge

Dated this 10th Day of January, 2022, in Smithville, Texas.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Smithville to be affixed this 10th Day of January, 2022.

Mayor, Joanna Morgan

Attest:

Jennifer D. Lynch, City Secretary

Item # 5

CITY OF SMITHVILLE
COUNCIL MEETING MINUTES
DECEMBER 13, 2021

Present: Mayor Joanna Morgan, Councilmembers Janice Bruno, Bill Gordon, Tom Etheredge, Sharon Foerster, Stan Gerdes, and City Manager Robert Tamble.

Open Meeting: Call to order: Mayor Morgan called the meeting to order at 6:00 p.m.
Invocation and Pledge by Mayor Morgan.

Recognition/Awards/Proclamations/Announcements/Presentations:

- a) "It's Time Texas" Pledge from the Mayor & Councilmembers.

Citizen Comments: None

Approval of the minutes from November 8, 2021, Council Meeting and Public Hearing, and December 8, 2021, Special Called Council Meeting and Workshop. Councilman Etheredge moved to approve the minutes from the November 8, 2021 Council Meeting. Councilwoman Bruno seconded and the motion passed unanimously. Councilwoman Bruno moved to approve the minutes from the December 8 Council meeting and Workshop. Councilman Gordon seconded and the motion passed unanimously.

Hear recommendation from Planning and Zoning on:

- a) On a preliminary re-plat of the entire block of Eagleston Addition - Block 11A Lots 1-10, property ID 17824 owner Lillie Harris, 17827 owner Rene Lee Owens, 17830, 17833 & 17836 owner Elijah James, 17839 owner James Nolan, 17842 owner Gilbert Brown, 17845 & 17848 owner Monica Poss, 17851 owner Doris Sampson & 7th Street R-O-W owner, City of Smithville, Acting Agent BEFCO Engineering – Kevin Von Minden. Brian Riewe said that P&Z recommends approving the re-plat. Councilman Gordon asked if there were any objections from owners, Brian said there were not.

Public Hearing:

Hear citizens comments on:

- a) On a preliminary re-plat of the entire block of Eagleston Addition - Block 11A Lots 1-10, property ID 17824 owner Lillie Harris, 17827 owner Rene Lee Owens, 17830, 17833 & 17836 owner Elijah James, 17839 owner James Nolan, 17842 owner Gilbert Brown, 17845 & 17848 owner Monica Poss, 17851 owner Doris Sampson & 7th Street R-O-W owner, City of Smithville, Acting Agent BEFCO Engineering – Kevin Von Minden. No one signed up to speak for or against this item.

Open Meeting:

Council Discussion and Action on:

- a) A preliminary re-plat of the entire block of Eagleston Addition - Block 11A Lots 1-10, property ID 17824 owner Lillie Harris, 17827 owner Rene Lee Owens, 17830, 17833 & 17836 owner Elijah James, 17839 owner James Nolan, 17842 owner Gilbert Brown, 17845 & 17848 owner Monica Poss, 17851 owner Doris Sampson & 7th Street R-O-W owner, City of Smithville, Acting Agent BEFCO Engineering – Kevin Von Minden. The re-plat is necessary to correct survey errors from when the property was initially platted. Each lot will now be 54' x 125' or 6,750 sq. ft. Councilman Etheredge questioned why the city had to do this and if it would set precedence. Councilman Gerdes wanted to know if there were any other blocks like this in the city. Jack Page said he can't say for sure if there are or not this was the only one, he knew about at this time. Jack said this was the right thing to do in this situation. Councilman Gordon made a motion to approve the re-plat. Councilwoman Foerster seconded and the motion passed unanimously.

Citizen Comments: None

Discussion and Action on a Resolution to support The Willows Apartments rehabilitation of affordable rental housing and financial support in the amount of \$250.00. A developer (ARX Advantage) is seeking funding (IRS tax credits) from the Texas Department of Housing and Community Affairs (TDHSC) to rehabilitate/refurbish the Willows Apartments. The developer needs a resolution of support and a \$250 waiver or reduction of fees from the City. Approval of this resolution will help the developer attain a higher application score. If TDHCA funds are awarded, the Willows Apartments will undergo a much-needed renovation and construction upgrade. Councilman Gerdes made a motion to approve the resolution. Councilman Gordon seconded and the motion passed unanimously.

Citizen Comments: None

Discussion and Action on awarding the Construction Contractor for the Loop 230 Water Line Extension: The bid opening for the City of Smithville Loop 230 Water Line Extension project was held on Friday, November 19, 2021. The bid documents were provided to approximately ten contractors as well as six plan rooms. The project was also advertised to bid in the Smithville Times newspaper on 11/4/2021 and 11/11/2021. The City received three (3) bids for the project ranging from \$376,174.00 to \$468,884.00. After reviewing the pricing, the lowest base bid was submitted by WJC Constructors Services, LLC for \$376,174.00. WJC is also the lowest bidder for the alternate bid items. WJC was responsive to all bid requirements with one exception on project cost experience. Per the bid requirements, the Contractor was to submit three (3) references for successful experience constructing water system projects that included distribution lines with a minimum \$175,000 project cost. WJC's water line experience is all for projects less than the \$175,000 project cost. WJC has multiple projects completed in excess of \$175,000 for non-water line projects including a recently completed drainage pond and storm sewer project for the City of Smithville in the approximate amount of \$606,539. Additionally, WJC's foreman

who will lead the installation in the field has 19-years of experience installing water lines. Although WJC does not meet the \$175,000 threshold, they do appear to be both qualified and capable of completing the work based on reference checks, the recent completion of a water line extension for the City of Smithville, and WJC staff experience installing water lines. Councilwoman Foerster made a motion to award the contract to WJC Constructors Services, LLC. for \$376,174.00 and waive the reference requirement. Councilwoman Bruno seconded and the motion passed unanimously.

Citizen Comments: None

Discussion and Action on opening a new Checking Account for the GLO CDBG-MIT Grant: Opening a new, dedicated checking account will keep better track of all GLO CDBG-MIT expenses. Councilman Gerdes made a motion to approve the checking account. Councilman Gordon seconded and the motion passed unanimously.

Citizen Comments: None

Discussion and Action on the approval of the Financial Report. Councilman Etheredge made the motion to approve. Councilwoman Foerster seconded and the motion passed unanimously.

Adjourn 6:40 p.m.

Joanna Morgan, Mayor

Attest:

Jennifer Lynch, City Secretary

Item # 6

\$1675 Dec 4th 2021

CITY OF SMITHVILLE PLANNING & ZONING APPLICATION

APPLICATION TYPE

Zoning Change Request:

- ☐ Change in Zoning Class
- ☐ Change in Ordinance
- ☐ Variance
- ☐ Special Use Permit
- ☒ Minor Plat/Subdivision
- ☐ Other _____

Number of Requests: ☐ Single ☒ Multiple

PROPERTY IDENTIFICATION

Street Address 320 Webb St

*** Applicant must submit an accurate location map and site plan for application to be considered ***

Legal description ☒ Platted Land (please provide subdivision, block and lot information below)
☐ Unplatted Land (please submit the metes and bounds description from deed)

Subdivision Name: Webb addition

Property Tax Code: 62263+62262 Block Number: _____ Lot Number: 20421

Property Owner (as listed on Deed): Series 62263 of Streiner LLC

Property Owner Mailing Address: 205 Fawcett

Owner's Phone No: 512-304-5131 Owner's Email: _____

Agent's Name (if applicable): _____

Agent's Mailing Address: _____

Agent's Phone No: _____ Agent's Email: _____

DESCRIPTION OF VARIANCE / EXCEPTION REQUEST

Current Zone Class:	SF-1 <input type="checkbox"/>	SF-2 <input type="checkbox"/>	Proposed Zone Class:	SF-1 <input type="checkbox"/>	SF-2 <input type="checkbox"/>
	MR <input type="checkbox"/>	C-1 <input type="checkbox"/>		MR <input type="checkbox"/>	C-1 <input type="checkbox"/>
	C-2 <input type="checkbox"/>	C-3 <input checked="" type="checkbox"/>		C-2 <input type="checkbox"/>	C-3 <input type="checkbox"/>
	MHS <input type="checkbox"/>	MF <input type="checkbox"/>		MHS <input type="checkbox"/>	MF <input type="checkbox"/>
	CF <input type="checkbox"/>	PD <input type="checkbox"/>		CF <input type="checkbox"/>	PD <input type="checkbox"/>
	PD-Z <input type="checkbox"/>	I <input type="checkbox"/>		PD-Z <input type="checkbox"/>	I <input type="checkbox"/>
	CBD <input type="checkbox"/>	PD-Z <input type="checkbox"/>		CBD <input type="checkbox"/>	PD-Z <input type="checkbox"/>

Describe variance requested:

Describe special use requested:

Reason for Request:
(explain why special exception is sought or why a variance has been requested)

combining lots from 2 to one

PETITION

As Owner/Agent, I hereby petition the City of Smithville for approval of the above described request as provided by the laws of the State of Texas and Ordinances of the City. I understand and agree that the Petition fee is non-refundable and that I must attend the Planning & Zoning meeting and subsequent City Council meeting in order for my application to be considered for approval.

Signature: _____

Date: 11/30/21

OFFICE USE ONLY:

Fee Amount: 675

Fee Payment: 675

P&Z Date: 1-4-2022

Council Date: 1-10-2022

Accepted By: [Signature]

Date Submitted: 12-6-21

☒ Notice sent to property owners within 200 feet of proposed property

LEGEND

1/2" SQUARE PENCIL (ANALYSIS NOTED)

1/2" SQUARE SET A/200

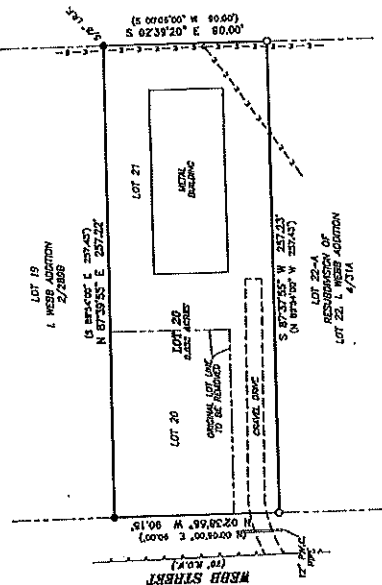
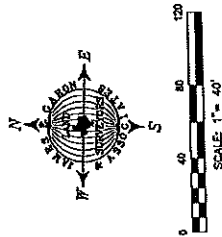
STAMPED AT CANNON HQS 4003

POWER PILE

CHRONIC ELECTRIC LINE

RECORD CALL

(ENC-003)



PLAT NOTES:

1. PRIOR TO INSURANCE OF BUILDING RESIDENT, CITY OF SMITHVILLE APPROVAL OF SITE DEVELOPMENT PLAN IS REQUIRED. SITE DEVELOPMENT PLAN MUST INCLUDE DRAINAGE CONSIDERATION IN COMPLIANCE WITH CITY CODE.
2. SUBJECT TRACT IS DESIGNATED UNIMPAVED ZONE "C" ACCORDING TO F.C.M.A. FLOOD INSURANCE RATE MAP NO. 4802100039S DATED JANUARY 15, 2006.
3. SUBJECT TRACT IS LOCATED INSIDE THE CORPORATE LIMITS OF THE CITY OF SMITHVILLE.
4. SUBJECT TRACT IS LOCATED WITHIN CITY OF SMITHVILLE JURISDICTION.

CITY OF SATHVILLE
APPROVED BY THE CITY MANAGER OF SATHVILLE, TEXAS.

MANAGER

ATTEST: _____

ADJUTANT GENERAL

TEST:

STATE OF TEXAS
COUNTY OF BASTROP

I, JAMES E. GARRON, DO HEREBY CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE ON-THE-GROUND SURVEY OF THE LAND, AND THAT THE CORNER MONUMENTS SHOWN WERE PROPERLY PLACED, UNDER MY PERSONAL SUPERVISION, IN ACCORDANCE WITH THE REQUIREMENTS OF THE SURVEYING ACTS OF EASTPORT COUNTY, TEXAS.

JAMES E. GARDIN
REGISTERED PROFESSIONAL LAND SURVEYOR
P.E.#. 4303
185 MCALLISTER ROAD
BASTROP, TEXAS 78602
PH. 512-303-4185 FAX. 512-321-2107
JAMES@GARDIN.COM

FLOOD PLAIN NOTE: _____

[illegible]

STATE OF TEXAS
COUNTY OF EASTROP

KNOW ALL MEN BY THESE PRESENTS:

THAT, SERIES 82269 OF SHREVE'S MAP NO. 10, BEING A PLAT OF THE CITY OF SUITWALL RECORDED IN PLAT CABBINET NO. 2, PAGE 2818 OF THE PLAT RECORDS OF BASTROP COUNTY, TEXAS AND AS CONVEYED TO ME BY DEED RECORDED IN INSTRUMENT #201901498 OF THE OFFICIAL RECORDS OF BASTROP COUNTY, TEXAS AND DOES HEREBY AMEND SAID LAND IN ACCORDANCE WITH THE PLAT SHOWN HEREON TO BE KNOWN AS:

_____, VESTMENT OF AT

I HEREBY ADDITION, ASSIGNING FIRST
OF LOTS 20 & 21

WITNESS MY HAND THIS 21 DAY OF NOVEMBER, 2021, A.D.

TROY STREUER, PRESIDENT
SERIES 82263 OF STREUER, LLC
219 MAIN STREET
CUMMINGS, TEXAS 78057

STATE OF TEXAS, H
COUNTY OF BASTROP, H

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED TROT STREUER, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

_____ DAY OF _____

NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

JAMES E. CARON 11/08/2024
PRINTED NAME OF NOTARY / EXPIRES

STATE OF TEXAS H
COUNTY OF EASTROP H


I, ROSE PIETZSCH, COUNTY CLERK OF BASTROP COUNTY, TEXAS, DO HEREBY CERTIFY
 THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS DATE OF _____
 WAS FILED FOR RECORD IN MY OFFICE ON THE _____ DAY OF _____
 2021, A.D. AT _____ O'CLOCK _____ IN THE PLAT RECORDS OF BASTROP COUNTY,
 TEXAS IN PLAT CABINET _____, PAGE _____ 2021, A.D.

DEPUTY

ROSE PIETSCH
COUNTY CLERK
BASTROP COUNTY, TEXAS

L WEBB ADDITION, AMENDING PLAT
OF LOTS 20 & 21

ID: 80807 8-2024/23
 General Counsel | City of San Francisco | Web: 415 | 675-2400

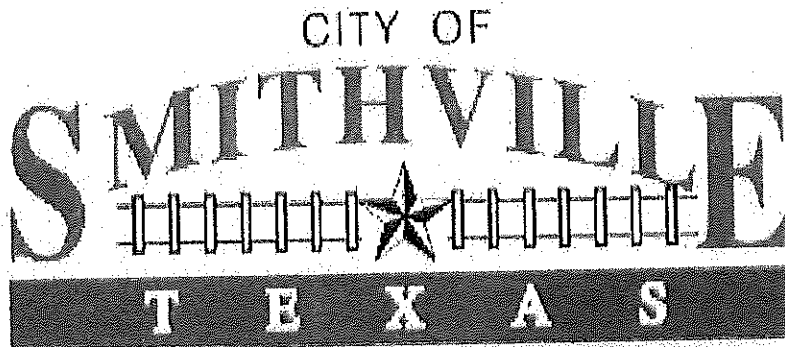
 **JAMES E. GARON & ASSOC.**
PROFESSIONAL LAND SURVEYORS
Firm Reg. #10058400
185 McAllister Road
Bastrop, Texas 78602
(512) 303-4185
jgaron@outin.r.com
www.jamesgaron.com

JULY 17, 2019

MAYOR
JOANNA MORGAN

MAYOR PROTEM
WILLIAM GORDON
COUNCIL MEMBERS
JANICE BRUNO
STAN GERDES
SHARON FOERSTER
TOM ETHEREDGE

CITY MANAGER
ROBERT TAMBLE



317 MAIN STREET
P.O. BOX 449
SMITHVILLE, TEXAS
78957
(512) 237-3282
FAX (512) 237-4549

11/08/2021

Dear Property Owner/Current Resident,

Your address is within 200' of one or more of the following proposed agenda items. This notice is to inform you that The City of Smithville Planning and Zoning Commission will hold a Public Hearing on January 4, 2022, at 6:00 p.m. in the Council Chambers located at 317 Main Street, Smithville, TX for:

Discussion and action on a replat making two lots into one lot, Webb (IVAN) Addition Lot 20, Acres 0.151, property ID 62262 & Webb (IVAN) Addition lot 21, Acres 0.381, property ID 62263 property owner Series 62263 of Streuer LLC, Agent Troy Streuer.

The Commission will hear all citizens' concerns for or against the Replat. The Planning and Zoning Commission will give the City Council a recommendation to approve or deny the request(s) that will go before City Council on January 10, 2022, at 6:00 p.m.

Please follow us on our YouTube Page: (www.youtube.com/channel/UCN7rJz0wVKS4zWV9EvKcH5w).

You can also go to the City's website and click the link on the Planning & Zoning page to access our YouTube page. We will go live at 6:00 p.m. so that you can view the live meeting. **If you have any questions or concerns, please reach out to Tracie Dzenowski at 512-237-3282 ext. 2101 and check the City's website for any updates about this meeting.**

Thank You,

Tracie Dzenowski

City of Smithville

512-237-3282 ext 2101

Planning and Zoning Commission: Brian Riewe, Nancy Catherman, Edward Lick, Dianna Ewen, and Caroline Noya.

200' neighbors 62263; 62262
~~205 Fayette~~ 320 Webb St.

prop_id	te Name on F	situs_num	or resident	Address	situs_stree	situs_city	situs_state	situs_zip
16785	FRAN RAE I	1657	or Current	1657 E. LO E. LOOP 2	SMITHVILL	TX		78957
51004	THE WILLO	324	or Current	324 WEBB WEBB ST	SMITHVILL	TX		78957
61035	SMITHVILL	100	or Current	100 BLUEB BLUEBONN	SMITHVILL	TX		78957
62242	STARCH AR	307	or Current	307 WEBB WEBB ST	SMITHVILL	TX		78957
62244	WEBB STRE	309	or Current	309 WEBB WEBB ST	SMITHVILL	TX		78957
62245	WEBB STRE	311	or Current	311 WEBB WEBB ST	SMITHVILL	TX		78957
62246	WEBB STRE	313	or Current	313 WEBB WEBB ST	SMITHVILL	TX		78957
62247	WEBB STRE	315	or Current	315 WEBB WEBB ST	SMITHVILL	TX		78957
62248	WEBB STRE	317	or Current	317 WEBB WEBB ST	SMITHVILL	TX		78957
62249	WEBB STRE	319	or Current	319 WEBB WEBB ST	SMITHVILL	TX		78957
62250	WEBB STRE	321	or Current	321 WEBB WEBB ST	SMITHVILL	TX		78957
62262	SERIES 62263 OF STRE		or Current					
62263	SERIES 622	320	or Current	320 WEBB WEBB ST	SMITHVILL	TX		78957
62264	HOFFMAN,	304	or Current	304 WEBB WEBB	SMITHVILL	TX		78957
90081	FAITH BAP	306	or Current	306 WEBB WEBB ST	SMITHVILL	TX		78957
16785	FRAN RAE LIMITED PARTNERSHIP	BOX 747		TX	SMITHVILL	TX		78957
51004	THE WILLO C/O MAC-RE LLC	3224		3224 26TH LA	METAIRIE	LA		70002
61035	SMITHVILL	100 KEN BLASCHKE DR		100 KEN B TX	SMITHVILL	TX		78957
62242	STARCH ART CORPORATION			P O BOX 26 TX	SMITHVILL	TX		78957
62244	WEBB STREET LLC			P O BOX 49 TX	AUSTIN	TX		78765
62245	WEBB STREET LLC			P O BOX 49 TX	AUSTIN	TX		78765
62246	WEBB STREET LLC			P O BOX 49 TX	AUSTIN	TX		78765
62247	WEBB STREET LLC			P O BOX 49 TX	AUSTIN	TX		78765
62248	WEBB STREET LLC			P O BOX 49 TX	AUSTIN	TX		78765
62249	WEBB STREET LLC			P O BOX 49 TX	AUSTIN	TX		78765
62250	WEBB STREET LLC			P O BOX 49 TX	AUSTIN	TX		78765
62262	SERIES 62263 OF STREUER LLC	219 MAIN		TX	SMITHVILL	TX		78957
62263	SERIES 62263 OF STREUER LLC	219 MAIN		TX	SMITHVILL	TX		78957
62264	HOFFMAN, PATRICIA	212 PECAN		TX	BASTROP	TX		78602
90081	FAITH BAP	1103 E LOOP 230		P O BOX 71 TX	SMITHVILL	TX		78957

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SMITHVILLE, TEXAS AMENDING THE ZONING ORDINANCE, EXHIBIT A, CHAPTER 14, CITY OF SMITHVILLE CODE OF ORDINANCES, BY AMENDING SECTION 2.2.16, SECTION 5.3.1, SECTION 5.8, AND SECTION 6.3 TO CHANGE THE MINIMUM REQUIRED ACRES FOR A PDD FROM (5) FIVE ACRES TO (2.5) TWO AND ONE-HALF ACRES AND ALLOW MINOR VARIATIONS; REPEALING CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City has very few properties in the City limits that are 5 acres or more and the City would like to change the minimum required acres from five (5) acres to two and one-half (2.5) acres;

WHEREAS, the Planning and Zoning Commission of the City of Smithville, Texas, and the City Council of the City of Smithville, Texas, in compliance with State law with reference to the zoning ordinance and zoning map of the City of Smithville, Texas, have given requisite notices by publication and otherwise;

WHEREAS, after holding a due hearing, and having received the final report of the Planning and Zoning Commission, the City Council of the City of Smithville has determined that amending the Zoning Ordinance of the City of Smithville, Texas as set forth herein will further the health, welfare, and safety of the public; and

WHEREAS, the City Council finds and determines that the meeting at which this Ordinance was passed was open to the public, that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SMITHVILLE, TEXAS THAT:

- 1. Findings of Fact.** The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.
- 2. Enactment.** Section 2.2.16; Section 5.3.1 and Section 6.3 of the City of Smithville Zoning Ordinance is amended in accordance with Exhibit A, attached hereto and incorporated herein.
- 3. Repealer.** All ordinances, resolutions, or parts thereof, that are in conflict or are inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict or inconsistency, and the provisions of this Ordinance shall be and remain controlling as to the matter regulated herein.
- 4. Severability.** Should any section, subsection, sentence, provision, clause, or phrase be held to

be invalid for any reason, such holding shall not render invalid any other section, subsection, sentence, provision, clause, or phrase of this ordinance, and same are deemed severable for this purpose.

5. **Effective Date.** This Ordinance shall be effective as of the date of adoption.

PASSED, APPROVED, AND ADOPTED THIS 10TH DAY OF JANUARY 2022.

APPROVED:

Joanna Morgan, Mayor

ATTEST:

Jennifer Lynch, City Secretary

EXHIBIT A

Section 2.2.16, 5.3, and 6.3 Code of Ordinances of the City of Smithville, Texas is amended as shown below, with insertions indicated by underlines (e.g., underlines) and deletions indicated by strikethroughs (e.g., ~~strikethroughs~~):

2.2.16. PDD - Planned Development District.

A. Description. The Planned Development District, or PDD, is a district which accommodates planned associations of uses developed as integral land use units such as industrial districts, offices, commercial or service centers, shopping centers, residential developments of multiple or mixed housing including attached single-family dwellings or any appropriate combination of uses which may be planned, developed or operated as integral land use units either by a single owner or a combination of owners. ~~Zoning of a p~~Property zoned as a PDD shall follow the procedures set forth in Section 5.3.

B. Uses. An application for a PDD shall specify the base zoning district and the use or the combination of uses proposed. Uses which may be permitted in a PDD are those specified in the Master Use Table. Any requested use that is not permitted within the specified base zoning district must be identified as such in the PDD application. In selecting a base zoning district, the uses allowed in the base district must be similar or compatible with those allowed in the PDD. Special Use Permits allowed in a base zoning district are allowed in a PDD only if specifically identified at the time of PDD approval.

C. Dimensions. A PDD shall be a minimum of ~~5~~ 2.5 acres in size. ~~A written request may be made for a PDD on a smaller tract, which requires approval by the city manager. In the case of residential Planned Development Districts for single-family or duplex categories, the proposed lot area shall be no smaller than the lot sizes allowed in the base zoning district. Minor dimensional changes in a limited number of the proposed lots, in order to provide improved design, may be permitted if the application demonstrates the need for the requested change.~~

D. Approval of PDD zoning. In approving the development plan and the Ordinance establishing the Planned Development District, after recommendation by the Planning and Zoning Commission, the City Council shall approve the ~~specify such~~ maximum height, floor-area ratio, density, and minimum off-street parking and loading standards within the limits of those specified in the districts listed for the specific uses involved as is appropriate for the development. Approval of the development plan and the ordinance establishing the PDD shall also construe the establishment of the standards for yards, signs, building spacing, site coverage, access, screening or landscaping, building area, open space pedestrian-ways, public or private streets and alleys to be observed in a Planned Development District. Such standards shall be specified in the Ordinance establishing the district.

5.3 Planned Development Districts

5.3.1. Creation: The City Council, after public hearing and proper notice to all affected property owners and after recommendation by the planning and zoning commission, may authorize the creation

of a Planned Development District on sites of ~~five~~ two and a half (5)(2.5) acres or more to accommodate various types of development and conditions of development for any use or combination of uses permitted by this Ordinance. The uses to be permitted in any specific Planned Development District shall be enumerated in the Ordinance establishing such district and shown on the approved plan for development which becomes part of said Ordinance.

5.8. SUBSEQUENT AMENDMENTS

5.8.1. Any subsequent map changes that would consist of rezoning of a property shall require a new application and shall be processed as such.

5.8.2. Subsequent Minor ~~Variations~~ Amendments

- A. ~~The city manager may permit M~~minor amendments ~~variations from an approved =to a~~ Planned Development District or a Special Use Permit are permissible without amendment to the ordinance.
- B. The following are considered minor ~~variations~~amendments:
 1. Corrections in spelling, distances and labeling
 2. Changes in building position or layout that are less than ten feet or ten percent of the total authorized building area, provided the modification conforms to the Code.
 3. Changes in the proposed property lines, provided the original total project acreage is not exceeded, and the area of any zoning district is not changed by more than five percent. See the Map Boundary Changes section.
 4. Changes in parking layout, provided the modified layout conforms to the Code.
- C. Any person proposing a minor variation must submit the proposed minor variation to the city manager or the designee of the city manager for confirmation of minor variation status prior to commencing with the proposed minor variation.

5.8.3. Subsequent Major Amendments

- A. ~~Any subsequent amendment~~variation from the development plan which is not classified as a minor amendment ~~variation requires an is considered a major amendment to the~~ Planned Development District or Special Use Permit.
- B. ~~Major amendments to~~ Amendments to a Planned Development District or a Special Use Permit shall require initiation of a new application and shall be processed as such.

6.3. MASTER TABLE OF DIMENSIONAL STANDARDS

DIMENSION	DISTRICT				
	I	P	CF	PDD	PD-Z
Height	50 ft		2-1/2 stories (1)		2-1/2 stories (1)
Minimum front yard setback			25 ft		20 ft
Minimum side yard setback			10 ft (12)		15 ft combined (15)
Minimum side yard setback, corner lot			25 ft		

Minimum distance between buildings on a lot					
Minimum rear yard setback			30 ft		
Minimum lot size, residential use					5,000 sf
Minimum lot size, churches					
Minimum lot size, country inn	21,000 sf				
Minimum lot size, all other uses					5,000 sf
Minimum size of district				5 <u>2.5</u> acres	
Minimum lot width					40 ft
Minimum lot depth					
Maximum dwelling units, series of attached dwellings					
Maximum length consecutive single family attached units					
Maximum lot coverage by buildings					40%

Item # 11

**CITY OF SMITHVILLE
RESOLUTION # 2022-01-484**

**RESOLUTION FOR THE BASTROP CENTRAL APPRAISAL DISTRICT FACILITIES
PROPOSAL**

WHEREAS, Section 6.051(b) of the Texas Property Tax Code, requires that each taxing unit entitled to vote on the appointment of board members receive the Bastrop CAD board's resolution, together with information showing the costs of the proposal and on or before the 30th day after receiving the notice of proposal, the governing body may approve or disapprove the proposal.

THEREFORE, the City of Smithville submits their approval/disapproval of the Bastrop CAD facilities proposal.

ACTION TAKEN this 10th day of January 2022, at the Council Meeting of the governing body of the above-mentioned taxing unit; as authorized under Section 6.051(b) of the Texas Property Tax Code, for the purpose of acting on the proposal.

PASSED AND APPROVED this 10th day of January 2022.

Joanna Morgan, Mayor

Attest:

Jennifer Lynch, City Secretary

M E M O

Date: December 27, 2021

To: Governing Body of Bastrop County, School Districts, and
Cities within Bastrop County

From: Faun Cullens

Subject: **Notice of Proposal for Bastrop CAD Facilities**

The Board of Directors is considering alternatives for the Bastrop CAD facilities to accommodate the current and future growth of the appraisal district. It is important to consider our present facilities and the growth challenges we are facing.

Present Facilities:

In 1997 the Board of Directors of the Bastrop CAD began the process of purchasing the land located at 212 Jackson Street. Construction of the current 12,000 square foot facility began in 1998. Construction was completed in 1999 at which time the appraisal district, collections and McCreary Veselka Bragg & Allen (MVBA) occupied the building.

Around 2001 collection of tax dollars was turned over to the County Tax Assessor. Collections and MVBA moved to offices within the courthouse at that time.

With the entities need to have complete and timely values, the accelerated growth of our county, and legislative changes every two years on how we do business, we are facing the need to add new staff members to efficiently keep up with the changes. It is our goal to continue positive service to the property owners and taxing entities of Bastrop County.

Most of the customer traffic involves two departments within the appraisal district, mapping, and administrative support (homestead applications and agricultural applications). These two departments would be better suited closer to the entrance on the east side of the building. We believe this would enhance customer service and the flow of customer traffic.

Just as all the taxing entities are prudently making plans, Bastrop CAD has the same challenge and the stewardship to plan for the future. Below you will find our recommendation for consideration.

Bastrop CAD is considering a remodel of its existing facility.

The present Bastrop CAD facilities, with remodeling could be converted into much more efficient office space. The proposed remodel would move high traffic customer areas closer to the front of the building. The remodel would convert the existing front porch to a lobby area, which would allow for the expansion of the reception area to efficiently handle customers. The proposed remodel involves the east half of the building at this time. The west half of the building is already divided into offices.

With an estimated cost of \$600,000 to complete the remodel, the district would propose to use \$400,000 dollars of committed reserve for building projects leaving a balance of \$200,000.

The district proposes to finance \$200,000 as a construction loan for one year for the balance and unexpected construction costs. With the anticipated completion of the remodel of April 1, 2022. The balance would be budgeted for the 2023 Appraisal District Budget, upon approval by the taxing authorities and adoption by the Board of Directors.

The Bastrop CAD Board of Directors believes the most economical and prudent option is to remodel the existing facility. This would provide for the least amount of change for the property owners, entities, and staff. It removes the question of marketing the existing facility. The board of directors believes this would result in the lowest financial impact to the taxing entities. Please find enclosed the Bastrop CAD Board Resolution on this proposal and an estimated allocation of the proposal.

Section 6.051(b) of the Property Tax Code requires that “on or before the 30th day after the date the presiding officer receives notice of proposal, the governing body may approve or disapprove the proposal.”

We look forward to sharing this information with your governing body at your meeting within the next 30 days. Please find enclosed a sample resolution for your considered support of this proposal. I look forward to receiving notification of when your meeting is scheduled. We will be there to present this information and answer any questions you may have.

Please feel free to call or e-mail me at 512-303-1930, ext 126 or faun@bastropcad.org if you have any questions.

Faun Cullens, RPA, CCA
Chief Appraiser

TAXING UNIT: _____

Resolution No. _____

RESOLUTION FOR THE BASTROP CENTRAL APPRAISAL DISTRICT FACILITIES PROPOSAL

WHEREAS, Section 6.051(b) of the Texas Property Tax Code, requires that each taxing unit entitled to vote on the appointment of board members receive the Bastrop CAD board's resolution, together with information showing the costs of the proposal and on or before the 30th day after receiving the notice of proposal, the governing body may approve or disapprove the proposal.

THEREFORE, the _____ submits their
(taxing unit)

_____ of the Bastrop CAD facilities proposal.
(approval/disapproval)

ACTION TAKEN this _____ day of _____, 2021, in
_____ Session of the governing body of the above-mentioned taxing unit; as
authorized under Section 6.051(b) of the Texas Property Tax Code, for the purpose of
acting on the proposal.

ATTEST:

**BASTROP CENTRAL APPRAISAL DISTRICT
LOCAL SUPPORT ALLOCATION CHART - 2022**

JURISDICTION	2020 PERCENTAGE	Estimated to Finance	Estimated Cost to Entity
Bastrop County	26.83%	200,000	53,656.47
Bastrop ISD	39.33%	200,000	78,656.56
Bastrop City	3.88%	200,000	7,768.18
Elgin ISD	12.10%	200,000	24,204.35
Elgin City	2.37%	200,000	4,730.04
Lexington ISD	0.02%	200,000	42.36
McDade ISD	0.80%	200,000	1,592.37
Smithville ISD	8.31%	200,000	16,617.03
Smithville City	1.06%	200,000	2,125.40
WCID #3	0.09%	200,000	170.29
Bastrop Cty MUD#1	0.26%	200,000	511.48
Bastrop County ESD#1	1.86%	200,000	3,719.00
Bastrop County ESD#2	1.04%	200,000	2,073.28
Bastrop-Travis Cts ESD#1	0.91%	200,000	1,828.79
The Colony MUD#1A	0.08%	200,000	151.91
The Colony MUD#1B	0.00015%	200,000	0.30
The Colony MUD#1C	0.00023%	200,000	0.46
The Colony MUD#1D	0.02%	200,000	44.83
The Colony MUD#1E	0.18%	200,000	368.98
The Colony MUD#1F	0.01%	200,000	19.36
West Bastrop Village MUD	0.00307%	200,000	6.13
Altessa MUD	0.00004%	200,000	0.09
Elgin MUD#1	0.00011%	200,000	0.23
Elgin MUD#2	0.00011%	200,000	0.22
ACC - Elgin	0.86%	200,000	1,711.90
TOTALS			\$ 200,000
	100.00%		

BASTROP CENTRAL APPRAISAL DISTRICT NOTICE OF PROPOSED RENOVATION

CURRENT
FACILITY

Constructed
in
1998



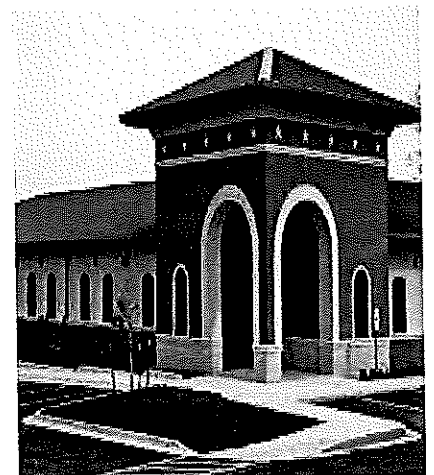
History of Facility Use

- In 1997 the Board of Directors of the Bastrop CAD began the process of purchasing the land located at 212 Jackson Street. Construction of the current 12,000 square foot facility began in 1998. Construction was completed in 1999 at which time the appraisal district, collections and McCreary Veselka Bragg & Allen (MVBA) occupied the building.

MVBA and Collections moves to Courthouse

- Around 2001 collection of tax dollars was turned over to the County Tax Assessor. Collections and MVBA moved to offices within the courthouse at that time.

- They are now located in the new county facility at 211 Jackson Street, across the street, from the CAD.

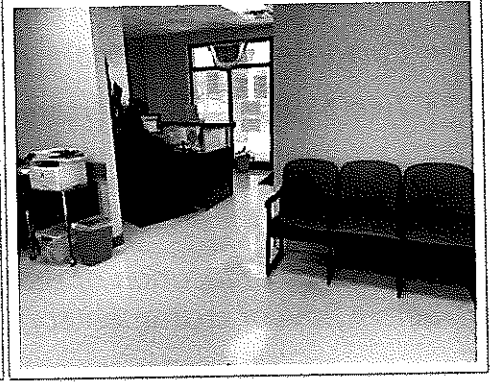
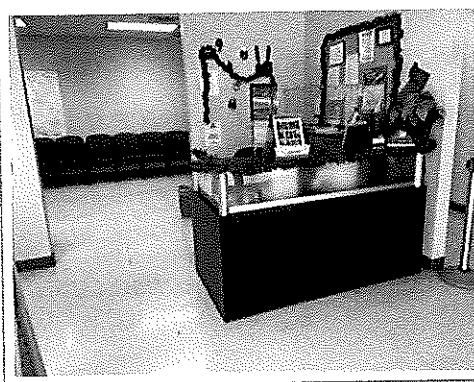


Location
Location
Location

Receptionist/Customer Waiting

There is virtually no room for customers to be waited on by the receptionist upon entry to the office.

Customer Waiting is located behind the receptionist.



Location
Location
Location

- *Most of the customer traffic involves two departments within the appraisal district:*



Mapping



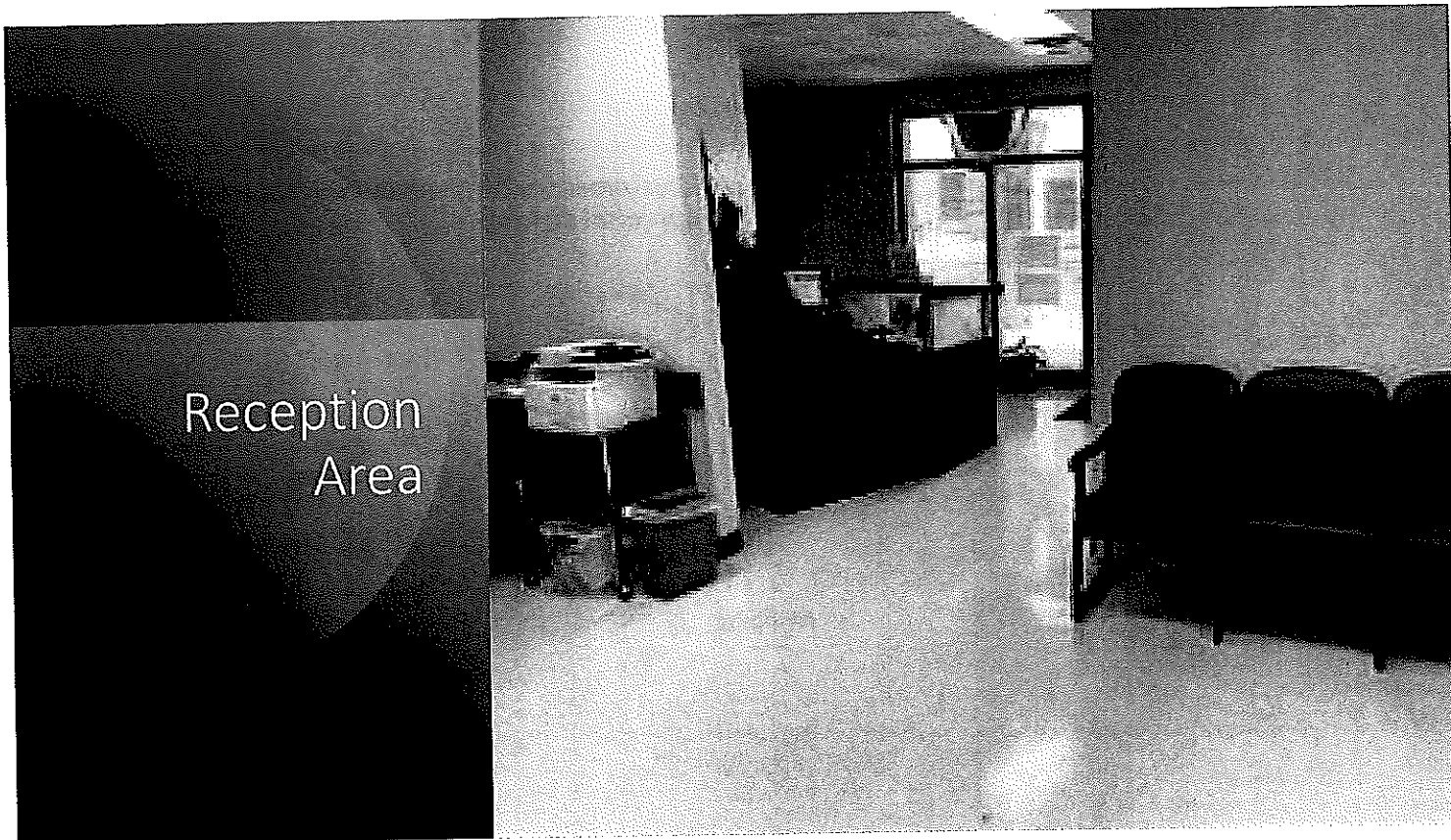
Homestead & Agriculture

Enhance Customer Service

HOW?

- *Receptionist would move back into the current customer waiting room.*
- *Customer Waiting Room would move to converted porch area.*
- *Two high traffic departments that are located at the end of two corridors.*
- *Moved closer to the entrance.*

Changing the location of these services would enhance customer service by providing a better flow of customer traffic.

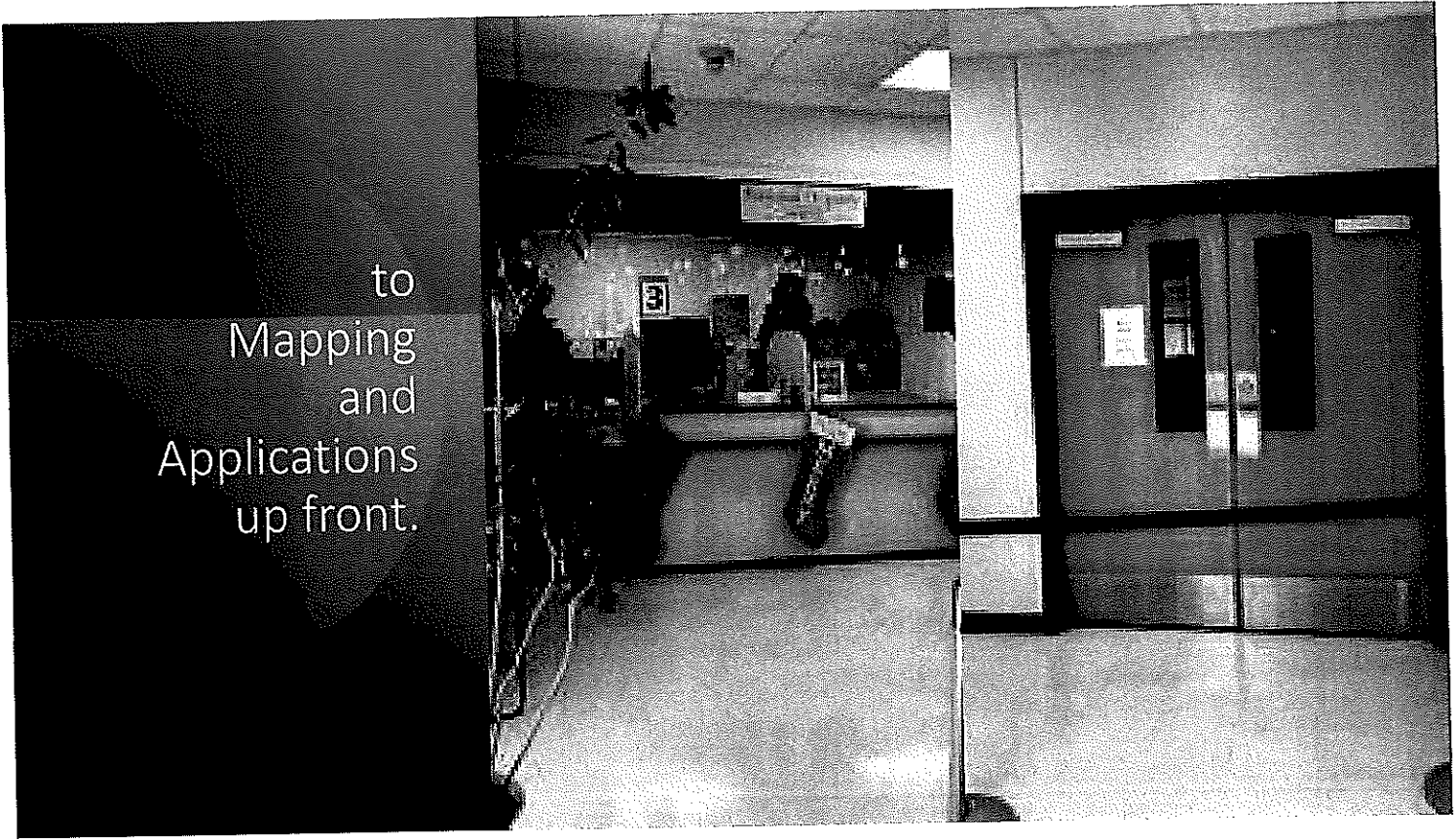


Customer
Waiting
Room



Mapping
and
Applications
from back
there





to
Mapping
and
Applications
up front.

POTENTIAL IMPACT

- The present Bastrop CAD facilitates, with remodeling could be converted into efficient office space to provide better customer service.
- It is our goal to continue positive service to the property owners and taxing entities of Bastrop County.
- Propose to use an estimated \$400,000 of committed reserves towards the project.
- Propose to finance \$200,000 of the \$600,000 estimated project.
- Bastrop CAD Board of Directors believes this would provide for the least amount of change for the property owners, entities and staff.
- They believe this would result in the lowest financial impact to the taxing entities.

INCREASE IN VALUES

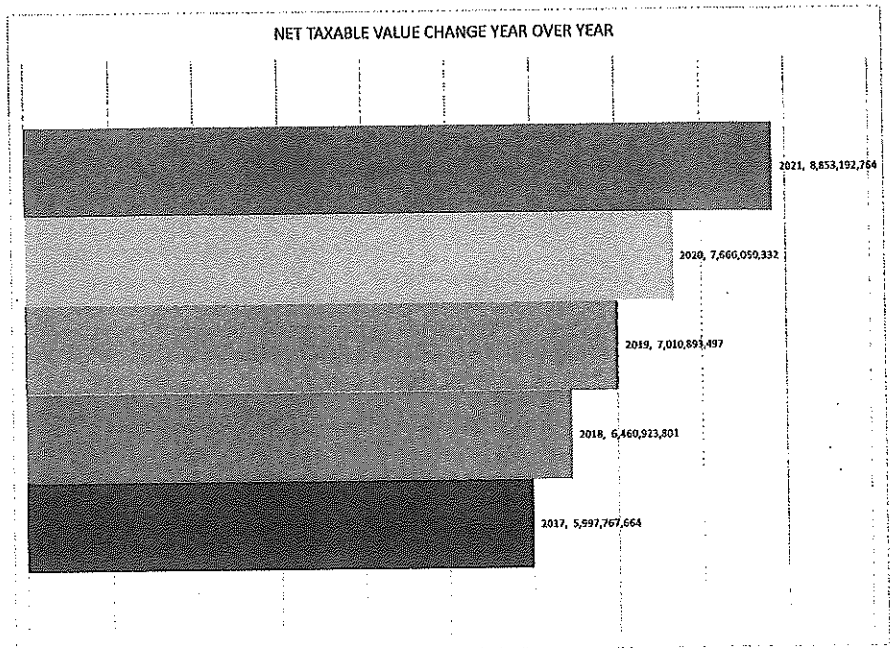
PERCENT OF INCREASE OVER 2020					
COUNTY	TOTAL MARKET	SFR	COMMERCIAL	RURAL LAND	VACANT LOTS
BASTROP	15.11%	16.56%	13.96%	16.98%	40.99%
SCHOOL DISTRICT	TOTAL MARKET	SFR	COMMERCIAL	RURAL LAND	VACANT LOTS
BASTROP	13.42%	14.78%	11.65%	15.94%	29.57%
SMITHVILLE	12.44%	11.82%	15.97%	13.59%	21.43%
MCDADE	15.05%	21.96%	16.86%	10.49%	64.39%
ELGIN	12.52%	13.35%	13.32%	13.63%	28.31%
CITY	TOTAL MARKET	SFR	COMMERCIAL	RURAL LAND	VACANT LOTS
BASTROP	7.88%	9.95%	10.67%	0.00%	16.73%
SMITHVILLE	12.89%	13.31%	14.20%	0.00%	13.10%
ELGIN	10.32%	11.22%	10.92%	0.00%	14.27%

INFORMAL HEARINGS

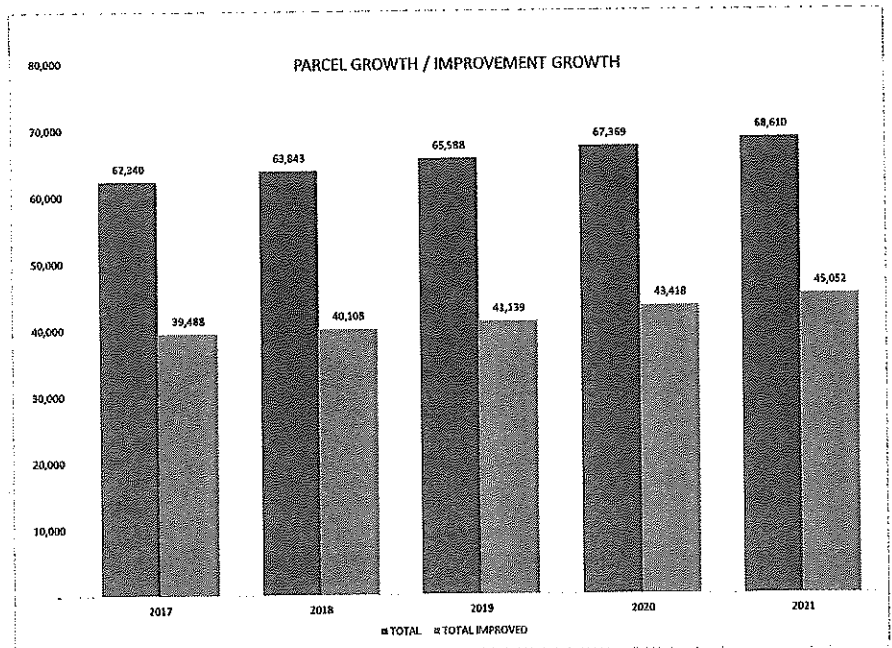
2021 FILED			2020 FILED		2019 FILED	
BY SCHOOL DISTRICT	LEXINGTON ISD	1	LEXINGTON ISD	-	LEXINGTON ISD	-
	ELGIN ISD	784	ELGIN ISD	1,033	ELGIN ISD	650
	MCDADE ISD	114	MCDADE ISD	85	MCDADE ISD	68
	SMITHVILLE ISD	1,006	SMITHVILLE ISD	981	SMITHVILLE ISD	943
	BASTROP ISD	4,001	BASTROP ISD	3,187	BASTROP ISD	2,742
	TOTAL	5,906	TOTAL	5,286	TOTAL	4,403

INCREASE IN PROTESTS

GROWTH IN VALUE



GROWTH IN ACCOUNTS



CONCLUSION

- Complete and timely values to entities
- Accelerated growth of our county
- Legislative changes every two years on how we do business
- Addition of new staff to efficiently keep up with the changes
- Continue to provide a positive service to the property owners and taxing entities of Bastrop County.
- Request the board sign a resolution approving our proposal to renovate.

QUESTIONS

Contact: Bastrop Central Appraisal District faun@bastropcad.org
512-303-1930

Item # 12

**APPLICATION FOR APPOINTMENT TO A CITY OF SMITHVILLE
ADVISORY BOARD, COMMISSION, AND/OR COMMITTEE**

Thank you for your interest in serving on a City of Smithville Advisory Board, Commission and/or Committee.

Completing and Submitting an Application

Completed and signed applications can be submitted in person or by email to:

City Secretary
317 Main St
Smithville, TX 78957
jdlynch@ci.smithville.tx.us

APPLICANT INFORMATION

Name TRAVIS Hill
Address 159 Flower Hill Rd.
City State Zip Code Smithville, TX 78957
Telephone Number(s) 512-557-5807
Email Travis@brush2mulch.com
Please indicate how you wish to be contacted: Phone ☒ Email ☐

CONSENT TO USE PERSONAL INFORMATION

Your personal information will be reviewed to determine the most suitable candidates for the committee.
All applications are kept for one year from the date selected applicants are announced.

DECLARATION OF APPLICANT

I declare that the information I submit in this application is correct and that I am eligible to be appointed to a City of Smithville Advisory Board, as I am not an elected official, officer, or employee of the City of Smithville.

SIGNATURE

DATE 1/5/22

ELIGIBILITY FOR MEMBERSHIP ON AN ADVISORY BOARD

- Membership on city-appointed boards require the applicant to live within the city limit and/or ETJ.
- Applicants cannot be an elected official, officer, or employee of the City of Smithville.
- Members are expected to attend all meetings and be able to complete their term.

CITY ADVISORY BOARD, COMMISSION, AND/OR COMMITTEE FOR WHICH YOU ARE APPLYING:

- ☒ Airport Advisory Board
☐ Hospital Authority Board
☐ Library Board
☐ Historic Preservation Design Standards
Advisory Committee
☐ Planning and Zoning Commission
☐ Housing Authority Board
☐ XXXX

DEMOGRAPHICS

1. Education: ☐ HS/GED ☐ Some college ☒ College degree ☐ Graduate school
2. Age Range: ☐ <18 ☐ 18-34 ☒ 35-59 ☐ 60+
3. Years in Smithville: ☐ <2 ☐ 2-4 ☒ 5-9 ☐ 10-19 ☐ 20+
- 4.

QUALIFICATIONS

1. Have you previously been a member of a City of Smithville Advisory Board? If yes, please indicate the Board and term of your previous appointment.

no

2. How did you hear about this Board and/or vacancy?

other members

3. Please list experience and background relevant to the Board for which you are applying:

Private Pilot - 8 years

Own a hangar at 84R

Started and run my own business based out of
Smithville, TX

After all applications have been received, the Mayor and City staff will bring a report to Council meeting for Council's consideration.

**APPLICATION FOR APPOINTMENT TO A CITY OF SMITHVILLE
ADVISORY BOARD, COMMISSION, AND/OR COMMITTEE**

Thank you for your interest in serving on a City of Smithville Advisory Board, Commission and/or Committee.

Completing and Submitting an Application

Completed and signed applications can be submitted in person or by email to:

City Secretary
317 Main St
Smithville, TX 78957
jdlynch@ci.smithville.tx.us

APPLICANT INFORMATION

Name James Sterling
Address P.O. Box 188
City State Zip Code Smithville, TX 78957
Telephone Number(s) 512-431-0823
Email aviator05@qvec.net
Please indicate how you wish to be contacted: Phone ☒ Email ☒

CONSENT TO USE PERSONAL INFORMATION

Your personal information will be reviewed to determine the most suitable candidates for the committee.
All applications are kept for one year from the date selected applicants are announced.

DECLARATION OF APPLICANT

I declare that the information I submit in this application is correct and that I am eligible to be appointed to a City of Smithville Advisory Board, as I am not an elected official, officer, or employee of the City of Smithville.

SIGNATURE

DATE

James Sterling
1-3-2022

ELIGIBILITY FOR MEMBERSHIP ON AN ADVISORY BOARD

- Membership on city-appointed boards require the applicant to live within the city limit and/or ETJ.
- Applicants cannot be an elected official, officer, or employee of the City of Smithville.
- Members are expected to attend all meetings and be able to complete their term.

CITY ADVISORY BOARD, COMMISSION, AND/OR COMMITTEE FOR WHICH YOU ARE APPLYING:

- ☒ Airport Advisory Board
- ☐ Hospital Authority Board
- ☐ Library Board
- ☐ Historic Preservation Design Standards Advisory Committee
- ☐ Planning and Zoning Commission
- ☐ Housing Authority Board
- ☐ XXXX

DEMOGRAPHICS

1. Education: ☐ HS/GED ☐ Some college ☒ College degree ☐ Graduate school
2. Age Range: ☐ <18 ☐ 18-34 ☐ 35-59 ☒ 60+
3. Years in Smithville: ☐ <2 ☐ 2-4 ☒ 5-9 ☐ 10-19 ☐ 20+
- 4.

QUALIFICATIONS

1. Have you previously been a member of a City of Smithville Advisory Board? If yes, please indicate the Board and term of your previous appointment.

NO

2. How did you hear about this Board and/or vacancy?

Members of the Board have asked me to apply.

3. Please list experience and background relevant to the Board for which you are applying:

① Private Pilot - Single Engine hand since 1974.
Approximately 3000 flight hours in about 10 different aircraft.

② Self-employed 35 years. Built, designed, managed operated businesses. Owned Amusement Parks, Movie Theatres. Managed payroll for approximately 35 employees.

③ Graduated Southwest Texas State University - 1979.

After all applications have been received, the Mayor and City staff will bring a report to Council meeting for Council's consideration.

APPLICATION FOR APPOINTMENT TO A CITY OF SMITHVILLE
ADVISORY BOARD, COMMISSION, AND/OR COMMITTEE

Thank you for your interest in serving on a City of Smithville Advisory Board, Commission and/or Committee.

Completing and Submitting an Application

Completed and signed applications can be submitted in person or by email to:

City Secretary
317 Main St
Smithville, TX 78957
jdlynch@ci.smithville.tx.us

APPLICANT INFORMATION

Name Kenn Peck
Address 286 Powell Rd.
City State Zip Code Smithville TX 78957
Telephone Number(s) 512-468-7790
Email k170ken@gmail.com
Please indicate how you wish to be contacted: Phone ☒ Email ☐

CONSENT TO USE PERSONAL INFORMATION

Your personal information will be reviewed to determine the most suitable candidates for the committee.
All applications are kept for one year from the date selected applicants are announced.

DECLARATION OF APPLICANT

I declare that the information I submit in this application is correct and that I am eligible to be appointed to a City of Smithville Advisory Board, as I am not an elected official, officer, or employee of the City of Smithville.

SIGNATURE Kenneth L. Peck
DATE 1/5/22

ELIGIBILITY FOR MEMBERSHIP ON AN ADVISORY BOARD

- Membership on city-appointed boards require the applicant to live within the city limit and/or ETJ.
- Applicants cannot be an elected official, officer, or employee of the City of Smithville.
- Members are expected to attend all meetings and be able to complete their term.

CITY ADVISORY BOARD, COMMISSION, AND/OR COMMITTEE FOR WHICH YOU ARE APPLYING:

- ☒ Airport Advisory Board
☐ Hospital Authority Board
☐ Library Board
☐ Historic Preservation Design Standards
Advisory Committee
☐ Planning and Zoning Commission
☐ Housing Authority Board
☐ XXXX

DEMOGRAPHICS

1. Education: ☒ HS/GED ☐ Some college ☐ College degree ☐ Graduate school
2. Age Range: ☐ <18 ☐ 18-34 ☐ 35-59 ☒ 60+
3. Years in Smithville: ☐ <2 ☐ 2-4 ☐ 5-9 ☐ 10-19 ☒ 20+
- 4.

QUALIFICATIONS

1. Have you previously been a member of a City of Smithville Advisory Board? If yes, please indicate the Board and term of your previous appointment.

Airport Advisory Board since 2014,

2. How did you hear about this Board and/or vacancy?

I don't recall

3. Please list experience and background relevant to the Board for which you are applying:

I have been a pilot since 1967,
I earned my living as a pilot from
1980 thru 2011,
My passion has always been small general
aviation airplanes. I have owned a six-
plane for pleasure flying since 1985,
I have lived at Smithville and had a six-
plane based there since 1986,
I have owned a Cessna 441 since 2008,
I have a strong interest in the long term
prosperity of the Smithville Airport,

After all applications have been received, the Mayor and City staff will bring a report to Council meeting for Council's consideration.

Item # 13

RESOLUTION

#2022-01-485

A RESOLUTION OF THE CITY OF SMITHVILLE, TEXAS CALLING A MUNICIPAL GENERAL ELECTION FOR THE 7th DAY OF MAY, 2022

WHEREAS, a General Election is hereby ordered to be held on May 7, 2022, for the purpose of electing the following positions;

Mayor	(a two-year term)
Alderman Place 4	(a two-year term)
Alderman Place 5	(a two-year term)

WHEREAS, early voting by personal appearance will be conducted each weekday at Smithville Recreation Center, 106 Royston Street, Smithville. The main location is located at Bastrop County Courthouse Annex, Lower Level Conference Room, 804 Pecan St., Bastrop, Texas 78602. Branch locations for Early Voting Smithville Rec Center, 106 Royston St., Smithville Cedar Creek Tax Office Annex, 5785 FM 535, Cedar Creek and Elgin Rec Center, 361 N. Hwy 95, Elgin. Early voting begins April 25, 2022, and ends May 3, 2022. Hours for Early Voting will be 8:00 am- 5:00 pm April 25, 2022 through April 29, 2022 and 7:00 am – 7:00 pm May 2, 2022 and May 3, 2022.

WHEREAS, applications for ballot by mail shall be mailed to Bastrop County, Kristin Miles, Early voting Clerk, Elections Administrator, 804 Pecan Street, Bastrop, Texas 78602 phone number 512-581-7160. Early voting clerk email: elections@co.bastrop.tx.us and website <https://www.bastropvotes.org/> Applications for ballot by mail must be received no later than the close of business on April 26, 2022. Federal Post Card Applications (FPCAs) must be received no later than the close of business on April 18, 2022.

NOW, THEREFORE BE IT RESOLVED by City Council of Smithville, Texas that notice of election to be held on May 7, 2022, is hereby ordered and called. Notice of election shall be given: (a) by publication one time in a newspaper of general circulation in the City of Smithville, not less than ten (10) nor more than thirty (30) days before the date act herein for such election; and (b) by posting such notice at City Hall and in each election precinct of the City not less than twenty-one (21) days before the date set herein for such election.

PASSED AND APPROVED this 10th Day of January 2022.

Joanna Morgan, Mayor

Attest:

Jennifer Lynch, City Secretary

ORDER OF GENERAL ELECTION FOR MUNICIPALITIES
ORDEN DE ELECCIÓN GENERAL PARA MUNICIPIOS

An election is hereby ordered to be held on 05 / 07 / 2022 for the purpose of voting on:

(Por la presente se ordena celebrar una elección el 05^(date)/07^(date)/2022^(date) con el propósito de votar sobre.)
(fecha)

List Offices/Propositions/Measures on the ballot (*Enumere los puestos/proposiciones/medidas oficiales en la boleta*)

[illegible]

Early voting by personal appearance will be conducted each weekday at:
(La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

The Main Early Voting Location (*sitio principal de votación adelantada*)

Hours (horas)

Location (sitio)	Hours (horas)
Bastrop County Courthouse Annex	April 25th-29th 8:00 - 5:00 / May 2nd -3rd 7-7

Branch Early Voting Locations (*sucursal sitios de votación adelantada*)Hours (*horas*)

Location (sitio)	Hours (horas)
Smithville Recreation Center	April 25, 2022 through April 29, 2022 8am - 5pm
106 Royston St., Smithville	May 2, 2022 and May 3, 2022 7am- 7pm
Cedar Creek Tax Office Annex	
5785 FM 535, Cedar Creek	
Elgin Rec Center, 361 N. Hwy 95, Elgin	

Early voting by personal appearance will be conducted each weekend at:
(La votación adelantada en persona se llevará a cabo en el fin de semana en:)

The Main Early Voting Location (*sitio principal de votación adelantada*)

Hours (*horas*)

Location (<i>sitio</i>)	Hours (<i>horas</i>)

Branch Early Voting Locations (*sucursal sitios de votación adelantada*)

Hours (*horas*)[illegible]

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Kristin Miles

Name of Early Voting Clerk
(Nombre del Secretario/a de la Votación Adelantada)

804 Pecan Street
Address (Dirección)

Bastrop 78602
City (Ciudad) Zip Code (Código Postal)

512-581- 7160
Telephone Number (Número de teléfono)

elections@co.bastrop.tx.us
Email Address (Dirección de Correo Electrónico)

<https://www.bastropvotes.org/>
Early Voting Clerk's Website (Sitio web del Secretario/a de Votación Adelantada)

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

04 / 26 / 2022
(date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

04 / 18 / 2022
(date)(fecha)

Issued this 10th day of January, 20 22
(day) (month) (year)

(Emitida este día 10th de enero, 20 22.)
(día) (mes) (año)

Joanna Morgan, Mayor (Firma del Alcalde)

Attest:

Jennifer Lynch, City Secretary

Item # 14

**CONTRACT FOR ELECTION SERVICES
AND
AGREEMENT TO CONDUCT JOINT ELECTION
BETWEEN
THE ELECTIONS ADMINISTRATOR OF BASTROP COUNTY
AND
CITY OF SMITHVILLE
FOR THE MAY 7, 2022 ELECTION**

THIS CONTRACT for Election Services and Agreement to Conduct Joint Election (this “Contract”) is made and entered into by and between Kristin Miles, the Elections Administrator of Bastrop County, Texas, hereinafter referred to as “Contracting Officer,” and the City of Smithville, hereinafter referred to as the “CITY,” pursuant to the authority under Section 31.092(a) of the Texas Election Code and Chapter 791 of the Texas Government Code. In consideration of the mutual covenants and promises hereinafter set forth, the parties agree to this interlocal agreement with regard to the coordination, supervision, and running of the CITY’s May 7, 2022 Election, hereinafter referred to as “the election”. The purpose of this agreement is to maintain consistency and accessibility in voting practices, polling places and election procedures to assist the voters of the CITY.

RECITALS

WHEREAS, the CITY and the COUNTY each expect to call an election to be held on May 7, 2022; and

WHEREAS, the CITY and the COUNTY desire to conduct such elections jointly pursuant to Chapter 271 of the Texas Election Code, and the CITY desires that certain election services for the CITY’S election be provided by ADMINISTRATOR through the COUNTY’S Elections Department pursuant to Chapter 31, Subchapter D of the Texas Election Code; and

WHEREAS, the COUNTY, ADMINISTRATOR, and the CITY desire to enter into a contract setting out the respective responsibilities of the Parties;

NOW, THEREFORE, the Parties agree as follows:

I. RESPONSIBILITIES OF CONTRACTING OFFICER. The Contracting Officer shall be responsible for performing the following services and furnishing the following materials and equipment in connection with the election:

A. *Notification to Presiding and Alternate Judges; Appointment of Clerks.*

1. The Contracting Officer shall notify each presiding judge and alternate judge of his or her appointment. The notification will also include the assigned polling location, the date of the election school(s), the eligibility requirements that pertain to them and to the selection of election day clerks, the date and time of the election, the rate of compensation, the number of election clerks the presiding judge may appoint, and the name of the presiding or alternate judge, as appropriate.

2. The Contracting Officer shall ensure that the presiding judges make the appropriate election clerk appointments and notify the clerks of their appointments. The recommendations of the CITY will be the accepted guidelines for the number of clerks secured to work in each polling place. The presiding election judge of each polling place, however, will use his/her discretion to determine when additional manpower is needed during peak voting hours. Election judges shall be secured by the Contracting Officer with the approval of the CITY.

3. The Contracting Officer shall notify the CITY of the list of election judges and alternate judges for election day, so that the CITY may approve by written order.

4. Notification to the election judges and alternates shall be made no later than January 15, 2022.

B. Contracting with Third Parties. In accordance with Section 31.098 of the Texas Election Code, the Contracting Officer is authorized to contract with third persons for election services and supplies. The cost of such third-person services and supplies will be paid by the Contracting Officer and reimbursed by the CITY as agreed upon on Exhibit "C".

C. Election School(s). The Contracting Officer shall be responsible for conducting one or more, at her discretion, election schools to train the presiding judges, alternate judges, election clerks, and early voting clerks, and Early Voting Ballot Board members in the conduct of elections, including qualifying voters, provisional voting, and the counting of ballots. The Contracting Officer shall determine the date, time, and place for such school(s) and notify the presiding judges, alternate judges, and election clerks of such. The Contracting Officer may hold the election school(s) on a Saturday in order to increase its availability to election workers who are employed during the regular work week. If at all possible, such election schools shall be conducted within the CITY territory.

D. Election Supplies. The Contracting Officer shall procure, prepare, and distribute to the presiding judges for use at the polling locations on Election Day and the Early Voting Ballot Board (and to the Deputy Early Voting Clerks during Early Voting) the following election supplies: election kits from third-party vendors (including the appropriate envelopes, sample ballots, lists, forms, name tags, posters, and signage described in Chapters 51, 61, and 62, and Subchapter B of Chapter 66 of the Texas Election Code); pens; pencils; tape; markers; paper clips; ballot box seals; sample ballots; tacks, and all consumable-type office supplies necessary to hold an election.

E. Registered Voter List. The Contracting Officer shall provide all lists of registered voters required for use on Election Day and for the early voting period required by law. The Election Day list of registered voters shall be arranged in alphabetical order by each precinct.

F. Ballots. The Contracting Officer shall be responsible for the programming of the direct recording electronic voting devices (referred to as DRE's) and the printing of ballots requested by mail or used for early voting or election day. The Contracting Officer shall be responsible for distributing the DRE's along with the election supplies.

G. Early Voting. In accordance with Section 31.094, of the Texas Election Code, the Contracting Officer will serve as Early Voting Clerk for the election, subject to Sections 31.096 and 31.097(b).

1. As Early Voting clerk, the Contracting Officer shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. The Contracting Officer shall work with the CITY in securing personnel to serve as Early Voting Deputies.

The Contracting Officer shall, upon request, provide the CITY a copy of the early voting report on a daily basis and a cumulative final early voting report following the election.

2. Early Voting by personal appearance for the election shall be conducted during the hours and time period and at the locations listed in Exhibit "A," attached hereto and made a part of this contract.

3. The Contracting Officer shall receive mail ballot applications on behalf of the CITY. All applications for mail ballots shall be processed in accordance with Title 7 of the Texas Election Code by the Contracting Officer or her deputies at 804 Pecan Street, Bastrop, Texas 78602. Any requests for early voting ballots to be voted by mail received by the CITY shall be forwarded immediately to the Contracting Officer for processing.

4. All Early Voting ballots (those cast by mail and those cast by personal appearance) shall be secured and maintained by the Contracting Officer and delivered by her or her deputy for counting in accordance with Chapter 87 of the Texas Election Code to the Early Voting Ballot Board at the Bastrop County Courthouse on Election Day, May 7, 2022.

H. Election Day Polling Locations. The Election Day polling locations are those listed in Exhibit "B," attached hereto and made a part of this contract. The Contracting Officer shall arrange for the use of all Election Day polling places and shall arrange for the setting up of all polling locations for Election Day, including ensuring that each polling location has the necessary tables, chairs, and voting booths.

I. Central Counting Station. The Contracting Officer shall be responsible for establishing and operating the Central Counting Station to receive and tally the voted ballots in accordance with Section 127.001 of the Election Code and of this agreement. Counting Station Manager and Central Count Judge shall be Kristin Miles. The Tabulation Supervisor shall be Kristin Miles. The tabulation supervisor shall handle ballot tabulation in accordance with statutory requirements and county policies, under the auspices of the Contracting Officer.

Election night reports will be available to the CITY at the Central Counting Station on election night and will provide individual polling location totals.

J. Manual Counting. The Contracting Officer shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to the CITY, if requested, and the Secretary of State's Office.

K. Election Reports. The Contracting Officer shall prepare the unofficial tabulation of precinct results under Section 66.056(a) of the Texas Election Code and shall provide a copy of the tabulation to the CITY as soon as possible after the Contracting Officer has received the precinct returns on Election Day night. Provisional ballots will be tabulated after election night in accordance with state laws.

L. ***Custodian of Voted Ballots.*** The Contracting Officer is hereby appointed the custodian of voted ballots and shall preserve them in accordance with Chapter 66 of the Texas Election Code and other applicable law.

II. **RESPONSIBILITIES OF THE CITY.** The CITY shall assume the following responsibilities:

A. ***Election School(s).*** At the request of the Contracting Officer, and at no cost to the Contracting Officer, the CITY will make available space in a CITY building to hold the election school(s), if applicable.

B. ***Polling Locations.*** The CITY shall pay the respective cost of all employee services required to provide access, security, or custodial services for the polling locations.

C. ***Applications for Mail Ballots.*** The CITY shall date stamp and then immediately hand deliver to the Contracting Officer all original mail ballot applications for mail ballots that it receives.

D. ***Election Orders, Election Notices, Canvass.*** The CITY shall prepare the election order, resolutions, notices, official canvass, and other pertinent documents for adoption by the CITY's governing body. The CITY shall be responsible for having the required election notice under Section 4.003(a)(1) of the Texas Election Code published in the newspaper as required by State law. The CITY shall also be responsible for posting the notice required under Section 4.003(b) of the Texas Election Code as required by law. Promptly after approval of election order, resolutions, notices, official canvass, and other pertinent documents by the CITY's governing body and within such time so as not to impede the orderly conduct of the election, the CITY shall return said documents to the Contracting Officer for proper recordkeeping. The CITY assumes the responsibility of promoting the schedules for Early Voting and Election Day.

The CITY will provide for the appointment of the Contracting Officer as the early voting clerk for the election in the orders calling the election. The orders will also include approval of election day polling places; times, dates and places for early voting; and appointment of precinct judges.

The CITY shall also confirm its territory and whether it has any territory outside the County, including providing the County with a map of the CITY's territory. The CITY agrees that the Contracting Officer shall administer only the County portion of the election.

E. ***Paper Ballots.*** In advance of the March 23, 2022 date on which the Texas Secretary of State's Office encourages the mailing out of ballots for early voting by mail, the Contracting Officer shall arrange with a third party to prepare the necessary optical paper ballots for the election. The ballots shall be in English with the Spanish translation included.

The CITY shall furnish the Contracting Officer a list of candidates and/or propositions showing the order and the exact manner in which their names or proposition(s) are to appear on the official ballot (including bilingual titles and text). This list shall be delivered to the Contracting Officer as soon as possible after ballot positions have been determined. The CITY shall perform the duties required for drawing for place on the ballot by candidates. The CITY shall be responsible for proofreading and approving the ballot insofar as it pertains to the authority's candidates and/or propositions.

III. SPECIAL PROVISIONS RELATING TO ELECTION WORKERS

A. **Compensation.** The parties agree that presiding judges and alternate judges will be compensated at a rate of \$12.00/hr., and election clerks will be compensated at a rate of \$10.00/hr. They will be compensated for all hours actually worked, including the time to set up the polling location and the time to complete the counting and to wrap up the paper work, but not to exceed one hour before and two hours after the polling location is open for voting. The presiding judge, or the election worker at the polling location that he or she designates, who picks up the election supplies from the Contracting Officer and who returns the remaining supplies, ballot boxes, and all other election records from the polling location to the Contracting Officer will be compensated with a delivery fee of \$25 at the same time that payment is made for the hours worked. The Contracting Officer will pay the election workers directly and be reimbursed for such by the CITY.

B. **Number of Election Workers.** The parties agree that at all polling locations there will be a minimum of three election workers, consisting of the presiding judge, alternate judge, and one clerk.

IV. JOINT EXPENSES AND PAYMENT

A. **Expenses Incurred and Billing.** The participating authorities agree to share actual costs incurred to the extent that the costs and expenses are incurred in connection with a polling location used by more than one local political subdivision, such as (without limitation) the cost of renting polling locations and voting equipment, programming the voting equipment, supplies needed for the polling place, wages and salaries of election workers. Election expenses shall be pro-rated equally among the participants.

The parties agree, for those polling locations used solely by the CITY and not shared by any other participating authority, that the CITY will pay the wages, salaries, and other applicable election costs and expenses directly related to such polling location.

It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of Bastrop County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to Bastrop County by the participating authorities.

B. **Billing.** As soon as reasonably possible after Election Day, the Contracting Officer will submit an itemized invoice to the CITY for (1) actual expenses directly attributable to the coordination, supervision, and running of the election and incurred on behalf of the CITY by the Contracting Officer, including expenses for supplies in connection with the election school(s), publication and printing of election notices, election supplies, wages paid to the Contracting Officer's employees for services under this contract performed outside of normal business hours, election workers, and any other expenses reasonably and directly related to the election, including, without limitation, rental and programming of DREs and audio ballots, and (2) the Contracting Officer's fee under Section 31.100(d) of the Texas Election Code and as provided in Section IV.E below. Expenses related to wages shall be supported by compensation sheets. Other expenses shall be supported by invoices or receipts, except that the price of items coming out of the Contracting Officer's stock of election supplies shall be supported by the Contracting Officer's

certificate about the number of items used and the unit cost therefore according to the vendor's standard price list.

C. Payment. The CITY shall pay the Contracting Officer's invoice within 30 days from the date of receipt to: **Bastrop County, Attn: Kristin Miles, Elections Administrator, 804 Pecan Street, Bastrop, TX 78602.** If the CITY disputes any portion of the invoice, the CITY shall pay the undisputed portion of the invoice, and the parties will discuss in good faith a resolution of the disputed portion. All payments shall be made from current revenues available to the CITY.

D. Expense Item Larger than \$500. If a single election expense exceeds \$500, the Contracting Officer reserves the right to invoice the CITY for such expense at the time it is incurred, supported by an invoice or receipt, rather than waiting until after Election Day. The CITY shall pay such invoice within 30 days from the date of receipt.

E. Estimated Cost of Services. A cost estimate for election expenses is attached hereto and made a part of this contract as Exhibit "C". The parties agree that these are an estimate only and that the CITY is obligated to pay their respective portion of the actual expenses of the election as set forth herein. The Contracting Officer agrees to advise the CITY if it appears that the actual expenses incurred by the Contracting Officer will exceed by 20% or more the estimated expenses to be paid initially by the Contracting Officer and reimbursed jointly by the CITY.

F. Administrative Fee. The CITY shall pay the Contracting Officer a 10 % administrative fee, pursuant to the Texas Election Code, Section 31.100.

V. GENERAL PROVISIONS

A. Nontransferable Functions. In accordance with Section 31.096 of the Texas Election Code, nothing in this contract shall be construed as changing

1. the authority with whom applications of candidates for a place on the ballot are filed;
2. the authority with whom documents relating to political funds and campaigns under Title 15 of the Texas Election Code are filed; or

B. Joint Election. The parties acknowledge that the Contracting Officer may contract with other entities holding elections at the same time as the CITY on May 7, 2022 and that such elections will be held jointly.

C. Cancellation of Election. If the CITY cancels its election pursuant to Section 2.053 of the Texas Election Code, the Contracting Officer shall only be entitled to receive the actual expenses incurred before the date of cancellation in connection with the election and an administrative fee of \$75. The Contracting Officer shall submit an invoice for such expenses (properly supported as described in **IV. PAYMENT** above) as soon as reasonably possible after the cancellation and the CITY shall make payment therefore in a manner similar to that set forth in **IV. PAYMENT** above. The Contracting Officer agrees to use reasonable diligence not to incur major costs in connection with election preparations until it is known that the election will be held, unless the CITY authorizes such major costs in writing. An entity canceling an election will not be liable for any further costs incurred by the Contracting Officer.

D. Contract Copies to Treasurer and Auditor. In accordance with Section 31.099 of the Texas Election Code, the Contracting Officer agrees to file copies of this contract with the County Treasurer of Bastrop County, Texas and the County Auditor of Bastrop County, Texas.

E. Representatives. For purposes of implementing this contract and coordinating activities hereunder, the CITY and the Contracting Officer designate the following individuals, and whenever the contract requires submission of information or documents or notice to the CITY or the Contracting Officer, respectively, submission or notice shall be to these individuals:

F. Recount. A recount may be obtained as provided by Title 13 of the Texas Election Code. By signing this contract, CITY agrees that any recount shall take place at the offices of the Contracting Officer, and that the CITY shall serve as the Recount Supervisor, and the CITY official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator. The Contracting Officer agrees to provide advisory services to the CITY as necessary to conduct a proper recount.

For the CITY:

Jennifer Lynch
City Secretary
City of Smithville
317 Main St.
Smithville, TX 78957
Tel: (512) 237-3282
Fax: (512) 237-4549
Email: jdlynch@ci.smithville.tx.us

For the Contracting Officer:

Kristin Miles
Elections Administrator
Bastrop County
804 Pecan Street
Bastrop, TX 78602
Tel: (512) 581-7160
Fax: (512) 581-4260
Email: elections@co.bastrop.tx.us

F. Amendment/Modification. Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing, duly executed by the parties hereto. No official, representative, agent, or employee of Bastrop County has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the Commissioners Court of Bastrop County, Texas. No official, representative, agent, or employee of the CITY has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the CITY. Both the Contracting Officer and the CITY may propose necessary amendments or modifications to this Agreement in writing in order to conduct the Election smoothly and efficiently.

G. Entire Agreement. This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and supersedes all prior agreements, including prior election services contracts and prior agreements to conduct joint elections. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force and effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.

H. Severability. If any provision of this Agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this Agreement; and, parties to this Agreement shall perform their obligations

under this Agreement in accordance with the intent of the parties to this Agreement as expressed in the terms and provisions of this Agreement.

I. *Third Party Beneficiaries.* Except as otherwise provided herein, nothing in this Agreement, expressed or implied, is intended to confer upon any person, other than the parties hereto, any benefits, rights or remedies under or by reason of this Agreement.

J. *Mediation.* Any controversy, claim or dispute arising out of or relating to this contract, shall be settled through mediation by the parties. The parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section 154.023 of the Texas Civil Practice and Remedies Code unless both parties agree, in writing, to waive the confidentiality. Notwithstanding the foregoing, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term “confidential” as used in this Agreement has the same meaning as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act.

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 20____.

Robert Tamble
City Manager
City of Smithville
Smithville, Texas

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 20____.

Paul Pape
County Judge
Bastrop County, Texas

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 20____.

Kristin Miles
Elections Administrator
Bastrop County, Texas

EXHIBIT "A"

EARLY VOTING DATES, TIMES, AND LOCATIONS

Time Period:

Monday, April 25, 2022 through Tuesday, May 3, 2022.

Main Location:

Bastrop County Courthouse Annex, Lower Level Conference Room, 804 Pecan St., Bastrop, Texas 78602.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
25 8:00 am – 5:00 pm	26 8:00 am – 5:00 pm	27 8:00 am – 5:00 pm	28 8:00 am – 5:00 pm	29 8:00 am – 5:00 pm
2 7:00 am – 7:00 pm	3 7:00 am – 7:00 pm			

Branch Locations:

Smithville Rec Center, 106 Royston St., Smithville

Cedar Creek Tax Office Annex, 5785 FM 535, Cedar Creek

Elgin Rec Center, 361 N. Hwy 95, Elgin

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
25 8:00 am – 5:00 pm	26 8:00 am – 5:00 pm	27 8:00 am – 5:00 pm	28 8:00 am – 5:00 pm	29 8:00 am – 5:00 pm
2 7:00 am – 7:00 pm	3 7:00 am – 7:00 pm			

Voting by Mail:

Kristin Miles, Bastrop County Elections Administrator, 804 Pecan Street, Bastrop, TX 78602

EXHIBIT “B”

ELECTION DAY POLLING LOCATIONS ELECTION

Wyldwood Baptist Church, 398 Union Chapel Road, Cedar Creek

River Valley Christian Fellowship, 1224 W. State Highway 71, Bastrop

Ascension Catholic Church, 804 Pine Street, Bastrop

Paige Community Center, 107 S. Main Street, Paige

Bastrop Co. ESD No. 2 Fire Station 3, 926 FM 1441, Bastrop

Calvary Baptist Church, 3001 Loop 150 East, Bastrop

Smithville Recreation Center, 106 Royston Street, Smithville

Rosanky Community Center, 135 Main Street, Rosanky

Bastrop County Substation, 5785 FM 535, Cedar Creek

Bastrop Church of Christ, 287 FM 20, Bastrop

Hills Prairie Baptist Church, 1338 State Highway 304, Bastrop

Red Rock Community Center, 114 Red Rock Road, Red Rock

Elgin Recreation Center, 361 N. Highway 95, Elgin

New Life Baptist Fellowship, 175 S. State Highway 95, Elgin

Faith Lutheran Church, 230 Waco Street, McDade

Family Worship Center, 2425 FM 1704, Elgin

Bastrop Co. ESD No. 2 Fire Station 4, 1432 N. State Highway 95, Bastrop

Locations Subject to Change Depending on Entities Participating in the Joint Election

EXHIBIT "C"
ESTIMATED COST OF ELECTION

CITY OF SMITHVILLE

Optical Ballots and Programming Expenses	\$ 3,391.45
Rental Fee for ExpressVote and Vote Tabulator (voting equipment)	
Staff Time and Mileage, Early Voting Clerks, Election Judges & Clerks, and Ballot Board	
Election Kits & other precinct supplies	\$ 200.00
SUBTOTAL	\$3,591.45
10% ADMINISTRATIVE FEE	<u>\$ 359.14</u>
TOTAL	<u><u>\$3,950.59</u></u>

Item # 15

MAYOR
JOANNA MORGAN

MAYOR PROTEM
WILLIAM GORDON

COUNCIL MEMBERS
SHARON FOERSTER
JANICE BRUNO
TOM ETHEREDGE
STAN GERDES

CITY MANAGER
ROBERT TAMBLE



317 MAIN STREET
P.O. BOX 449
SMITHVILLE, TEXAS
78957
(512) 237-3282
FAX (512) 237-4549

TO: Mayor and City Council
FROM: Cynthia White
DATE: January 7, 2022
RE: December Financial Reports

Please find attached the Financial Report for December. Major expenditures included:

- ❖ 2018 CO's debt service payment to UMB Bank - \$307,517
- ❖ lease payment for bucket truck, excavator, Ford F650, tractor, and mowers - \$29,353
- ❖ lease payment for 2 police units, backhoe, leaf truck, & utility truck - \$24,800
- ❖ annual SCT Broadband internet access & data services fee - \$10,260
- ❖ annual TCEQ permit fee for drinking water - \$4,998
- ❖ annual payment for Budget Infographics software - \$2,000
- ❖ annual payment to Bastrop County Auditor's Office for property tax collection - \$8,797
- ❖ Bastrop County Appraisal District quarterly local support payment - \$6,920
- ❖ purchase of transformers and electrical supplies - \$15,972
- ❖ purchase of electrical materials for the M5 Subdivision and Solar Farm Project - \$25,975
- ❖ Burlin Power Line fee for the Solar Farm Project - \$11,676
- ❖ WJC Constructors fee for sewer tap job on NE 8th St - \$7,000
- ❖ construction fee to install Christmas light poles on Main St and to remove/replace drainage pipe on 8th St & Short St - \$5,600
- ❖ paving & street cut outs - \$4,352
- ❖ purchase of water meters - \$4,080
- ❖ rental fee for Ford F750 2000-gallon water truck - \$3,000
- ❖ Longevity Payroll Checks
- ❖ and the monthly payments for fuel, city employee benefits, and garbage services.

Certificate of Obligations, Series 2019 expenses included:

- ❖ none

Tax Note, Series 2021 expenses included:

- ❖ none

Grant expenditures included:

- ❖ TxDOT Transportation Alternatives Set-Aside (TASA) Loop 230 Sidewalk Grant: KSA engineering fees (city in-kind) - \$17,341
- ❖ TxDOT Safe Routes to School Sidewalk Grant: KSA engineering fees - \$9,450

Have a great weekend –

Cynthia White

ESTIMATED FUND BALANCES

@ December 31, 2021

General Fund

Total Expenditures divided by 12 times 3 equals Recommended Fund Balance

Note: the recommended fund balance for fiscal year 2021-2022 based on the General Fund's budgeted expenditures is:

5,522,767 divided by 12 times 3 equals \$ 1,380,692

Beginning Fund Balance @ October 1, 2020 \$ 1,764,683

Statement of Rev & Exp (YTD) @ September 30, 2021
Revenues Over/Under Expenditures \$ (466,281)

Statement of Rev & Exp (YTD) @ December 31, 2021
Revenues Over/Under Expenditures \$ 204,926

Estimated Fund Balance @ December 31, 2021 \$ 1,503,328

Estimated Fund Balance Over/Under Recommended \$122,636

Utility Fund

Total Expenditures divided by 12 times 3 equals Recommended Fund Balance

NOTE: the recommended fund balance for fiscal year 2021-2022 based on the Utility Fund budgeted expenditures is:

7,703,590 divided by 12 times 3 equals \$ 1,925,898

NOTE: Recommended fund balance for utility fund should be compared to the current cash and investment balances.

Balances @ December 31, 2021

CASH:

Petty Cash Utility	\$ 500
Checking: Utility Operating	\$ 73,522
Checking: Utility Credit Card	\$ 393,012

INVESTMENTS:

CD: Utility - Operations	\$ 133,905
CD: Utility - Operations #2	\$ 109,388
CD: Designated Customer Deposits	\$ 96,826
CD: Utility - Customer Deposits	\$ 33,894
CD: Utility - '01 CO/SWS FNMA	\$ 122,035
LSIP: Utility - Operations	\$ 103,879

TOTAL CASH & INVESTMENTS: \$ 1,066,461

Estimated Fund Balance Over/Under Recommended (\$859,437)

CITY OF SMITHVILLE - ARPA FUNDING

Period Ending: December 31, 2021

Federal Grantor: US Department of the Treasury
 Pass-Through Grantor: Texas Department of Emergency Management (TDEM)
 Federal Program Name: 2021 Coronavirus Local Fiscal Recovery Fund (CLFRF)
 Contract #: 304-TX1742
 Eligible Costs Incurred: March 3, 2021 to December 31, 2024
 Grant Amount: \$1,118,753.56

ORIGINAL PROJECTION		CURRENT PROJECTION or ACTUAL COST	PAID TO DATE	BALANCE TO PAY
	EXPENSES - funding tentatively committed to			
(30,000.00)	Grant Administration Services			
	Langford Community Management Services establish recordkeeping system	(30,000.00)	(6,000.00)	(24,000.00)
(90,000.00)	Tourism			
	Smithville Area Chamber of Commerce for tourism	(90,000.00)	(90,000.00)	0.00
(100,000.00)	Smithville Workforce Training Center			
	Smithville Workforce Training Center funds for training center	(100,000.00)	(100,000.00)	0.00
(95,000.00)	Community Clinic Behavioral Health			
	Smithville Community Clinic	(95,000.00)	0.00	(95,000.00)
(40,000.00)	Holiday Shopping Event (Tourism)			
	Coaches Cuts, LLC installation/lights for Main St	(5,039.00)	(5,039.00)	0.00
	Coaches Cuts, LLC installation/lights for Main St	(4,829.00)	(4,829.00)	0.00
	Hobby Lobby Christmas tree - City Hall	(416.74)	(416.74)	0.00
	Michele H Nelson (Bella's Cottage Antiques) install garland decorations	(2,000.00)	(2,000.00)	0.00
	Neilan R Nelson install garland decorations	(560.00)	(560.00)	0.00
	Cen-Tex Marine Fabricators metal poles for Main St Christmas lights	(8,900.00)	(8,900.00)	0.00
	Remaining Funds	(18,255.26)		(18,255.26)
(115,000.00)	Small Business Grants			
	Grants	(115,000.00)	0.00	(115,000.00)
(40,000.00)	Audio/Video System - Council Chambers			
	City of Smithville - audio/video system	(40,000.00)	0.00	(40,000.00)
(75,000.00)	Wastewater Treatment Plant Expansion			
	City of Smithville Feasibility Study	(75,000.00)	0.00	(75,000.00)
(585,000.00)	TOTAL EXPENSES	(585,000.00)	(217,744.74)	(367,255.26)
	REVENUE			
559,376.78	CLFRF Funds deposited 8/23/2021	559,376.78		
682.00	Interest Earned to Date	682.00		
560,058.78	TOTAL REVENUE	560,058.78		
(24,941.22)	GRAND TOTAL	(24,941.22)		

**CITY OF SMITHVILLE
CASH BALANCES & RESERVES**

@ 12/31/21

@ 12/31/20

CASH OPERATING ACCOUNTS:

General Fund	246,373	364,510
Utility Fund	73,522	63,469
Credit Card Pmts	415,596	348,614
Economic Development (IDF)	0	62,672
Fireman's Pension	29,089	31,144
HOMES Grant Fund	239	239
HRA Trust Fund	47,953	58,137
Library Contributions Fund	196,179	193,860
Railroad Park	802	1,072
TxCDBG Project	61	61
COPS Hiring Program Grant	0	0
Police Seized Assets	6,379	2,493
Grants Account	2,823	98,590
HMGP Grants	0	0
TAP Loop 230 Sidewalks	0	0
Smithville Cares	3,745	3,726
Independence Park	5,939	5,910
Smithville TX Veterans Memorial Park	15,062	15,306
Coronavirus Local Fiscal Recovery	351,631	0
Total Cash on Hand	1,395,393	1,249,805

INVESTED FUNDS

Matures

CERTIFICATES OF DEPOSIT:

General - Operations	53,017	Aug-22	52,673
General - Library Contributions	131,953	Mar-22	131,167
General - Library Contributions	113,905	Nov-23	112,156
Utility - Operations	133,905	Apr-22	132,975
Utility - Operations #2	109,388	Aug-22	108,721
Utility - Designated Customer Dep	96,826	Apr-22	96,199
Utility - Customer Deposits	33,894	Mar-22	33,674
Economic Development (IDF)	54,926	Dec-23	54,083
Utility '01 CO/SWS FNMA	122,035	Oct-23	119,923

INVESTMENT POOL ACCOUNTS

General - Operations	1,102	1,007
Utility - Operations	103,879	68,616
Capital Replacement Fund	584,900	35
Interest & Sinking	277,846	420,681
'01 CoFo Project Funds	0	32,300
'07 CoFo Project Funds	75	75
'19 CoFo Project Funds	1,725,981	2,081,787

SAVINGS ACCOUNTS

Airport Fly-in	7,016	5,026
PEG Capital Fee	18,225	18,134

TOTAL INVESTED FUNDS:

3,568,873 **3,469,233**

ACCOUNTS RECEIVABLE

Gen/Util - Miscellaneous	129,901	116,683
Utility Billings - Current	567,497	508,540
Utility Billings - Delinquent	109,070	159,077
Total Accounts Receivable	806,468	784,299

TOTAL CASH & RECEIVABLES

5,770,733 **5,503,337**

RESERVE AMOUNTS

Res Bond Debt Service	277,846	420,681
Res Bond Project Funds	1,726,056	2,114,162
Res Customer Deposits	113,082	113,532
Res Economic Development	54,926	116,755
Res Firemen's Pension	29,089	31,144
Designated Court Technology	320	260
Designated Library	442,038	437,183
Designated Police Ed/Op	0	1,118
Designated VFD Donations	0	0
Designated COPS Hiring Grant	0	0
Designated Police Seized Assets	6,379	2,493
Designated Grants Account	2,823	98,590
Designated HMGP Grants	0	0
Designated TAP Loop 230 Sidewalks	0	0
Designated Independence Park	5,939	5,910
Designated-Veterans Memorial Park	15,062	15,306
Designated-Smithville Cares	3,745	3,726
Designated-CLFRF	351,631	0
Total Reserve Amounts	2,677,306	3,360,861

ACCOUNTS PAYABLE

General	109,296	73,224
Utility	330,656	273,863
Total Accts Payable	439,952	347,087

TOTAL RESERVES & PAYABLES

3,117,258 **3,707,947**

UNRESTRICTED CASH & RECEIVABLES

2,653,475 **1,795,390**

CITY OF SMITHVILLE
SUMMARY REVENUE / EXPENSE STATEMENT
FISCAL YEAR 2021-22 @ December 31, 2021

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/2021 @ 12/31	AMENDED 2020/2021 BUDGET	2020/2021 % OF BUDGET USED/COLLECTED
REVENUES:						
General Fund	1,597,187	5,522,767	28.92%	1,797,208	5,312,774	33.83%
Utility Fund	1,780,199	7,703,590	23.11%	1,549,479	7,731,427	20.04%
Maintenance Fund	18,244	104,252	17.50%	17,887	102,212	17.50%
Int & Sinking Fund	184,426	516,174	35.73%	205,067	439,870	46.62%
TOTAL REVENUES	3,580,056	13,846,783	25.85%	3,569,640	13,586,283	26.27%
Unassigned Fund Balance for Chamber Rebuild	0	0		6,297	80,000	
EXPENSES:						
General Fund	1,392,261	5,522,767	25.21%	1,456,023	5,804,295	25.09%
Utility Fund	2,128,026	7,703,590	27.62%	1,831,424	7,268,271	25.20%
Maintenance Fund	25,489	104,252	24.45%	25,441	102,212	24.89%
Int & Sinking Fund	307,518	516,174	59.58%	154,268	408,555	37.76%
TOTAL EXPENSES	3,853,294	13,846,783	27.83%	3,467,155	13,583,333	25.53%
Revenues Over/(Under) Expenses						
M&O Funds	(150,146)			51,686		
I&S Fund	(123,092)			50,799		
Unassigned Fund Bal	0			6,297		
Total Over/(Under)	(273,238)	0		108,782	82,950	

**CITY OF SMITHVILLE
GENERAL FUND RECAP
2021-2022**

FOR MONTH OF: December

REVENUES:

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/2021 12/31	AMENDED 2020/2021 BUDGET	2020/2021 % OF BUDGET USED/COLLECTED
Taxes	780,463	2,428,422	32.14%	928,917	2,311,138	40.19%
Licenses & Permits	21,380	93,050	22.98%	40,564	137,900	29.42%
Services	348,073	1,263,785	27.54%	254,043	1,068,756	23.77%
Court	11,148	58,250	19.14%	9,263	64,602	14.34%
Miscellaneous	399,851	1,553,250	25.74%	543,656	1,574,737	34.52%
Contributions	36,271	126,010	28.78%	20,765	155,641	13.34%
TOTAL REVENUES	1,597,187	5,522,767	28.92%	1,797,208	5,312,774	33.83%

EXPENSES:

Administration	118,955	485,404	24.51%	124,986	769,963	16.23%
Finance	27,396	98,353	27.86%	35,119	100,500	34.94%
Police	320,165	1,388,536	23.06%	435,311	1,377,266	31.61%
Animal Control	12,230	63,354	19.30%	20,337	58,335	34.86%
Court	16,058	77,997	20.59%	15,612	67,890	23.00%
Fire	39,443	89,016	44.31%	42,906	83,740	51.24%
Library	80,429	326,187	24.66%	80,506	327,359	24.59%
Community Service	13,758	58,245	23.62%	21,444	70,070	30.60%
Parks & Recreation	92,580	376,076	24.62%	84,068	369,200	22.77%
Recreation Center	99,946	362,336	27.58%	78,250	311,825	25.09%
Street & Alley	235,841	535,240	44.06%	217,229	801,885	27.09%
Solid Waste	248,869	1,232,716	20.19%	189,924	1,082,022	17.55%
Enforcement/Insp	25,769	120,233	21.43%	24,246	130,210	18.62%
Cemetery	22,462	100,357	22.38%	20,285	105,900	19.16%
Airport	13,038	72,750	17.92%	40,948	75,680	54.11%
Economic Development	25,323	135,967	18.62%	24,851	72,450	34.30%
TOTAL EXPENSES	1,392,261	5,522,767	25.21%	1,456,023	5,804,295	25.09%

Revenues Over/(Under) 204,926 0

**Unassigned Fund Balance
for Chamber of Commerce
Rebuild - -**

Revenue Over/(Under) Expenses 204,926 347,482 (411,521)

**CITY OF SMITHVILLE
GENERAL FUND REVENUE RECAP
2021-2022**

FOR MONTH OF: December

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/2021 @ 12/31	AMENDED 2020/2021 BUDGET	2020/2021 % OF BUDGET USED/COLLECTED
REVENUES:						
TAXES						
Property Taxes	525,419	1,489,572	35.27%	720,274	1,372,652	52.47%
Franchise Taxes	23,053	105,250	21.90%	22,512	104,296	21.59%
Sales Taxes	222,626	800,000	27.83%	181,461	798,734	22.72%
Hotel/Motel Taxes	7,426	24,000	30.94%	4,669	24,699	18.91%
Mixed Beverage Tax	1,940	9,600	20.20%	0	10,757	0.00%
Total Tax Revenues	780,463	2,428,422	32.14%	928,917	2,311,138	40.19%
LICENSES & PERMITS						
Misc. Licenses	100	500	20.00%	40	628	6.37%
Alcohol Permits	0	5,950	0.00%	628	3,590	17.48%
Building Permits	13,020	50,000	26.04%	12,467	85,858	14.52%
Electrical Permits	2,985	15,000	19.90%	1,350	8,151	16.56%
Plumbing Permits	3,080	15,000	20.53%	2,135	11,777	18.13%
Misc. Permits/Film Permits	2,195	6,600	33.25%	23,945	27,897	85.83%
Total L/P Revenues	21,380	93,050	22.98%	40,564	137,900	29.42%
SERVICES						
Inspections	0	750	0.00%	0	0	0.00%
Cemetery	1,550	3,250	47.69%	1,647	3,872	42.54%
Police	54	2,000	2.70%	12	1,489	0.81%
Code Enforcement	70	500	14.00%	0	575	0.00%
Streets	0	1,000	0.00%	0	1,296	0.00%
Leaf & Limb	50	750	6.67%	100	650	15.38%
Sanitation	281,038	1,076,490	26.11%	213,226	899,936	23.69%
Warehouse	2,796	10,000	27.96%	1,153	9,537	12.08%
Parks & Recreation	10,240	27,000	37.93%	8,170	30,626	26.68%
Library	1,209	3,750	32.25%	739	4,647	15.90%
Airport	14,965	54,295	27.56%	18,209	55,123	33.03%
Recreation Center	36,101	84,000	42.98%	10,788	61,004	17.68%
Total Svc Revenues	348,073	1,263,785	27.54%	254,043	1,068,756	23.77%
COURT REVENUES						
Fines	6,843	40,000	17.11%	5,091	41,519	12.26%
Admin Fees	231	750	30.76%	172	833	20.65%
CJP Arrest Fees	597	3,500	17.07%	530	3,746	14.15%
Court Costs	2,967	13,500	21.98%	3,211	16,820	19.09%
Remedies	190	500	38.00%	0	100	0.00%
Court Technology	320	0	0.00%	260	1,584	16.41%
Total Court Revs	11,148	58,250	19.14%	9,263	64,602	14.34%
MISC. SALES & REVS						
Cemetery Plots	12,000	15,000	80.00%	7,500	43,383	17.29%
Franchise Fee - Utility	43,750	175,000	25.00%	43,750	175,000	25.00%
Interest Income	1,504	5,000	30.09%	1,578	7,042	22.40%
Rents	0	0	0.00%	0	0	0.00%
Credit Card Usage Fee	1,700	4,250	40.00%	708	4,686	15.11%
Misc Rev/Ins Recovery	9,897	25,000	39.59%	6,522	35,242	18.51%
Sale of Fixed Assets		5,000	0.00%	1,425	33,144	4.30%
Transfer in from Utility	331,000	1,324,000	25.00%	259,250	1,037,000	25.00%
Other Rev-Lease Purchase	0	0	0.00%	222,923	239,240	93.18%
Total Misc. Revs	399,851	1,553,250	25.74%	543,656	1,574,737	34.52%
CONTRIBUTIONS						
Public Sources	18,030	71,820	25.10%	8,500	61,150	13.90%
Private Sources	2,197	6,500	33.80%	6,788	7,726	87.86%
Grants	0	18,440	0.00%	0	57,207	0.00%
Volunteer Fire Dept	5,680	22,250	25.53%	5,476	22,074	24.81%
B. Hewatt	10,364	7,000	148.05%	0	7,484	0.00%
Tocker Foundation	0	0	0.00%	0	0	0.00%
Total Contributions	36,271	126,010	28.78%	20,765	155,641	13.34%
TOTAL REVENUES	1,597,187	5,522,767	28.92%	1,797,208	5,312,774	33.83%
Unassigned Fund Balance - for Chamber Rebuild						
	0	0		6,297	80000	
GRAND TOTAL REVENUE	1,597,187	5,522,767		1,803,505	5,392,774	

3/12th of budget would be 25%

**CITY OF SMITHVILLE
GENERAL FUND EXPENSE RECAP
2021-22
FOR MONTH OF: December**

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/2021 @ 12/31	AMENDED 2020/2021 BUDGET	2020/2021 % OF BUDGET USED/COLLECTED
ADMINISTRATION						
Personnel	48,959	219,195	22.34%	37,625	173,499	21.69%
Services	46,407	110,780	41.89%	39,371	112,294	35.06%
Supplies & Materials	3,937	30,369	12.96%	13,662	46,233	29.55%
Other	19,652	38,500	51.05%	28,032	143,676	19.51%
Capital	0	0	0.00%	6297	279946	2.25%
Transfer to TxDOT Sidewalk Gran	0	86560	0.00%	0	14,315	0.00%
Total Admin Expense	118,955	485,404	24.51%	124,986	769,963	16.23%
FINANCE						
Personnel	9,933	68,501	14.50%	20,711	79,147	26.17%
Services	15,617	27,205	57.41%	14,005	20,436	68.53%
Supplies & Materials	1,847	2,647	69.76%	404	917	44.00%
Other	0	0	0.00%	0	0	0.00%
Total Finance Expense	27,396	98,353	27.86%	35,119	100,500	34.94%
POLICE						
Personnel	256,054	1,196,224	21.41%	258,796	1,099,938	23.53%
Services	6,618	38,574	17.16%	10,484	33,854	30.97%
Supplies & Materials	20,464	98,369	20.80%	26,871	88,985	30.20%
Other	37,028	55,369	66.88%	37,402	52,731	70.93%
Capital Expenditures	0	0	0.00%	101,758	101,758	100.00%
Total Police Expense	320,165	1,388,536	23.06%	435,311	1,377,266	31.61%
ANIMAL CONTROL						
Personnel	10,874	48,404	22.46%	10,598	45,031	23.53%
Services	208	9,915	2.09%	8,623	9,367	92.06%
Supplies & Materials	763	4,850	16.42%	707	3,528	20.04%
Other	385	385	100.04%	409	409	100.07%
Capital Expenditures	0	0	0.00%	0	0	0.00%
Total Animal Control Exp	12,230	63,354	19.30%	20,337	58,335	34.86%
COURT						
Personnel	13,055	59,399	21.98%	11,838	51,260	23.09%
Services	3,003	16,948	17.72%	3,774	14,494	26.04%
Supplies & Materials	0	1,600	0.00%	0	2,092	0.00%
Other	0	50	0.00%	0	44	0.00%
Total Court Exp	16,058	77,997	20.59%	15,612	67,890	23.00%
FIRE						
Personnel	2,034	2,034	100.00%	1,994	1,994	100.00%
Services	2,098	13,056	16.07%	2,568	13,291	19.33%
Supplies & Materials	5,132	36,350	14.12%	6,594	34,905	18.89%
Other	30,179	37,576	80.31%	31,750	33,550	94.63%
Capital Expenditures	0	0	0.00%	0	0	0.00%
Total Fire Expense	39,443	89,016	44.31%	42,906	83,740	51.24%
LIBRARY						
Personnel	59,817	261,428	22.88%	58,204	245,198	23.74%
Services	2,351	15,759	14.92%	2,591	25,062	10.34%
Supplies (includes Donation/Grant exp)	14,480	45,000	32.18%	17,283	54,497	31.71%
Other	3,781	4,000	94.52%	2,427	2,602	93.28%
Capital Expenditures	0	0	0.00%	0	0	0.00%
Total Library Expense	80,429	326,187	24.66%	80,506	327,359	24.59%
COMMUNITY SERVICE						
Allocated Support	13,758	58,245	23.62%	21,444	70,070	30.60%
Total Community Svc Exp	13,758	58,245	23.62%	21,444	70,070	30.60%
PARKS & RECREATION						
Personnel	57,636	255,940	22.52%	53,757	236,992	22.68%
Services	14,021	40,700	34.45%	9,701	34,840	27.84%
Supplies & Materials	14,648	61,700	23.74%	9,926	74,112	13.39%
Other	6,275	17,736	35.38%	10,684	11,678	91.49%
Capital Expenditures	0	0	0.00%	0	11,578	0.00%
Total Parks & Recr Exp	92,580	376,076	24.62%	84,068	369,200	22.77%

3/12th of budget would be 25%

**CITY OF SMITHVILLE
GENERAL FUND EXPENSE RECAP
2021-22
FOR MONTH OF: December**

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/2021 @ 12/31	AMENDED 2020/2021 BUDGET	2020/2021 % OF BUDGET USED/COLLECTED
RECREATION CENTER						
Personnel	48,606	224,761	21.63%	49,587	197,685	25.08%
Services	18,683	81,695	22.87%	16,216	76,122	21.30%
Supplies & Materials	10,900	32,630	33.40%	6,791	32,162	21.11%
Other	21,757	23,250	93.58%	5,656	5,856	96.59%
Capital Expenditures	0	0	0.00%	0	0	0.00%
Total Recreation Center Exp	99,946	362,336	27.58%	78,250	311,825	25.09%
STREET & ALLEY						
Personnel	32,070	198,286	16.17%	33,893	138,625	24.45%
Services	66,830	107,550	62.14%	55,444	257,326	21.55%
Supplies & Materials	106,650	205,800	51.82%	25,121	257,813	9.74%
Other-Special Projects	30,290	23,604	128.32%	13,264	23,456	56.55%
Capital Expenditures	0	0	0.00%	89,506	111,638	80.18%
Transfer to HMPG Grant	0	0	0.00%	0	13,027	0.00%
Total Street & Alley Exp	235,841	535,240	44.06%	217,229	801,885	27.09%
SOLID WASTE						
Personnel	46,676	241,656	19.32%	49,641	202,898	24.47%
Services	153,312	905,250	16.94%	86,771	733,306	11.83%
Supplies & Materials	35,788	48,050	74.48%	8,537	57,892	14.75%
Other-Special Projects	13,092	37,759	34.67%	13,316	37,672	35.35%
Capital Expenditures	0	0	0.00%	31,659	50,254	63.00%
Total Solid Waste Exp	248,869	1,232,716	20.19%	189,924	1,082,022	17.55%
ENFORCEMENT & INSPEC						
Personnel	20,106	80,463	24.99%	21,058	88,877	23.69%
Services	3,802	33,045	11.50%	901	29,147	3.09%
Supplies & Materials	1,443	6,260	23.05%	1,770	9,346	18.94%
Other	417	465	89.78%	517	562	92.07%
Capital Expenditures	0	0	0.00%	0	2,278	0.00%
Total Enforcement/Insp Exp	25,769	120,233	21.43%	24,246	130,210	18.62%
CEMETERY						
Personnel	12,873	86,820	14.83%	0	2,076	0.00%
Services	3,444	8,722	39.48%	19,854	91,710	21.65%
Supplies & Materials	1,158	4,680	24.75%	320	2,643	12.12%
Other	4,987	135	3694.14%	111	111	100.25%
Capital Expenditures	0	0	0.00%	0	9,360	0.00%
Total Cemetery Expense	22,462	100,357	22.38%	20,285	105,900	19.16%
AIRPORT						
Services	8,797	35,985	24.45%	8,773	38,528	22.77%
Supplies & Materials	1,176	3,700	31.79%	1,496	3,522	42.48%
Other	3,065	33,065	9.27%	30,680	33,630	91.23%
Capital Expenditures	0	0	0.00%	0	0	0.00%
Total Airport Expense	13,038	72,750	17.92%	40,948	75,680	54.11%
GRANTS & ECONOMIC DEVELOPMENT						
Personnel	15,826	85,671	18.47%	10,366	42,771	24.24%
Services	1,270	7,665	16.57%	735	5,660	12.99%
Supplies & Materials	108	0	0.00%	0	150	0.00%
Other	8,119	42,631	19.05%	13,750	23,869	57.61%
Capital Expenditures	0	0	0.00%	0	0	0.00%
Total Grant & Eco Development Exp	25,323	135,967	18.62%	24,851	72,450	34.30%
TOTAL EXPENSES	1,392,261	5,522,767	25.21%	1,456,023	5,804,295	25.09%
TOTAL REVENUES	1,597,187	5,522,767	28.92%	1,803,505	5,392,774	33.44%
Revenues Over/Under Expenses	204,926	0		347,482	(411,521)	

3/12th of budget would be 25%

CITY OF SMITHVILLE
GENERAL FUND EXPENSE RECAP
2021-22
FOR MONTH OF: December

	2021/2022	2021/2022	2021/2022		AMENDED	2020/2021
	Y-T-D	BUDGET	% OF BUDGET	2020/2021	2020/2021	% OF BUDGET
			USED/COLLECTED	@ 12/31	BUDGET	USED/COLLECTED
Maintenance Fund						
Revenues	18,244	104,252	17.50%	17,887	102,212	17.50%
Personnel Expense	15,956	71,457	22.33%	15,737	67,508	23.31%
Services Expense	783	4,375	17.90%	706	4,355	16.21%
Supplies Expense	8,511	28,180	30.20%	8,704	30,055	28.96%
Other Expense	239	240	99.63%	294	294	100.00%
Capital Expense	0	0	0.00%	0	0	0.00%
Total Maint Fund Exp	25,489	104,252	24.45%	25,441	102,212	24.89%
<i>Revenues Over/Under Expenses</i>	<i>(7,245)</i>	<i>0</i>		<i>(7,554)</i>	<i>0</i>	

**CITY OF SMITHVILLE
UTILITY FUND RECAP**

2021-2022

FOR MONTH OF: December

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/21 @ 12/31	AMENDED 2020/21 BUDGET	2020/21 % OF BUDGET USED/COLLECTED
REVENUES:						
Electric	1,165,345	5,284,216	22.05%	1,011,577	5,107,577	19.81%
Water	251,844	1,061,200	23.73%	223,231	1,013,365	22.03%
Wastewater	225,508	783,000	28.80%	171,806	751,682	22.86%
Miscellaneous	137,502	575,174	23.91%	142,865	858,803	16.64%
TOTAL REVENUES	1,780,199	7,703,590	23.11%	1,549,479	7,731,427	20.04%
EXPENSES:						
Administration	318,188	1,694,735	18.78%	303,411	1,346,174	22.54%
Electric	834,619	3,349,265	24.92%	717,266	3,412,020	21.02%
Recycle	13,866	62,503	22.18%	12,051	59,350	20.30%
Water	118,026	337,154	35.01%	86,388	597,745	14.45%
Wastewater	490,578	848,932	57.79%	431,309	728,983	59.17%
Transfers	352,750	1,411,000	25.00%	281,000	1,124,000	25.00%
TOTAL EXPENSES	2,128,026	7,703,590	27.62%	1,831,424	7,268,271	25.20%
Revenues Over/(Under)						
Expenses:	(347,827)	0		(281,945)	463,156	

CITY OF SMITHVILLE
UTILITY FUND REVENUE RECAP
2021-2022
FOR MONTH OF: December

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/2021 @12/31	AMENDED 2020/2021 BUDGET	2020/2021 % OF BUDGET USED/COLLECTED
REVENUES:						
ELECTRIC						
Residential Electric	614,629	3,172,866	19.37%	569,020	3,028,886	18.79%
Small Commercial Electric	101,945	455,640	22.37%	90,597	445,411	20.34%
Large Commercial Electric	307,435	1,424,850	21.58%	302,320	1,392,578	21.71%
Public Lighting	3,525	13,900	25.36%	3,476	13,922	24.97%
Interdepartmental	35,917	164,440	21.84%	31,480	164,015	19.19%
Electric Opt Out Fees	630	2,520	25.00%	630	2,520	25.00%
Charge for Svcs - Electric	101,264	50,000	202.53%	14,054	60,245	23.33%
Total Electric Revs	1,165,345	5,284,216	22.05%	1,011,577	5,107,577	19.81%
WATER						
Metered Sales	224,824	997,000	22.55%	208,556	821,309	25.39%
Unmetered Sales	20	1,200	1.67%	175	1,056	16.57%
Water Taps	27,000	63,000	42.86%	14,500	191,000	7.59%
Total Water Revs	251,844	1,061,200	23.73%	223,231	1,013,365	22.03%
WASTEWATER						
Fiat Rate Charge	210,008	720,000	29.17%	159,306	680,432	23.41%
Sewer Taps	15,500	63,000	24.60%	12,500	71,250	17.54%
Total WasteW Revs	225,508	783,000	28.80%	171,806	751,682	22.86%
MISC. SALES & REVS						
Utility Service Transfer Fee	225	750	30.00%	175	805	21.74%
Rents	0	23,279	0.00%	0	22,328	0.00%
Grants	0	0	0.00%	0	223,836	0.00%
W/WW Imp Fee - '19 CO's	36,794	147,500	24.95%	36,881	147,476	25.01%
Drainage/System Imp Fees	35,542	142,000	25.03%	35,326	141,872	24.90%
Utility Penalties	41,304	153,000	27.00%	55,850	178,706	31.25%
Interest Income	2,260	7,300	30.97%	1,979	8,312	23.81%
Credit Card Usage Fee	6,148	22,800	26.96%	5,768	23,928	24.11%
Misc Income/Ins Recovery	2,540	9,250	27.46%	2,109	18,067	11.67%
QECB Treasury Subsidy	0	56,295	0.00%	0	61,286	0.00%
Sale of Fixed Assets	0	3,000	0.00%	0	15,400	0.00%
Sale of Recyclables	12,689	10,000	126.89%	4,778	16,787	28.47%
Total Misc. Revs	137,502	575,174	23.91%	142,865	858,803	16.64%
TOTAL REVENUES	1,780,199	7,703,590	23.11%	1,549,479	7,731,427	20.04%

CITY OF SMITHVILLE
UTILITY FUND EXPENSE RECAP
2021-2022
FOR MONTH OF: December

	2021/2022 Y-T-D	2021/2022 BUDGET	2021/2022 % OF BUDGET USED/COLLECTED	2020/2021 @12/31	AMENDED 2020/2021 BUDGET	2020/2021 % OF BUDGET USED/COLLECTED
REVENUES	1,780,199	7,703,590	23.11%	1,549,479	7,731,427	20.04%
EXPENSES						
ADMINISTRATION						
Personnel	174,092	776,935	22.41%	147,768	672,953	21.96%
Services	83,777	231,537	36.18%	98,389	197,736	49.76%
Supplies & Matls	7,883	14,585	54.05%	3,596	18,805	19.12%
Other	52,437	671,678	7.81%	53,657	456,680	11.75%
Capital	0	0	0.00%	0	0	0.00%
Transfer to USDA SH95	0	0	0.00%	0	0	0.00%
Transfer to I & S	21,750	87,000	25.00%	21,750	87,000	25.00%
Transfer to General	331,000	1,324,000	25.00%	259,250	1,037,000	25.00%
Total Admin Exp	670,938	3,105,735	21.60%	584,411	2,470,174	23.66%
ELECTRIC						
Personnel	61,745	290,991	21.22%	67,151	247,090	27.18%
Services	20,197	65,148	31.00%	762	73,156	1.04%
Supplies & Matls	694,112	2,963,055	23.43%	631,428	2,910,292	21.70%
Other	58,565	30,071	194.76%	17,926	181,482	9.88%
Capital	0	0	0.00%	0	0	0.00%
Total Electric Exp	834,619	3,349,265	24.92%	717,266	3,412,020	21.02%
RECYCLE						
Personnel	10,191	45,568	22.36%	9,573	40,426	23.68%
Services	1,171	2,505	46.75%	305	1,435	21.27%
Supplies&Matls&Cap	1,101	6,020	18.29%	1,872	9,189	20.38%
Other	1,403	8,410	16.68%	300	8,300	3.61%
Capital	0	0	0.00%	0	0	0.00%
Total Recycle Exp	13,866	62,503	22.18%	12,051	59,350	20.30%
WATER						
Personnel	25,089	128,946	19.46%	30,818	128,107	24.06%
Services	28,626	54,825	52.21%	6,597	44,256	14.91%
Supplies & Matls	30,452	80,650	37.76%	15,511	129,229	12.00%
Other	33,859	72,733	46.55%	33,462	296,153	11.30%
Capital	0	0	0.00%	0	0	0.00%
Transfer to CDBG	0	0	0.00%	0	0	0.00%
Total Water Exp	118,026	337,154	35.01%	86,388	597,745	14.45%
WASTEWATER						
Personnel	34,331	151,888	22.60%	34,659	154,799	22.39%
Services	69,433	197,475	35.16%	40,933	205,515	19.92%
Supplies & Matls	22,536	98,900	22.79%	34,381	170,879	20.12%
Other	364,278	400,669	90.92%	321,336	197,790	162.46%
Capital	0	0	0.00%	0	0	0.00%
Total W/Water Exp	490,578	848,932	57.79%	431,309	728,983	59.17%
TOTAL EXPENSES	2,128,026	7,703,590	27.62%	1,831,424	7,268,271	25.20%
REVENUES OVER/(UNDER)						
EXPENSES:	(347,827)	0		(281,945)	463,156	

CITY OF SMITHVILLE

Utility Department

Report For The Month Of:	Dec	2021
	<hr/>	
	2289	
Number Of Electric Customers:	<hr/>	
	27	
Number Of New Customers:	<hr/>	
	20	
Number Of Customers Leaving The City:	<hr/>	
Number Of Customers Penalized:	<hr/>	
Number of Customers "Cut-Off" For Non-Payment:	6 (4 Reconnected)	
	<hr/>	

**CITY OF SMITHVILLE
DEBT SERVICE RECAP
FOR MONTH OF: December, 2020**

	2021/2022		2021/2022		2021/2022		2020/2021		AMENDED		2020/2021	
	Y-T-D	BUDGET	% OF BUDGET USED/COLLECTED	Y-T-D	BUDGET	% OF BUDGET USED/COLLECTED	Y-T-D	BUDGET	2020/2021	% OF BUDGET USED/COLLECTED	2020/2021	% OF BUDGET USED/COLLECTED
REVENUES:												
Property Taxes *	162,065	429,174	37.76%	183,232	320,359	57.20%						
Drainage/System Imp Utility Fees	21,750	87,000	25.00%	21,750	87,000	25.00%						
Transfer In/ Miscellaneous	569	0	0.00%	0	32,303	0.00%						
Interest	42	0	0.00%	85	208	40.70%						
Total Revenues	184,426	516,174	35.73%	205,067	439,870	46.62%						
EXPENSES:												
Bond P&I Pymts '05 C of O's (refin '01)	0	0	0.00%	0	214,095	0.00%						
Bond P&I Pymts '18 C of O's (refin '09)	307,518	316,200	97.25%	154,268	166,785	92.49%						
Bond P&I Pymts '19 C of O's	0	27,175	0.00%	0	27,675	0.00%						
Tax Note, Series 2021	0	172,799	0.00%	0	0	0.00%						
Total Expenses	307,518	516,174	59.58%	154,268	408,555	37.76%						
NET OF REVENUES OVER (UNDER) EXPENSES	(123,092)	0		50,799	31,315							

* 2020-21 values include \$17,516 excess collections from FY 2019

* 2021-22 values include \$258 excess collections from FY 2020