

CITY OF SMITHVILLE

OCTOBER 16, 2018

COUNCIL MEETING

Present: Mayor Saunders, Councilmembers, Bill Gordon, Joanna Morgan, Rhonda Janak, Cassie Barrientos, City Manager Robert Tamble. Not present Bennie Rooks.

**Open Meeting:** Call to order: Mayor Saunders called the meeting to order at 6:00 p.m.

*Invocation:* Ronnie Holt gave the invocation.

*Pledge of Allegiance:* Smithville Boy Scouts led the pledge.

*Recognition/Awards/Proclamations/Announcements/Presentations:* Fourth grader Riley Zabriskie read her essay on Character Trait word "Responsibility". Mayor Saunders presented Regina Jones with a proclamation for "Judge Ronald Jones Week".

*Approval of the minutes from the September 10, 2018 Council Meeting and Public Hearing and the September 26, 2018 Special Called Meeting and Workshop:* Councilman Gordon moved to approve the minutes as written for the September 10, 2018 Council Meeting and Public Hearing and the September 26, 2018 Special Called Meeting and Workshop. Councilwoman Janak seconded and the motion passed unanimously.

Hear recommendations from Planning and Zoning on changes to the City Zoning Ordinance to Reorganize, Improve Consistency, and to amend the Central Business District Regulations: Nancy Catherman said P&Z recommended approving the changes to the Zoning Ordinance.

**Public Hearing:**

Hear citizen comments on changes to the City Zoning Ordinance to Reorganize, Improve Consistency, and to amend the Central Business District Regulations: No one signed up to speak for or against this item.

**Open Meeting:**

Discussion and Action on the changes to the City Zoning Ordinance to Reorganize, Improve Consistency, and to amend the Central Business District Regulations: Councilwoman Morgan made a motion to approve the changes to Zoning Ordinance. Councilwoman Barrientos seconded and the motion passed unanimously.

Discussion and Action on the Bid Award for TDA/CDBG Water Line Improvements: The bid opening for the City of Smithville TDA/TxCDBG Water Line Improvements project was held on Friday, September 28, 2018. The bid documents were provided to approximately eighteen contractors as well as five plan rooms. The City received five (5) bids for the project ranging from \$253,828.60 to \$370,948.96 for the total base bid (Items 1-21) (Option 1). The base bid was for the construction of a 10 inch water line and associated improvements from just south of the railroad tracks at Miller Street to the intersection of 4th and Lynch. There were several alternate bid items for the project. After reviewing the pricing, the lowest responsible base bid (Option 1) was submitted by JTM Construction, LLC. in the amount of \$253,828.60. The lowest combined base bid plus alternate bid items M1-M14 (Option 2) was submitted by Mercer Construction Co., Inc. in the amount of \$333,154.45. In an effort to improve water service to the south side of the City, BEFCO recommends Option 2 which will provide a 10" water line from the north side to the south side. The bids received were competitive. In summary, BEFCO recommends that the City of Smithville award the contract, in the amount of \$333,154.45 (Option 2) (Base Bid Items No. 1-21 + Additive Alternate Items No. AA1-AA14), to Mercer Construction Co., Inc. Joseph Willrich from BEFCO presented the bid tabulation results during the Council meeting. Councilwoman Janak made a motion to award Mercer Construction the project for TDA/CDBG Water Line Improvements. Councilwoman Morgan seconded and the motion passed unanimously.

*Discussion and Action on a Pole Attachment Agreement between the City of Smithville and Charter Communications (Time Warner Cable): Our 5-year pole attachment agreement with Charter Communications expired October 1, 2018. I am proposing incremental pole attachment fee increase per the schedule below:*

*Charter Communication*  
*Pole Attachment Fee Schedule - Proposed*

Year	Fee
2018	\$12.50
2019	\$12.50
2020	\$13.50
2021	\$14.00
2022	\$14.50
2023	\$15.00

*The current pole attachment fee is \$12.50 and there are 1200 attachments within the City. The revenue generated is \$15k per year. This incremental increase will be applied gradually over time and will provide additional revenue to help defray any incidental costs of maintaining lines in our easement. The ending pole attachment fee (value) in 2023 is \$15.00 per attachment. Our General Counsel has reviewed and approved the agreement on September 18, 2918. Councilwoman Janak made a motion to approve the pole attachment agreement. Councilman Gordon seconded and the motion passed unanimously*

*Discussion and Action on letter of understanding of services with Singleton, Clark & Company for the City Annual Audit: Approval of this agenda item will allow the City to utilize Singleton, Clark & Company for our annual audit services. Councilwoman Morgan made a motion to approve the letter of understanding of services with Singleton, Clark & Company for the City Annual Audit. Councilwoman Janak seconded and the motion passed unanimously.*

*Discussion and Action on an Ordinance Budget Amendment(s) amending the 2017-2018 Fiscal Year Budget: Cynthia has finalized our 2017/18 budget amendments. Despite Hurricane Harvey, revenues exceeded expenses by approximately \$159k (\$150k in General Fund and \$9k in the Utility Fund). Councilwoman Janak made a motion to approve the Ordinance Budget Amendment(s) amending the 2017-2018 Fiscal Year Budget. Councilman Gordon seconded and the motion passed unanimously.*

*Discussion and Action on the Financial Report: Councilwoman Morgan made a motion to approve the Financial Report. Councilwoman Janak seconded and the motion passed unanimously.*

**Closed Meeting: Went into Executive at 6:52**

The City Council will hold an Executive Meeting pursuant to the Open Meetings Act, Chapter 55, Govt. Code, Vernon’s Texas Code Annotated, in accordance with the authority contained in Section 551.074, to discuss personnel (annual evaluation of the City Manager).

**Open Meeting: Returned to Open Session at approximately 7:55 p.m.**

Discussion and Action as a result of the Executive Meeting: Councilwoman Barrientos moved, due to City Manager Tamble receiving an excellent evaluation, to give him the salary increase and other incentives allotted in the budget and to increase his vacation by one week. Councilman Gordon seconded and the motion passed unanimously.

*Adjourn: at 7:58p.m.*

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Scott Saunders Jr., Mayor

Attest:

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Jennifer Lynch, Asst. City Secretary