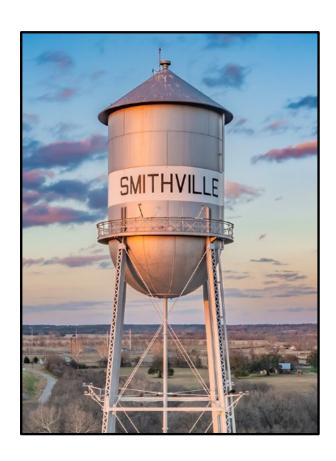
City of Smithville





Agenda:

- Farmer's Market
 - Background / Discussion
 - **Next Steps**
- Roles & Responsibilities
- City Update
 - Issues
 - Recent Accomplishment
 - **Current Projects**
 - **Future Plans**
 - **Next Steps**





Farmer's Market Discussion







Smithville Farmer's Market

Wednesday, May 31, 2023

Background

- Railroad Park Pavilion identified as location for Sunday Farmer's Market.
- UP Grant Pavilion is 95% complete with wiring, installation of lights, outlets, and fans in next 7-10 days.
- Rental rates for new pavilion set by City Council on 5/13/23. Reservation coordinated through Rec Center.
 - General use by public is on First-come / firstserve basis. NO FEE
 - Resident (Half Day / Full Day) = \$50 / \$100
 - Commercial (Half Day / Full Day) = \$75 / \$150









Smithville Farmer's Market

Wednesday, May 31, 2023

Background

- "Producer-Only" Market 51% Rule (Farmers, Ranchers, Bee-keepers).
 Also includes Craft and Prepared Food Vendors.
- Farmer's Market Founder / Manager - Courtney Dyer
- <u>Cost</u> \$50 Annual membership fee with \$15 daily booth rental rates for approved vendors with \$1M General Liability insurance.
- Proposed Schedule Every other Sunday 11 am to 2:00 pm.

Ivory Acres Farm





FM Co-Host – Jeannie Ralph





Smithville Farmer's Market

Wednesday, May 31, 2023

Discussion / Next Steps

- Solicit feedback / obtain community input.
- Complete construction of Pavilion.
- Obtain Liability Insurance naming the City of Smithville a certificate holder.
- Develop and sign lease agreement.
- Farmer's Market Open for Business - TBD







Roles & Responsibilities



CONGRATULATIONS TO NEWLY-ELECTED, RE-ELECTED, AND APPOINTED COUNCIL MEMBERS!



Roles & Responsibilities

 The <u>Mayor</u> is the political figure-head of the municipality expected to:

- Make appearances at community events;
- Undertake ceremonial functions;
- Maintain presence at City Hall;
- Liaise with local, state, and federal elected officials;
- Create and follow-through with political mandates; and
- Run council meetings, special meetings, and workshops.



- The <u>City Manager</u> is the Chief Executive Officer (CEO) of the municipality responsible for:
 - Managing daily operations and personnel;
 - Recommending strategic direction to Mayor/Council;
 - Developing balanced budget for Mayor/Council consideration;
 - Partnering with inter-governmental agencies to address local issues;
 - Ensuring that policies, programs, and other directions of the Council are implemented;
 - Advising and informing the Council on the operation and affairs of the municipality;
 - Managing citizen complaints, concerns, and/or requests for information.



Roles & Responsibilities

- The <u>Mayor Pro-Tem</u> is selected by majority vote of the Council responsible for:
 - Performing the Mayor's duties during the Mayor's incapacity or absence. The
 Mayor Pro-Tem retains the right to vote on all matters before the council (and
 not just to break a tie) while performing the duties of the Mayor.
 TOM ETHEREDGE is the current Mayor Pro-Tem.
- <u>City Councilmembers</u> serve as the City's legislators responsible for:
 - Identifying the needs of local residents;
 - Communicating programs and plans to the community;
 - Adopting budget, setting tax rates, fee schedules, policy making, etc.;
 - Providing feedback to CM regarding accomplishments, issues, future plans;
 - Responding to requests from City Manager and/or City Secretary in timely manner regarding receipt of email, texts, attendance at meetings and/or events;
 - Representing the City at community events (ribbon cuttings, ceremonies, organizational functions, etc.).





- Open Records Request (ORR) Ten (10)
 days to respond. Includes (but not limited to) emails,
 texts, contracts, reports, and social media posts.
- Council Agenda City Council meets on the second Monday of each month. In order for a matter or an issue to appear as an agenda item for any Regular Meeting of the City Council, a request must be filed with the City Secretary by 12:00 p.m. (noon) on Wednesday immediately preceding the Regular Meeting of the City Council. Agenda items must receive approval of any two of the following: the Mayor, the City Manager, and/or a Councilperson.
 AGENDA MUST BE POSTED 72-HOURS IN ADVANCE.

OTHER "STUFF"





- Walking Quorum A "walking quorum"
 happens when members of the governmental body
 gather in successive meetings, in numbers smaller
 than a quorum, to discuss public business in private.
 Violators are subject to civil and criminal penalties.
- **Executive Session** Executive sessions are permitted for the discussion of items that legitimately fall within the exceptions stated in the law:
 - Purchase or lease of real property;
 - Consultation with attorney;
 - Personnel matters;
 - Economic development;
 - Certain homeland security and/or cyber-security matters.

OTHER "STUFF"





- <u>Citizen Comments</u> Any member of the public who desires to address the City Council on an agenda item during an <u>OPEN MEETING</u> may address the governmental body regarding the agenda item. Individuals that desire to speak on an agenda item must register with the city secretary, or designee thereof, prior to the start of the open meeting.
- Time Limits for Comments Each speaker may address the governmental body for 3-MINUTES. The Mayor may expand the time limit if the presenter requests an extension and no member of the City Council objects. If a member of the Council objects to a request for extension, then the Council shall vote to approve or disapprove the request for extension.

OTHER "STUFF"



City of Smithville Code of Ordinances – General Provisions



Smithville City Council Workshop

Wednesday, May 31, 2023

Citizen Engagement / Communication

- Workshops / Public Forums
- City Website / Facebook Page
- Rec Center Electronic Sign
- Monthly City Manager Updates
- Community Engagement Coordinator
- City Staff / City Council / Mayor
- City Council Message Board TBD
- Reverse 911 Notification
- Utility Bill Notices
- See/Click/Fix

OTHER "STUFF"





Recent Accomplishments





Smithville City Council Workshop

Wednesday, May 31, 2023

Recent Accomplishments:

- Received "clean" financial audit for FY21/22. "AA-Minus" Bond Rating.
- Completed crack-fill, sealcoat, and re-painting parking spaces on NW 1st St.
- Completed RAMP, TAXIWAY, and RUNWAY refurbishment at 84R.
- Held Household Hazardous Waste (HHW) and paint collection event.
- Completed TXDOT TA Set-Aside sidewalks on north Loop 230.
- Completed Phase I of NW 2nd Street drainage improvement project.
- Received environmental clearance for NE 2nd drainage improvement project.
- Completed installation of new baler at Smithville Recycling Center.
- Remodeled Smithville Police Department (in-house)
- Initiated City Hall expansion project.

THANKS TO ALL COUNCIL MEMBERS, CITY PERSONNEL, AND SUPPORT STAFF!





Current Issues



Delinquent Utility Accounts





Current Issues – Utility Accounts Wednesday, May 31, 2023

BACKGROUND

- 12% Delinquent (284 of 2424)
- \$104k in Current Uncollected Revenue
- \$909k Sent to Collections / Charge-Off
- 10% Penalty on Total Balance





RECOMMENDATIONS

- Notify Customers (re: Utility Flier)
- Allow Customers w/ PAST-DUE accounts the opportunity to resolve delinquent balance.
- Focus on 60-90-120 Day Delinquent Accounts Deadline - JUNE 1, 2023



Infrastructure and Development Projects





City of Smithville – Infrastructure / Development Projects Wednesday, May 31, 2023

PROJECTS

Infrastructure Projects:

- City-wide Street Repair
- AMI System Repair / Upgrade
- Miscellaneous Drainage Projects
- City-wide Water Storage Tank Rehab
- SH95 Expansion/Utilities Relocation
- City Hall Expansion / ADA Compliance
- Wastewater Expansion Study
- NEW GLO-CDBG MIT Regional Drainage Improvement Project(s)
 - NW 2nd Drainage Improvement
 - Quitta Regional Detention Pond
 - McMahan Regional Detention Pond
 - Bishop / Garwood Drainage Improvement
- **NEW TXDOT "Green Ribbon" Project**
- **NEW •** CDBG MIT MOD Drainage Improvement Project at SISD High School / Jones Road
- **NEW •** Main Street / NW 1st Sidewalks ADA Ramps
- **NEW** Hardeman to Eagleston Sidewalks

Development Projects:

- Zoho Corporation
- M5 Subdivision
- The Grove Subdivision
- Woodrose Subdivision
- Enclave Subdivision
- Garwood Park Subdivision
- Property Center (aka Capella)
- Creekside RV Park
- Hill Road Development
- Smithville WTC (Phase 2)
- Smithville Industrial Park
- **NEW** TDHCA Home Grant (4 Homes)
- **NEW** Gas Station / C-Store / Sonic
- **NEW** Family Dollar / Dollar Tree
- **NEW** Smithville Solar Two PPA
- **NEW** Residential TTF Project @ 84R
- **NEW** ADK Green Living Project



Infrastructure Projects





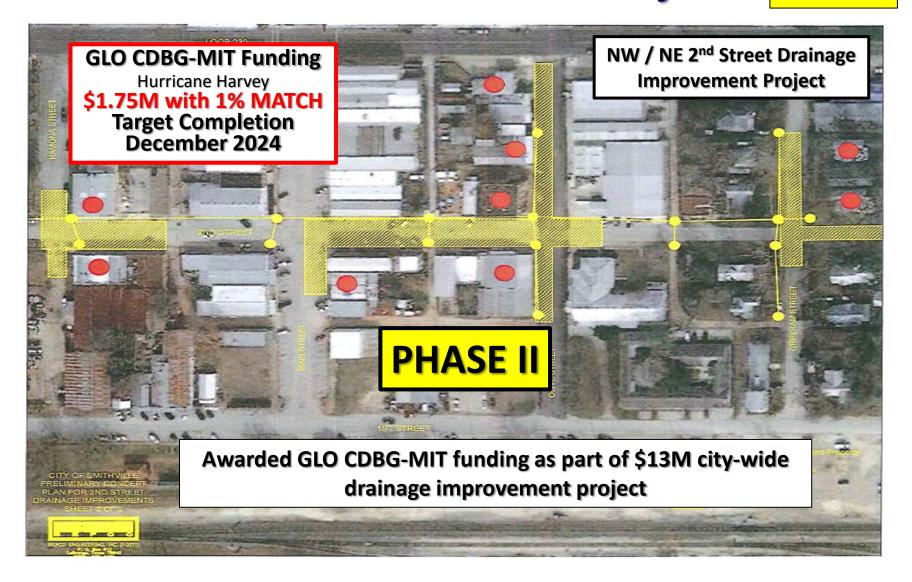
COMPLETE







PENDING

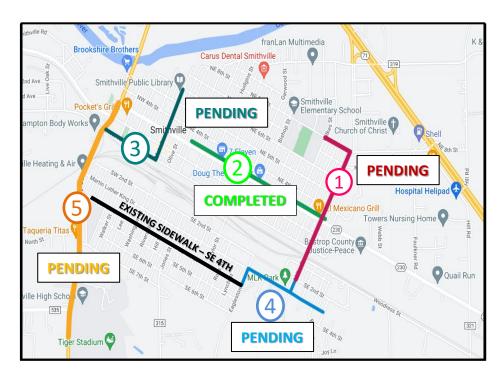






Safe-Routes-To-School (SRTS) / TA Set-Aside Sidewalks

- **\$2.7M in** TXDOT funding for ADA-compliant sidewalks and ramps:
- SRTS Sidewalks from Smithville Elementary School 8th Street to Marburger / Miller \$878k (PINK LINE NO MATCH)
- 2 TA Set-Aside Sidewalks Loop 230 from Gresham to McSweeney \$618k (GREEN LINE \$154k MATCH / FY23)
- TA Set-Aside Sidewalks Main Street ADA Ramps and 1st Street Sidewalks \$540k (BLUE LINE \$135k MATCH /FY24)
- TA Set-Aside Sidewalks Hardeman to Eagleston (south) - \$668k (LIGHT BLUE LINE - \$120K MATCH – PENDING
- 5 SH95 Expansion Project



- RFQ Awarded to BEFCO and KSA Engineering to design and manage project per Council action.
- Construction Start: TBD





CAMPO 2018 Call For Projects – Bastrop County

TRANSPORTATION

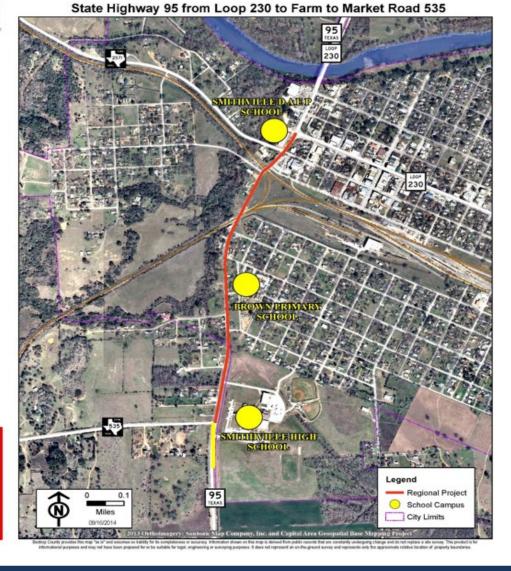
Upgrade SH 95 in Smithville to include turn lane with shoulders and pedestrian improvements

86(R) SB 1512 - UTILITY RELOCATION

Relating to relief from local matching funds requirements for certain counties. 6/10/2019 - Signed by the Governor.

PROJECT DELAYED - pending Union Pacific RR review and approval of TXDOT design.

DESIGN is 95% COMPLETE
CONSTRUCTION START = OCT 2023
COST = NOW \$12M
ESTIMATE \$4.3M FOR UTILITIES





PENDING

GLO CDBG-MIT Drainage Improvement Projects

- City partnered with Bastrop County and the Texas Water Development Board to conduct Flood-Plain Studies of Gazley and Willow Creek(s) in 2015.
- The city conducted (2D) Flood Plain Modelling to determine base flood elevations of entire community and identified multiple regional flood mitigation projects in 2017.
- Langford Community Management Services (LCMS) and BEFCO awarded contract for grant management and engineering on 8/10/20.
- \$12.9M awarded for Regional drainage improvements with 1% Match on 6/11/21.



CDBG-DR Mitigation Grant for City-wide Drainage Improvements					
Project	Project Description	Timeline	Cost		
1	NE / NW 2nd Street from Gresham to Hwy 95	2022	\$1,752,500		
2	MLK and SE 4th Regional Detention Pond	2023	\$5,388,250		
3	4th-6th Street Draining Improvements	2024	\$786,350		
4	Loop 230 Regional Detention Pond	2025	\$2,618,500		
Other	Engineering / Admin / Environmental	N/A	\$2,551,411		
Costs	Minus 1% City Match	IN/A	-130,970		
		TOTAL	\$12,966,041		



PENDING

CDBG-DR Mitigation Grant for City-wide Drainage Improvements

Project	Project Description	Timeline	Cost
1	NE / NW 2nd Street from Gresham to Hwy 95	2022	\$1,752,500
2	MLK and SE 4th Regional Detention Pond	2023	\$5,388,250
3	4th-6th Street Draining Improvements	2024	\$786,350
4	Loop 230 Regional Detention Pond	2025	\$2,618,500
Other	Engineering / Admin / Environmental	N/A	\$2,551,411
Costs	Minus 1% City Match	IN/A	-130,970
		TOTAL	\$12,966,041



PENDING

GLO CDBG-MIT Drainage Improvement Project

- <u>Project 1: NE / NW 2nd Street from Gresham to Hwy 95 Drainage Improvement \$1,752,500</u>. The scope of work includes upgrading the existing storm sewer system along NE/NW 2nd Street from Gresham Street to SH-95. The scope of work also includes re-constructing the existing streets to properly drain to the improved system. These improvements will help mitigate the risk of stormwater flooding existing businesses, residences, and streets in the downtown area.
- <u>Project 2: SE 4th Regional Detention Pond \$5,388,250.</u> The scope of work includes constructing a regional detention pond at the east end of Martin Luther King Drive and SE 4th Street and building a new storm sewer system to the proposed pond along SE 4th Street, Martin Luther King Drive, Bunte Street, SE 2nd Street, and Gentry Street. These improvements will help mitigate the risk of stormwater flooding the adjoining neighborhood and existing city streets.
- Project 3: 4th- 6th Street Drainage Improvements \$786,350. The scope of work includes extending the existing storm sewer system from Short and NE 5th Streets east to Garwood Street. From Garwood and NE 5th Streets, the storm sewer would then be extended north along Garwood to NE 6th Street and then east to Bishop Street. From Garwood and NE 5th Streets, the storm sewer would also be extended south along Garwood to NE 4th Street and then east to Turney Street. Finally, this part would include enlarging the existing storm sewer line along Byrne Street from NE 5th to NE 6th Street. These improvements will help mitigate the risk of stormwater flooding the existing residential neighborhoods within and near this area.
- Project 4: Loop 230 Regional Detention Pond \$2,618,500. The scope of work includes constructing a regional detention pond adjacent and to the north of railroad right-of-way south of Loop 230 and approximately 2,000 linear feet southeast of the intersection of McSweeney Street and NE 1st Street. It also includes constructing a new storm sewer system from the proposed pond north to Loop 230, east to Faulkner Road, north to Oak Meadows Drive, and east to Lueders Lane. These improvements will help mitigate the risk of stormwater flooding the adjoining neighborhoods north and west of the proposed pond.



PENDING

GLO CDBG-MIT Drainage Improvement Project

- Project 1: NE / NW 2nd Street from Gresham to Hwy 95
- Project 2:
 SE 4th Regional
 Detention Pond
 (aka SE / Eagleston Pond)
- Project 3:

 4th- 6th Street Drainage
 Improvements
 (aka Bishop / Garwood)
- Project 4: Loop 230 Regional Detention Pond (aka Quitta Pond)



Property Acquisition, environmental clearance, and engineering design underway. Project #1 Funding to be released **June 1, 2023**





Water Storage Tank Repair

- Elevated Water Tower(s) and Ground Storage Tank(s) need repair.
- \$2M Certificate of Obligation (C of O). authorized by Council action 12/8/18.
- BEFCO Engineering, Inc. awarded RFQ for Engineering Services.
- **CFG Industries, LLC** selected as GC by City Council on 1/13/20.

• BUDGET REMAINING: \$1.0M





ISSUES:

Contract extended due to COVID-19.

- 50,000 gallon Ground Storage Tank Refurbishment **COMPLETE**
- 200,000 gallon Rec Center & Dorothy Nichols Elevated Storage Tank - COMPLETE
- 600,000 gallon Ground Storage Tank Refurbishment - WORK-IN-PROGRESS
- Estimated Completion: December 2024





Road & Street Repairs

- Street closures with notification 24-48 hours in advance.
- Includes SEALCOAT / RE-STRIPING Main Street, NW 1st, and NW/NE 2nd. Also includes Airport runway rehabilitation and paving at Oak Hill / Mt. Pleasant cemeteries.
- Pot-hole repairs will continue throughout town as reported and/or identified.
- Use Smithville <u>SEE/CLICK/FIX</u> link on the City Website or download the smart phone App.



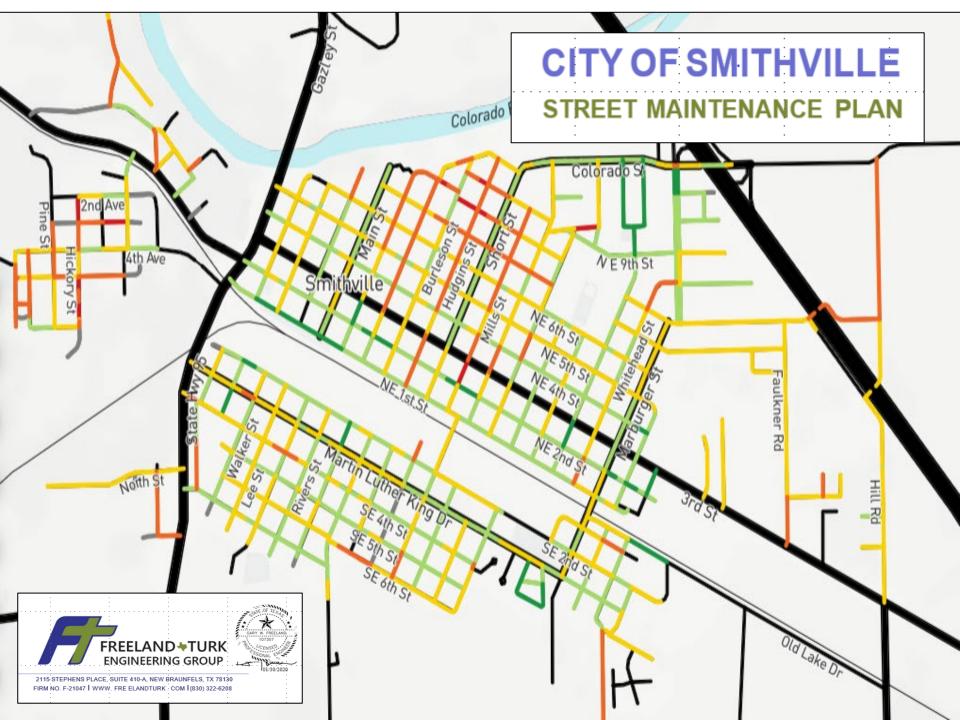
City-wide Street Repairs and Paving Schedule - 2023

Street	From / To	Paving Material	Prep Completed	Road Closure Required	Est. Paving Date
City Warehouse	Back Parking / Staging Area	Hot Mix	YES	YES	COMPLETE
Main Street	1st to 7th Street	SEALCOAT	YES	YES	COMPLETE
NW/NE 2nd	Olive to Ramona	SEALCOAT	YES	YES	COMPLETE
NW 1st Street	Main Street to Hwy 95	SEALCOAT	YES	YES	COMPLETE
84R (Airport)	Runway / Ramp	SEALCOAT	YES	YES	COMPLETE
Bishop	1st and 2nd Street	Chip Seal	YES	YES	JUNE
Garwood	NE 5th to Loop 230	Chip Seal	NO	YES	
Harper	NE 5th to Colorado	Chip Seal	YES	YES	
Hudgins	NE 1st to Loop 230	Chip Seal	YES	YES	
5th Avenue	Live Oak to Hickory	Chip Seal	NO	YES	
Ash	4th Avenue to 6th Avenue	Chip Seal	NO	YES	
Walker	700 Block	Chip Seal	NO	YES	JULY
Burleson	Webster to Hwy 95	Chip Seal	NO	YES	
King's Way (RVICS)	Last Road on the Backside of RVICS	Chip Seal	NO	YES	
Mt. Pleasant Cemetery	Entry Road & Circle around Gazebo	Chip Seal	NO	YES	
Oak Hill Cemetery	Entire Cemetery	Chip Seal	NO	YES	AUGUST
Uptown Drive	Old Upton Road to Pecan Shores	Chip Seal	NO	YES	









City Council Workshop Wednesday, May 31, 2023

WHAT:

- Platform for Citizens to Report Issues using Smart Phone
- Low Cost Solution
- Create, Assign, Process, and Track Work Orders via CRM and/or Smart Phone App

BENEFITS:

- Increase Productivity / Efficiency
- Enhance Customer Service

HOW:

 Partner with SCF to Customize platform for City Use

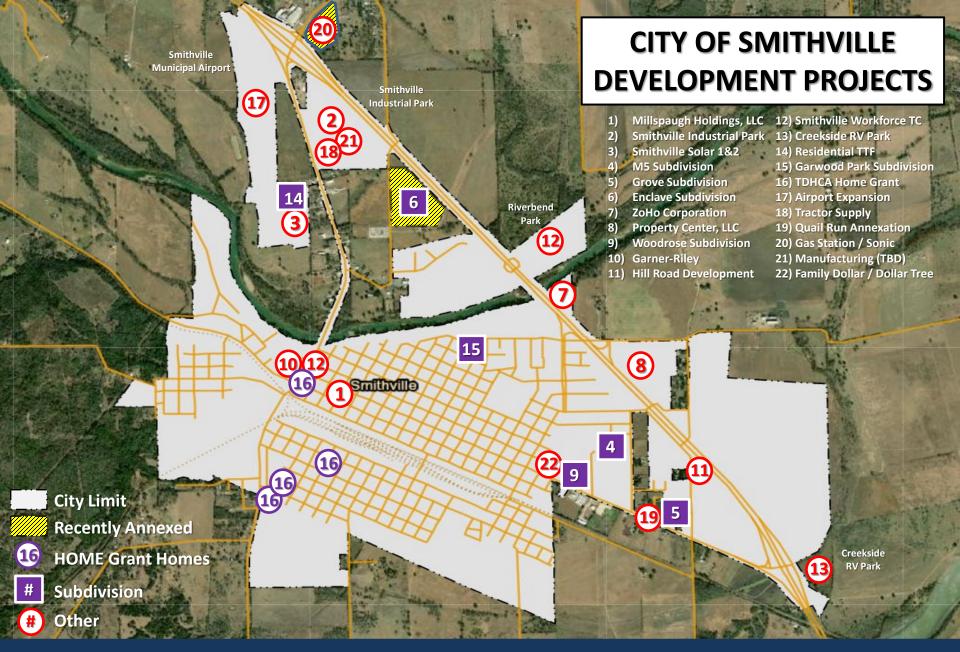




Development Projects



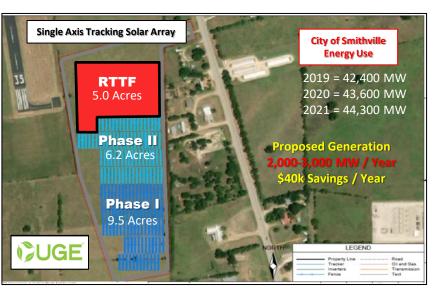






Smithville Solar II - PPA

- UGE Acquired Smithville Solar in JAN'23
- City has first right of refusal for Phase II
- 1-MW Solar Installation
- 15.7-acre tract off of Loop 230
- \$1.7M Developer Investment
- City can purchase up to 15% of Load
- 25-Yr. Power Purchase Agreement (PPA)





- 380 Eco Development / Annexation Agreement signed. Phase I PPA terms and conditions (including price per kWh) approved by Smithville City Council in December 2019.
- PHASE I COMMISSIONED: JAN 2023
- PHASE II PENDING approval of PPA-II



PENDING

Workforce Training Center

- \$400k St. David's Foundation Grants
- 404 Fawcett Old Tax Office
- Medical / Dental / Skilled Trades:

HVAC DENTAL HYGIENE

WELDING PHLEBOTOMY / MED TECH

PLUMBING VOCATIONAL NURSING

ELECTRICAL CDL

\$1M TDA Grant with 10% Match to:

- Renovate Riverbend Park Pavilion for Skilled Trades learning center.
- Construct new 3,000 sq. ft. building (2-story) @ 404 Fawcett.









Central Texas







Towers





ISSUES:

• Recruiting Executive Director

STATUS:

 Architectural / Engineering Firm (Cutright & Prihoda, LLC) awarded contract for the design and construction of new facility and Riverbend Park Pavilion renovation.

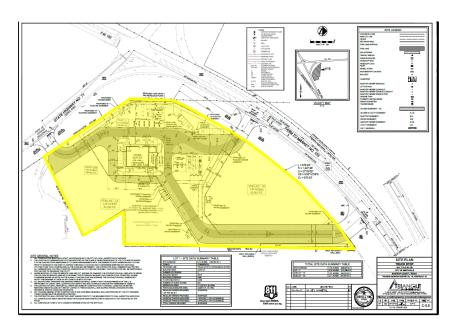






C-Store / Gas Station / QSR

- 7.04-acre tract @ FM-153 & HWY-71
- Voluntary Annexation (380 Agreement)
- \$2M Developer Investment
- 6-10 New Jobs to be created.
- Increase Sales / Property Tax Revenue
- Construction Start: Summer 2023





ISSUES:

None to Report

- City to provide Wastewater Service (50% Cost Share)
- Seeking Zone Change from SF1 to C3
- Submittal of construction plans for 3rd Party review – APPROVAL PENDING



UNDER CONSTRUCTION

Family Dollar / Dollar Tree

- 1.29-acre tract Loop 230
- Zoned C3 (Highway Commercial)
- \$1.5-1.7M Developer Investment
- City to provide all utility services
- Driveway Entry off of Myrtle Lane
- Construction Start: March 2023





ISSUES:

• None to Report

- Variance request (no masonry wall) approved by City Council on 3/13/23.
- Construction plans approved by 3rd Party. Estimated completion – JULY'23





TDHCA Home Grant Houses

- Texas Dept of Housing and Community Affairs (TDHCA) HOME Grant
- Four (4) new \$150k homes under construction:

 - 611 Gazley- 203 Cleveland- 203 Washington
- \$5.4k City grant match requirement





ISSUES:

None to Report

- Variance granted by City Council for minimum lot size and lot width on 3/13/23.
- These homes will bring the total number of Home Grant homes constructed in Smithville to twenty-four (24) since 2003.



Smithville City Council Workshop

Wednesday, May 31, 2023

OTHER PROJECTS:

- Prepare FY23/24 Budget Top Priority
- Comprehensive Plan Support Top Priority
- Wastewater Expansion Study Top Priority
- Subdivision Ordinance Update Top Priority
- Short-Term Rental Ordinance Top Priority
- P&Z Ordinance Update
- Complete City Hall Expansion
- Street Sign Replacement
- City Website Re-design
- Employee Handbook Update
- Mt. Pleasant Cemetery Upgrades





Roadmap / Future Plans





CITY OF SMITHVILLE – STRATEGIC ROADMAP





Next 6 Months



Next 1-3 Years

- Held HHW collection event
- Completed sealcoating and restriping of 1st Street.
- Re-furbished Runway, Taxiway, and RAMP @ 84R.
- Completed FY21-22 Financial Audit.
- Renewed PHI Air Ambulance contract for "no cost" medical transport of citizens.
- Completed NW 2nd Drainage Improvement Project (Phase 1).
- Completed construction of Loop 230 TA Set-Aside sidewalks projects.
- Remodeled Smithville Police Department (in-house)
- Initiated City Hall expansion project.
- Completed city-wide replacement of AMI water meters (currently 98%).
- Received environmental clearance for NW/NE 2nd drainage project.
- Completed installation of new baler at Smithville Recycling Center.

- **Complete** wastewater treatment plant (WWTP) expansion study.
- Initiate Comprehensive Plan process
- **Implement** WaterSmart interface for utility customers (formerly Mi.NET)
- Begin construction of Marburger TA Set-Aside sidewalks projects.
- **Update** City Personnel Manual.
- **Update** Subdivision Ordinance.
- **Update** Short-Term Rental Ordinance.
- **Initiate** NE / NW 2nd Drainage Improvement Project (Phase 2).
- **Publish** 84R Instrument Approach.
- **Complete** repairs to elevated water and ground storage tanks.
- Replace Rec Center Bleachers.
- **Complete** City Hall Expansion project.
- Complete Dispatch system radio / console upgrade.
- Initiate FY23/24 Budget Process
- **Hold** HHW collection event
- **Update P&Z Ordinance**

- **Adopt** updated Comprehensive Plan.
- Continue drainage improvements and road repairs.
- Update all City ordinances
- Expand Willows WWTP
- Expand Airport Runway to 5000'.
- · Manage construction of regional flood mitigation projects using \$13M in GLO-CDBG MIT funding.
- Complete NE 2nd Drainage Improvement Project (Phase 2).
- Evaluate EDC and ESD creation.
- **Complete SH95 Utilities Relocation** and Expansion (TXDOT funded).
- Expand Workforce Training Center
- **Promote** / support Economic Development initiatives.
- Recruit developers / investors to bring housing, jobs, and new business to our community.

As of 5/30/23

- Much has been accomplished but still much to be done.
- **Strategic Focus** Infrastructure Improvement, Eco Development, and Fiscal Responsibility.
- Partner with the Community, Chamber, and County to proactively manage growth in a manner that preserves and protects our small-town look, charm, and feel.

Questions???





City of Smithville - City Council Workshop

Wednesday, May 31, 2023

Next Steps:

- Address workshop comments and/or action items.
- <u>Next</u> workshop is scheduled for Wednesday, June 14, 2023
 - Subdivision Ordinance
 - Short-Term Rental Ordinance
- Initiate FY23/24 Budget process -JULY / AUGUST

