

ORDINANCE NO: 2012-09-489

COPY

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF SMITHVILLE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012, AND ENDING SEPTEMBER 30, 2013, AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF SMITHVILLE FOR THE 2012/2013 FISCAL YEAR.

Whereas, the budget, attached here as Exhibit 1, for the fiscal year beginning October 1, 2012, and ending September 30, 2013, was duly presented to the City Council by the Mayor and a Public Hearing was ordered by the City Council and a Public Notice of said hearing was caused to be given by the City Council and notice posted and said Public Hearing was held according to said notice.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SMITHVILLE:

SECTION 1:


The appropriations for the fiscal year beginning October 1, 2012, and ending September 30, 2013, for the support of the general government of the City of Smithville, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2012/2013 budget, a copy of which is attached hereto as Exhibit "A";

SECTION 2:

The budget, as shown in words and figures in Exhibit "A", is hereby approved in all respects and adopted as the City's budget, at Department Level, for the fiscal year beginning October 1, 2012, and ending September 30, 2013.

Passed and Approved this the 10th day of September, 2012.

Approved:



Mark A. Bunte, Mayor

Attest:



Brenda C. Page, City-Secretary

CITY OF SMITHVILLE FISCAL YEAR 2012-13 BUDGET

GENERAL FUND

The General Fund is the general operations fund for the City of Smithville. Its revenues and expenses cover the basic operations of any municipal government: public safety, street infrastructure, code enforcement, recreation, library services, and more, along with the necessary support for these activities.

Revenues in the General Fund include:

- **Property and Sales Taxes**
- **Licensing & Permitting Fees**
- **Utility Franchise Fees** – cable, telecommunications, gas etc.
- **Charges for Services** – library fines, animal impound fines, use of warehouse waste disposal facilities, cemetery gravesite sales & preparation, park rentals, recreation center membership and program fees, airport fuel and ground space rental
- **Court Fines**
- **Code Enforcement fines**
- **Contributions and Grants**
- **Municipal Utility fund transfers**

Expenses are allocated throughout 16 Departments:

- **General Administration** – City elections, human resources, general oversight, reporting to Mayor & City Council
- **Finance** – Financial oversight for budget preparation, payroll and benefits, Municipal Court collections, Utility billing & collections
- **Police** – Public safety and school policing, dispatch services for police and fire, law enforcement related community events, Citizen's Police Academy
- **Animal Control** – Public Safety with regard to all types of animals
- **Court** – Administrative support for Municipal Judge, administration of fines
- **Fire** – City's administrative and financial support arm for Volunteer Fire Department
- **Library** – Maintain collection of resources (books, periodicals, internet, etc) serving the residents of Smithville
- **Community Service** – Facility maintenance, administrative, and/or financial support for various community service organizations serving residents of Smithville
- **Parks and Recreation** – Maintenance and operation of various public park and recreation facilities
- **Recreation Center** – Maintenance and operation of Recreation Center

- **Streets & Alleys** – Maintenance of roadway, sidewalk, and bridge infrastructure
- **Solid Waste** – Coordinates waste disposal contract with 3rd party vendor, manages City waste removal, leaf & limb pickup
- **Cemetery** – Maintenance of two City-owned cemeteries
- **Airport** – Maintenance and operational oversight of City-owned airport
- **Economic Development**
- **Maintenance**—Fleet Maintenance

Fiscal Year 2012-13 Notes:

The rates for Garbage services will increase by 4% if approved.

**CITY OF SMITHVILLE
GENERAL FUND SUMMARY
APPROVED 2012-13 BUDGET**

	11/12 BUDGET	12/13 BUDGET	DIFFERENCE 11/12 to 12/13
REVENUES:			
Taxes	1,131,472	1,201,003	69531
Licenses & Permits	18,550	20,000	1450
Services	694,531	705,816	11285
Court	77,260	110,000	32740
Miscellaneous	227,500	231,500	4000
Contributions	63,000	53,500	(9500)
Utility Transfer	935,000	935,000	0
TOTAL REVENUES	3,147,313	3,256,819	109,506
EXPENSES:			
Administration	238,642	247,045	8403
Finance	71,182	71,570	388
Police	833,719	856,394	22675
Animal Control	40,406	40,638	232
Court	76,182	85,396	9214
Fire	83,125	81,605	(1520)
Library	209,595	215,251	5656
Parks & Recreation	206,203	213,683	7480
Recreation Center	262,828	284,635	21807
Community Service	88,367	89,367	1000
Street & Alley	339,915	320,032	(19883)
Solid Waste	552,626	579,458	26832
Enforcement/Insp	82,187	82,391	204
Cemetery	46,856	74,245	27389
Airport	15,480	14,909	(571)
Economic Development	0	200	200
TOTAL EXPENSES	3,147,313	3,256,819	109,506
Revenues Over/(Under) Expenses	<u>0</u>	<u>0</u>	

CITY OF SMITHVILLE				
APPROVED 2012-13 BUDGET				
REVENUE DETAIL				
	@7/20/12		APPROVED	
	11-12	11-12	12-13	\$ AMT
	Y-T-D	BUDGET	BUDGET	CHANGE
GENERAL FUND				
CURRENT TAXES O&M	518,471	521,172	541,257	20085
DELINQUENT TAXES	13,938	16,000	16,000	0
PENALTY & INTEREST	4,707	6,000	5,696	(304)
PAYMENT IN LIEU OF TAXES	0	70,000	70,000	0
FRANCHISE TAX - ENTEX	11,409	13,500	12,250	(1250)
FRANCHISE TAX - TELECOMM	12,798	20,000	18,000	(2000)
FRANCHISE TAX - CABLE TV	53,027	55,000	60,000	5000
FRANCHISE TAX - OTHER	762	800	800	0
LOCAL SALES TAX	349,555	415,000	460,000	45000
HOTEL MOTEL TAX	22,966	14,000	17,000	3000
TOTAL TAXES	987,633	1,131,472	1,201,003	69531
LICENSES - ELECTRICAL	30	0	0	0
LICENSES - OTHER	654	700	450	(250)
PERMITS - ALCOHOL	175	600	800	200
PERMITS - BUILDING	12,389	8,000	10,000	2000
PERMITS - ELECTRICAL	3,798	4,500	4,000	(500)
PERMITS - PLUMBING	3,805	4,250	4,250	0
PERMITS - MOB HOME & OTHER	390	500	500	0
TOTAL LICENSE/PERMITS	21,241	18,550	20,000	1450
CHG FOR SVC - GENERAL	0	25	25	0
CHG FOR SVC - POLICE	596	375	600	225
CHG FOR SVC - CODE ENFORCE	0	0	1,000	1000
CHG FOR SVC - STREETS	1,320	1,000	1,000	0
CHG FOR SVC - SANITATION (BFI)	430,083	562,750	592,800	30050
CHG FOR SVC - LEAF & LIMB	552	550	550	0
CHG FOR SVC - WH. GARBAGE	9,329	12,000	11,000	(1000)
CHG FOR SVC - ANIMAL CTL	0	0	0	0
CHG FOR SVC - PARKS & REC	15,991	17,500	17,500	0
CHG FOR SVC - LIBRARY	6,201	8,000	8,000	0
CHG FOR SVC - CEMETERY	2,175	3,000	3,000	0
CHG FOR SVC - AIRPORT	3,047	4,601	4,841	240
CHG FOR SVC - RECC	46,411	84,730	65,500	(19230)
TOTAL CHG FOR SERVICES	515,705	694,531	705,816	11285
MUNICIPAL CT - ADMIN FEES	792	750	1,250	500
MUNICIPAL CT - ARREST FEES	6,064	4,000	7,250	3250
MUNICIPAL CT - COURT COSTS	9,949	11,000	13,000	2000
MUNICIPAL CT - FINES	63,802	61,000	86,500	25500
MUNICIPAL CT - REMEDIES	1,650	510	2,000	1490
TOTAL MUNICIPAL COURT	82,257	77,260	110,000	32740

CITY OF SMITHVILLE				
APPROVED 2012-13 BUDGET				
REVENUE DETAIL				
	@7/20/12		APPROVED	
	11-12	11-12	12-13	\$ AMT
	Y-T-D	BUDGET	BUDGET	CHANGE
CONTRIB PUBLIC SOURCE	42,794	15,000	15,000	0
CONTRIB PRIVATE SOURCES	8,217	20,000	10,000	(10000)
CONTRIB VOL FIRE DEPT	19,098	23,500	23,500	0
CONTRIB HEWATT	4,000	4,500	4,500	0
CONTRIB TOCKER	505	0	500	500
TOTAL CONTRIBUTIONS	74,614	63,000	53,500	(9500)
SALE OF CEMETERY PLOTS	13,287	12,000	14,000	2000
SALE OF FIXED ASSETS	2,875	3,000	3,000	0
RENTS	20,140	27,000	30,000	3000
FRANCHISE FEE UTILITY	145,830	175,000	175,000	0
INTEREST INCOME	5,960	8,000	7,000	(1000)
MISC OTHER REVENUE	5,785	2,500	2,500	0
TOTAL MISCELLANEOUS	193,877	227,500	231,500	4000
INTERFUND TRANSFERS	779,167	935,000	935,000	0
TOTAL GENERAL FUND REVS	2,654,494	3,147,313	3,256,819	109506

**CITY OF SMITHVILLE
GENERAL FUND EXPENSE SUMMARY
APPROVED 2012-13 BUDGET**

	11/12 YTD @ 7/24/12	11/12 BUDGET	12/13 BUDGET	DIFFERENCE 11/12 to 12/13
ADMINISTRATION				
Personnel	106,139	136,762	141,989	5,227
Services	45,354	67,791	57,080	(10,711)
Supplies & Materials	10,915	14,950	14,950	0
Other	39,014	17,000	31,700	14,700
Capital	1,604	2,139	1,326	(813)
Total Admin Expense	203,026	238,642	247,045	8,403
FINANCE				
Personnel	45,522	59,902	60,610	708
Services	8,258	9,780	9,010	(770)
Supplies & Materials	678	1,500	1,950	450
Other	0	0	0	0
Total Finance Expense	54,458	71,182	71,570	388
POLICE				
Personnel	524,792	692,697	714,489	21,792
Services	27,128	37,925	35,575	(2,350)
Supplies & Materials	81,256	83,300	85,350	2,050
Other	12,002	14,100	12,350	(1,750)
Capital Expenditures	4,273	5,697	8,630	2,933
Total Police Expense	649,451	833,719	856,394	22,675
ANIMAL CONTROL				
Personnel	24,945	30,991	32,123	1,132
Services	589	1,590	1,290	(300)
Supplies & Materials	3,632	7,500	6,900	(600)
Other	255	325	325	0
Total Animal Control Exp	29,421	40,406	40,638	232
COURT				
Personnel	25,682	29,355	69,536	40,181
Services	30,618	45,877	15,060	(30,817)
Supplies & Materials	1,089	750	800	50
Other	0	200	0	(200)
Total Court Exp	57,389	76,182	85,396	9,214
FIRE				
Personnel	737	875	975	100
Services	12,761	17,350	16,330	(1,020)
Supplies & Materials	29,740	33,900	36,300	2,400
Other	39,109	31,000	28,000	(3,000)
Capital Expenditures	0	0	0	0
Total Fire Expense	82,347	83,125	81,605	(1,520)
LIBRARY				
Personnel	124,219	163,645	170,128	6,483
Services	11,034	14,875	15,200	325
Supplies (includes Donation/Grant exp)	107,643	29,075	26,325	(2,750)
Other	1,265	2,000	1,800	(200)
Capital Expenditures	0	0	1,798	1,798
Total Library Expense	244,161	209,595	215,251	5,656

**CITY OF SMITHVILLE
GENERAL FUND EXPENSE SUMMARY
APPROVED 2012-13 BUDGET**

	11/12 YTD @ 7/24/12	11/12 BUDGET	12/13 BUDGET	DIFFERENCE 11/12 to 12/13
COMMUNITY SERVICE				
Allocated Support	70,448	88,367	89,367	1,000
Total Community Svc Exp	70,448	88,367	89,367	1,000
PARKS & RECREATION				
Personnel	123,725	153,351	157,182	3,831
Services	22,557	25,130	24,055	(1,075)
Supplies & Materials	27,343	26,122	26,725	603
Other	9,931	1,600	1,750	150
Capital Expenditures	0	0	3,971	3,971
Total Parks & Recr Exp	183,556	206,203	213,683	7,480
RECREATION CENTER				
Personnel	119,976	170,504	200,415	29,911
Services	43,961	58,630	52,270	(6,360)
Supplies & Materials	25,015	31,694	29,550	(2,144)
Other-Special Projects	2,076	2,000	2,400	400
Capital Expenditures	0	0	0	0
Total Recreation Center Exp	191,028	262,828	284,635	21,807
STREET & ALLEY				
Personnel	124,436	170,646	155,110	(15,536)
Services	1,083	2,400	1,835	(565)
Supplies & Materials	96,308	144,725	143,775	(950)
Other-Special Projects	2,627	4,000	3,650	(350)
Capital Expenditures	13,607	18,144	15,662	(2,482)
Total Street & Alley Exp	238,061	339,915	320,032	(19,883)
SOLID WASTE				
Personnel	140,116	176,898	180,359	3,461
Services	279,528	332,900	360,424	27,524
Supplies & Materials	37,882	33,900	36,700	2,800
Other-Special Projects	1,512	1,900	1,975	75
Capital Expenditures	5,271	7,028	0	(7,028)
Total Solid Waste Exp	464,309	552,626	579,458	26,832
ENFORCEMENT & INSPEC				
Personnel	52,458	67,091	68,916	1,825
Services	4,330	7,850	6,575	(1,275)
Supplies & Materials	4,862	5,650	6,200	550
Other	2,664	700	700	0
Capital Expenditures	672	896	0	(896)
Total Enforcement/Insp Exp	64,986	82,187	82,391	204
CEMETERY				
Personnel	2,434	0	53,015	53,015
Services	28,884	32,385	7,280	(25,105)
Supplies & Materials	9,650	13,175	13,800	625
Other	90	400	150	(250)
Capital Expenditures	672	896	0	(896)
Total Cemetery Expense	41,730	46,856	74,245	27,389

**CITY OF SMITHVILLE
GENERAL FUND EXPENSE SUMMARY
APPROVED 2012-13 BUDGET**

	11/12 YTD @ 7/24/12	11/12 BUDGET	12/13 BUDGET	DIFFERENCE 11/12 to 12/13
AIRPORT				
Services	4,622	5,025	5,460	435
Supplies & Materials	1,713	1,950	2,750	800
Other	1,241	1,250	1,300	50
Capital Expenditures	4,140	7,255	5,399	(1,856)
Total Airport Expense	11,716	15,480	14,909	(571)
ECONOMIC DEVELOPMENT				
Services	0	0	0	0
Other	1,032	0	200	200
Capital Expenditures	0	0	0	0
Total Economic Development Expense	1,032	0	200	200
TOTAL EXPENSES	2,587,119	3,147,313	3,256,819	109,506

FISCAL YEAR 2012-13 BUDGET

UTILITY FUND

The Utility Fund is a proprietary enterprise fund of the City of Smithville. Utility revenues and expenses cover the operations of our municipal utility system, which encompasses electricity, water, and wastewater services along with the necessary administrative support for these activities. In addition, the Utility Department manages the City's Recycling Center.

Revenues in the Utility Fund include:

- **Usage charges for Electricity, Water, and Wastewater**
- **Service Transfer and Reconnect Fees**
- **Late Payment Penalty Fees**
- **Water and Sewer Tap Fees**
- **Sales of unmetered water, surge protection devices, etc.**

Expenses are allocated throughout 5 Departments:

- **General Administration** – Utility meter reading and meter maintenance, production of billing statements, and bill collection
- **Electrical** – Maintenance and operation of electrical distribution system
- **Recycling** – Maintenance and operation of Recycling Center
- **Water** – Maintenance and operation of water wells and distribution system
- **Wastewater** – Maintenance of lines and operational oversight of wastewater treatment plants

Fiscal Year 2012-13 Notes:

There are no rate increases built into the budget for Electric or Water.

The Utility Transfer to the General Fund will remain \$935,000 (unchanged since 2004-05 fiscal year).

**CITY OF SMITHVILLE
UTILITY FUND SUMMARY
APPROVED 2011-12 BUDGET**

	11/12 BUDGET	12/13 BUDGET	DIFFERENCE 11/12 to 12/13
REVENUES:			
Electrical	4,705,098	4,565,541	(139557)
Water	620,750	650,750	30000
Wastewater	570,000	580,000	10000
Miscellaneous	174,890	182,640	7750
TOTAL REVENUES	6,070,738	5,978,931	(91,807)
EXPENSES:			
Administration	1,676,992	1,705,309	28317
Electrical	3,370,699	3,227,931	(142768)
Recycling	26,734	32,218	5484
Water	347,104	367,513	20409
Wastewater	649,209	645,960	(3249)
TOTAL EXPENSES	6,070,738	5,978,931	(91,807)
Revenues Over/(Under) Expenses	<u>0</u>	<u>0</u>	

CITY OF SMITHVILLE				
APPROVED 2012-13 BUDGET				
REVENUE DETAIL				
	@7/20/12		APPROVED	
	11-12	11-12	12-13	\$ AMT
	Y-T-D	BUDGET	BUDGET	CHANGE
UTILITY FUND				
ELECTRIC RESIDENTIAL	1,633,286	2,561,098	2,507,541	(53557)
ELECTRIC - SMALL GENERAL	276,215	401,250	400,000	(1250)
ELECTRIC - LARGE GENERAL	1,060,682	1,555,750	1,500,000	(55750)
ELECTRIC - PUBLIC LIGHTING	21,801	28,000	28,000	0
INTERDEPARTMENTAL	95,818	159,000	130,000	(29000)
TOTAL ELECTRIC REVENUE	3,087,802	4,705,098	4,565,541	(139557)
WATER - METERED SALES	495,426	620,000	650,000	30000
WATER - UNMETERED SALES	235	750	750	0
TOTAL WATER REVENUE	495,661	620,750	650,750	30000
WASTEWATER - FLAT RATE CHG	438,246	570,000	580,000	10000
TOTAL WASTEWATER REVENUE	438,246	570,000	580,000	10000
UTILITY PENALTIES IMPOSED	84,218	102,000	110,000	8000
INTEREST INCOME	15,891	9,000	13,500	4500
MISC. OTHER REVENUE	119,197	20,500	25,000	4500
RENTS	5,890	5,890	5,890	0
DUMPING FEES	20,725	16,500	12,500	(4000)
SALE OF RECYCLABLES	8,434	20,000	14,750	(5250)
SALE OF FIXED ASSETS	0	1,000	1,000	0
TOTAL OTHER REVENUE	254,355	174,890	182,640	7750
TOTAL UTILITY FUND REVS	4,276,064	6,070,738	5,978,931	(91807)

**CITY OF SMITHVILLE
UTILITY FUND EXPENSE SUMMARY
APPROVED 2012-13 BUDGET**

	11/12 YTD @ 7/24/12	11/12 BUDGET	12/13 BUDGET	DIFFERENCE 11/12 to 12/13
ADMINISTRATION				
Personnel	264,720	344,297	390,235	45,938
Services	82,767	98,035	67,235	(30,800)
Supplies & Matls	11,029	11,950	12,200	250
Other	136,548	260,500	259,000	(1,500)
Capital	26,353	27,210	41,639	14,429
Admin XF's to Genl	701,250	935,000	935,000	0
Total Admin Exp	1,222,667	1,676,992	1,705,309	28,317
ELECTRIC				
Personnel	122,839	159,462	161,173	1,711
Services	86,430	85,369	96,960	11,591
Supplies & Matls	1,941,091	3,088,450	2,944,350	(144,100)
Other	4,387	3,500	3,100	(400)
Capital	10,165	33,918	22,348	(11,570)
Total Electric Exp	2,164,912	3,370,699	3,227,931	(142,768)
RECYCLE				
Personnel	17,792	19,809	25,018	5,209
Services	2,857	1,450	900	(550)
Supplies&Matls&Cap	5,294	5,300	6,100	800
Other	152	175	200	25
Total Recycle Exp	26,095	26,734	32,218	5,484
WATER				
Personnel	91,394	113,419	132,853	19,434
Services	34,199	38,250	35,800	(2,450)
Supplies & Matls	62,405	68,050	70,100	2,050
Other	43,454	36,250	37,625	1,375
Capital	45,458	91,135	91,135	0
Total Water Exp	276,910	347,104	367,513	20,409
WASTEWATER				
Personnel	89,124	156,693	149,234	(7,459)
Services	83,280	111,600	113,000	1,400
Supplies & Matls	56,464	67,200	68,150	950
Other	205,228	7,100	6,100	(1,000)
Capital	242,204	306,616	309,476	2,860
Total W/Water Exp	676,300	649,209	645,960	(3,249)
TOTAL EXPENSES	4,366,884	6,070,738	5,978,931	(91,807)