

2021-22 City of Smithville Budget Workshop #1



Wednesday, August 25, 2021

City of Smithville Budget Workshop

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Agenda:

- Accomplishments
- Current Financial Situation
- FY21-22 Budget “Drivers”
- FY21-22 Budget Discussion
 - Budget Highlights / Requests
 - Bonded Debt
 - Proposed Tax Rate
 - Tax Note
- Department Project / Expense Overview
- Next Steps



City of Smithville Budget Workshop

Wednesday, August 25, 2021

2021 Accomplishments:

- Provided guidance and leadership during COVID-19
- Survived 2021 winter weather event (aka SNOW-POCOLYPSE)
- Received “clean” financial audit for 2019-20 fiscal year
- Re-built the Chamber of Commerce / Visitor Center / RR Museum
- Supported water tower / storage tank refurbishment (C of O)
- Awarded \$2M in TXDOT funding for SRTS and TA/Set-Aside sidewalks
- Awarded \$13M in GLO-MIT funding for regional flood mitigation projects
- Developed 380 Annexation agreement for 29-home subdivision
- Supported design review and permitting of M5 Subdivision, Go Big Solar, and Woodrose Place Subdivision.

**THANKS TO ALL
COUNCIL MEMBERS, CITY PERSONNEL,
AND SUPPORT STAFF!**



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Wednesday, August 25, 2021

Current Situation / FY21-22 Budget “Drivers”:

- Revenue exceeds expenditures by \$66k
- COVID-19 continues to impact community. No mask mandate.
- Contingency expenditures in 2021 were approximately (\$215k)
- Solid Waste Services Fee INCREASED by 75% - (\$380k)
- COS Health Insurance DECREASED by 7% - (\$31k)
- Hotel Occupancy Tax (HOT) INCREASED by 75% - (\$10k)
- COS Property Values INCREASED by 12% or \$36M - (\$62k)
- Sales tax revenue INCREASED by 16% during 2021 - (\$25k)
- Bonded debt position DECREASED by 11% to \$7M (<\$900k)
- COS hourly base wage is well below other municipalities (\$470k)
- FY21-22 Additional Headcount:
 - 1 FTE (Accounting Assistant) for Finance
 - 1 FTE (Community Engagement Coordinator) for Eco Dev

\$RED = EXPENSE / \$GREEN = REVENUE

City of Smithville Budget Workshop

Wednesday, August 25, 2021

BUDGET COMPONENTS

GENERAL FUND EXPENSES

Admin / Finance
Fire / Police
Municipal Court
Library
Street & Alleys
Drainage
Leaf & Limb / Garbage
Airport
Parks & Rec
Cemetery
Animal Control
Eco Dev

40%

+

BONDED DEBT

+

UTILITY FUND EXPENSES

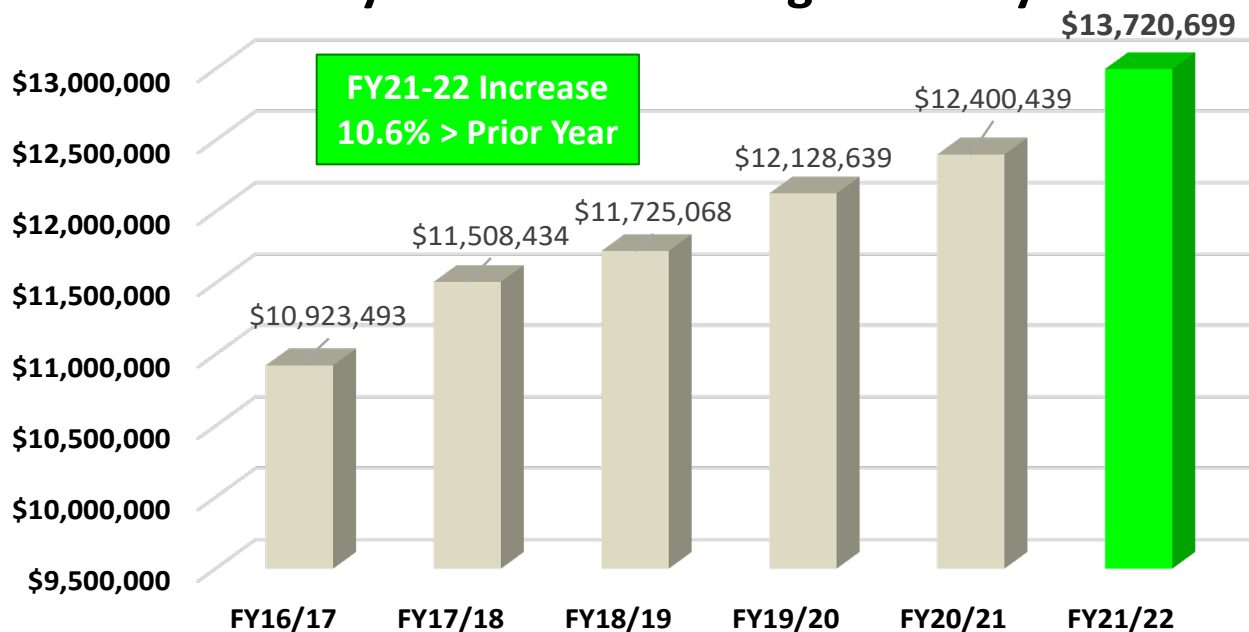
Administration
Electrical M&O
Water M&O
Wastewater M&O
Recycling

60%

FY2020/21			
General	Utility	Debt	Total
\$5,008,912	\$6,982,972	\$408,555	\$12,400,439
FY2021/22			
General	Utility	Debt	Total
\$5,506,777	\$7,697,748	\$516,174	\$13,720,699

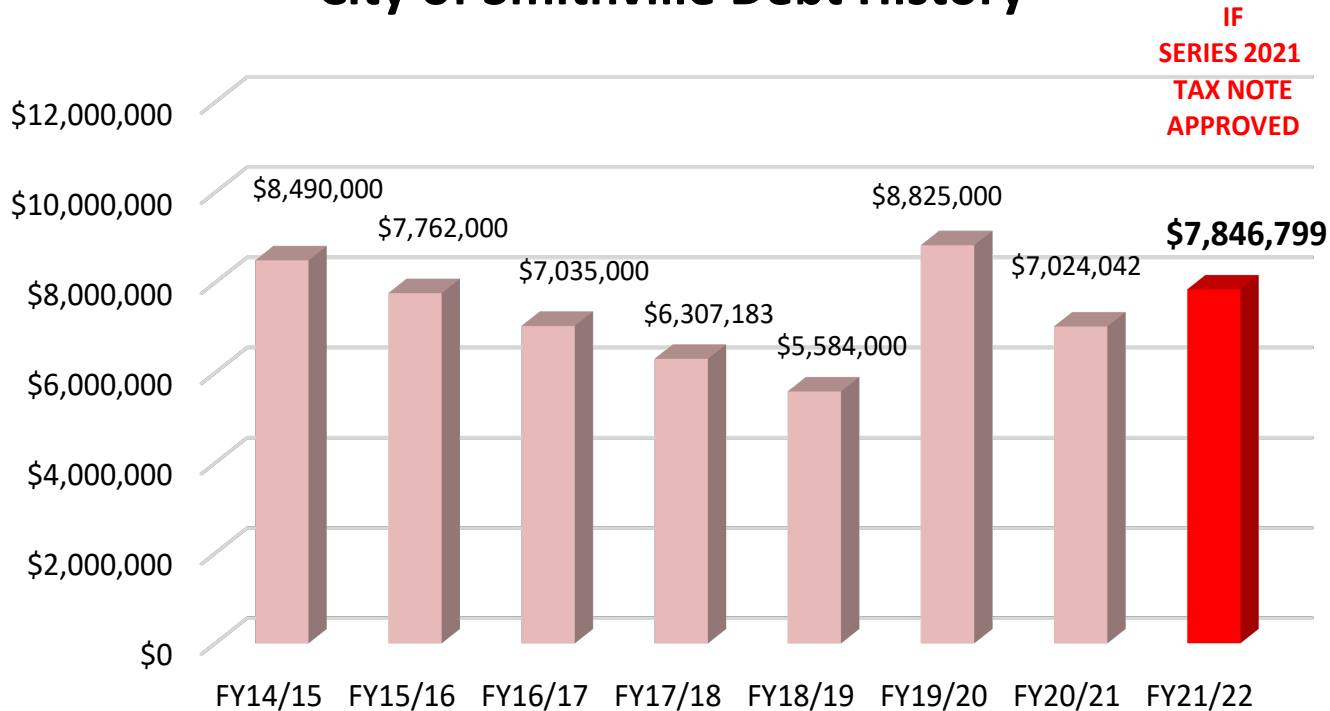
DELTA = \$1.32M

City of Smithville Budget History



	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21	FY21/22
General Fund	\$3,977,803	\$4,281,116	\$4,402,116	\$4,654,373	\$5,008,912	\$5,506,777
Utility Fund	\$6,558,570	\$6,841,253	\$6,933,709	\$7,063,851	\$6,982,972	\$7,697,748
Debt	\$387,120	\$386,065	\$389,243	\$410,415	\$408,555	\$516,174
Total	\$10,923,493	\$11,508,434	\$11,725,068	\$12,128,639	\$12,400,439	\$13,720,699
% Increase / Decrease	-6.4%	5.1%	1.8%	3.3%	2.2%	10.6%
Tax Rate	\$0.5660	\$0.5390	\$0.5690	\$0.5690	\$0.5490	\$0.5490
% Increase / Decrease	2.23%	-5.01%	5.27%	0.00%	-3.64%	0.00%

City of Smithville Debt History



FY14/15	FY15/16	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21	FY21/22
\$8,490,000	\$7,762,000	\$7,035,000	\$6,307,183	\$5,584,000	\$8,825,000	\$7,024,042	\$7,846,799

- S&P “AA-Minus” Bond Rating / Low Debt
- \$3.0M Certificate of Obligation Issued in FY19 for water, wastewater, roads, and drainage improvement projects.
- **\$750k Tax Note (Series 2021) for Capital Equipment**

City of Smithville Budget Workshop

Wednesday, August 25, 2021

FY20/21 Deferred Expenditures:

- Purchase air sanitization / air purifier for Rec Center - **\$15k**
- Construct ADA-compliant bathrooms @ City Hall- **\$35k**
- Construct Mini-pavilion at Riverbend Park - **\$15k**
- Purchase shade structure for Skate Park - **\$45k**
- Hire Assistant City Manager - **\$85k**
- Re-Open Ramona Street **\$100k**

The above headcount, projects, and plans have been deferred as they represent a lower priority and can be postponed until funding becomes available

\$295K

**BUDGET
CUTS**

City of Smithville Budget - PRELIMINARY

Wednesday, August 25, 2021



Budget
Infographics

Budget Highlights / Requests:

- Request 10.6% increase over FY20/21 budget
- Budget will require **\$1.32M** Transfer from Utility to General Fund.
- Recommend 2021/22 PROPOSED TAX RATE \$0.5490 (NO CHANGE FROM 2020).
- Budget will require **\$108k** in “earmarked” funds for grant match + **\$80k** for 2 new FTE’s
- Propose Equity Adjustment to bring baseline hourly wage to \$15.00 / hour. (**\$470k**)
- Propose 5% performance based merit for salaried employees. (**\$41k**)
- Request **\$750k** Tax Note for capital equipment (patrol cars, chipper, utility truck)
- Recommend Increasing Permit Fees and Utility Service Rates

FY2020/21			
General	Utility	Debt	Total
\$5,008,912	\$6,982,972	\$408,555	\$12,400,439
Delta = >\$1.32M			
FY2021/22			
General	Utility	Debt	Total
\$5,506,777	\$7,697,748	\$516,174	\$13,720,699

Impact to Taxpayer Due to Fee Increase

Description of Fee	Current	Proposed	Estimated Revenue	\$\$\$ Taxpayer Impact / Mo	\$\$\$ Taxpayer Impact / Yr
Water Meter Base Rate	\$15.50	\$18.00	\$101,669	\$1.50	\$18.00
Water / 1000 Gallons	\$3.10	\$3.50		\$4.00	\$48.00
Sewer Base Rate	\$10.50	\$15.00	\$102,471	\$4.50	\$54.00
Sewer / 1000 Gallons	\$3.85	\$4.00		\$6.90	\$82.80
Electric Meter Base Rate	\$5.00	\$10.00	\$206,230	\$5.00	\$60.00
Garbage Rate	\$33.17	\$38.50	\$125,000	\$5.33	\$63.96
		TOTAL	\$535,370	•\$27	\$327

2021 BCAD Assessed Property Values / Tax Rate

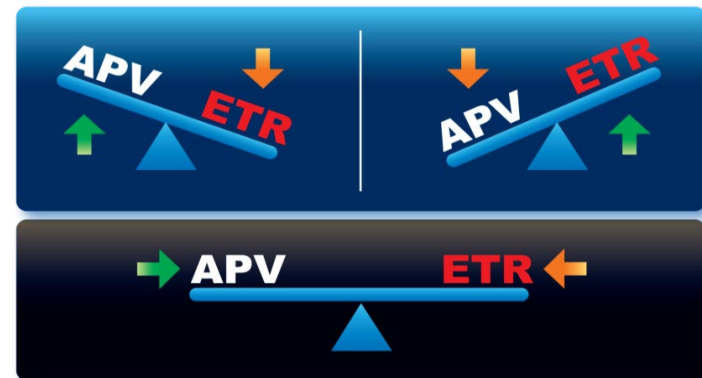
- BCAD property values (net taxable minus exemptions) in Smithville for 2021 is **\$327,638,096**.
- **12.25% increase** over last year's net taxable value of \$291,892,810.
- This will add **\$62,168** of revenue to the FY21-22 General Fund.
- Increase due to the number of remodeled buildings, newly constructed homes, and BCAD appraisal adjustments.

The **Effective Tax Rate** is the tax rate the City would pass to collect the same tax revenue as last year (FY20) using this year's (FY21) appraised values.

Year	Assessed Valuation	% Change in Value	Avg Home Value	Avg City Tax Paid	M&O Rate	I&S Rate	Total Tax Rate	% Change
2021	\$327,638,096	12.25%	185,281	\$1,017	\$0.4194	\$0.1296	\$0.5490	0.00%
2020	\$291,892,810	6.06%	170,086	\$933	\$0.4466	\$0.1024	\$0.5490	-3.52%
2019	\$275,208,274	10.97%	162,541	\$925	\$0.4525	\$0.1165	\$0.5690	0.00%
2018	\$247,999,239	4.63%	\$151,444	\$862	\$0.4455	\$0.1235	\$0.5690	5.57%
2017	\$237,025,717	13.85%	\$142,363	\$767	\$0.4166	\$0.1224	\$0.5390	-4.77%
2016	\$208,184,234	6.03%	\$128,688	\$728	\$0.4276	\$0.1384	\$0.5660	2.28%
2015	\$196,345,743	9.03%	\$115,725	\$640	\$0.4075	\$0.1459	\$0.5534	0.00%
2014	\$180,091,189	0.50%	\$108,206	\$599	\$0.3990	\$0.1544	\$0.5534	9.37%
2013	\$179,187,421	3.19%	\$105,948	\$536	\$0.3579	\$0.1481	\$0.5060	3.50%
2012	\$173,649,479	N/A	\$104,050	\$508	\$0.3320	\$0.1565	\$0.4885	1.07%

Seesaw Effects

APV: Appraised Property Value ETR: Effective Tax Rate



City of Smithville Budget Workshop

Wednesday, August 25, 2021

Debt Service:

- FY21/22 budget includes \$1M in [Debt Service](#) payments.

Property Tax Rate:

- 2021 Certified Assessed Valuation = \$327,638,096
- 2021/22 **PROPOSED** Tax Rate = **\$0.549061** (NO CHANGE)

PROPOSED TAX RATE	PRECEDING YEAR'S RATE	EFFECTIVE TAX RATE	ROLLBACK TAX RATE	PROJECTED REVENUE
\$0.549061	\$0.549061	\$0.49401	\$0.549061	\$62,168

Average Impact to Homeowners:

- \$83 Increase over 2020-21 Payment \$933.00 (Avg. HV=\$185k)

CITY OF SMITHVILLE
 2021 Property Tax Calculation Worksheet
 For Fiscal Year 2021-2022 Proposed Budget
 as of 7/29/2021

\$1,325,654	2020-21 M&O Collection Budget
0.446627	2020-21 M&O Tax Rate
0.102434	2020-21 Debt Service Tax Rate
0.549061	2020-21 Total Tax Rate

2021 No-New-Revenue Tax Rate (Effective Tax Rate)	0.494010
2021 Voter-Approval Tax Rate (Rollback Tax Rate)	0.549005
2021 De Minimis Rate	0.689269
2021 PROPOSED TAX RATE	0.549005

Collection Basis	2021	2020
Certified Net Taxable-Approved	316,125,931	291,892,810
Certified Net Taxable-Under Review	15,466,510	
less allowance for contested	3,954,345	
Adjusted Net Taxable	327,638,096	291,892,810

	2021 New M&O Rate	2021 Debt Svc Rate *	2021 Total Rate	2021 M&O Revenue**	M&O Revenue Increase Over 2020-21 Budget	Avg Homestead*** Increase Over 2020-21 Payment	Avg Homestead*** Property Tax Paid 2021-22 Tax Rate
M&O Increased By							
De Minimis Rate	0.559654	0.129615	0.689269	\$1,851,976	\$526,322	\$343.21	\$1,277
Current Tax Rate	0.419446	0.129615	0.549061	\$1,388,008	\$62,354	\$83.43	\$1,017
PROPOSED - Voter-Approval Tax Rate	0.419390	0.129615	0.549005	\$1,387,822	\$62,168	\$83.33	\$1,017
No-New-Revenue Tax Rate	0.364395	0.129615	0.494010	\$1,205,836	-\$119,818	-\$18.57	\$915

2021 Debt Service Revenue: \$ 428,916

*Debt Service Revenue: = (Adjusted Net Taxable/100) x Debt Svc Rate x Collection Rate

**M & O Revenue: = (Adjusted Net Taxable/100) x M&O Rate x Collection Rate

Calculations based on: 101% collection rate with an Adjusted Net Taxable of \$327,638,096
 ***Average Homestead Value: average taxable 2020-2021 \$170,086 average taxable 2021-2022 \$185,281

2021-2022 Debt Service (General M & S)	
Payments:	
2005 CO's (refi 01) PAID IN FULL FY2021	\$ -
2018 CO's (refi 98, refi 05)	\$ 316,200
2019 CO's	\$ 27,175
Tax Note, Series 2021	\$ 172,799
	<u>\$ 516,174</u>
Collections:	
Util Drainage/System Impv Fees	\$ 87,000
Property Tax Levy	\$ 428,916
Prop Tax excess 2020	\$ 258
	<u>\$ 516,174</u>

2021-22 Debt Service (Utility)	
Payments:	
2007 CO's	\$ 342,110
2019 CO's	\$ 151,000
	<u>\$ 493,110</u>
Collections:	
Utility Revenue	\$ 493,110

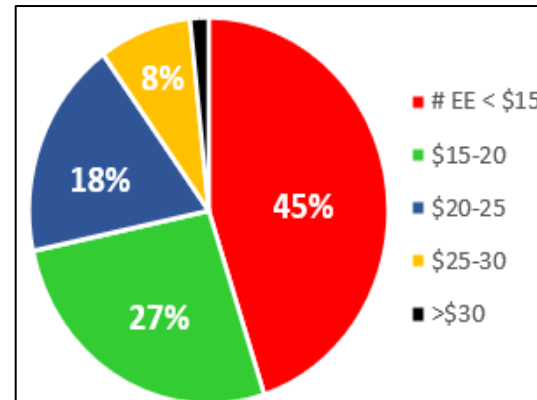
City of Smithville Budget Workshop

Wednesday, August 25, 2021

Hourly Employee Equity Adjustment:

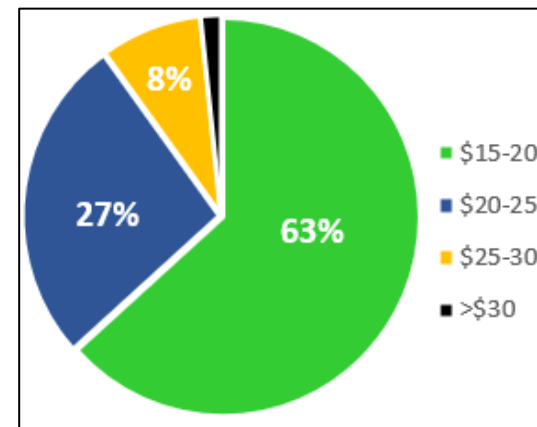
- Entry-level Laborer makes **\$12.20 / hour**. This is 13.6% < what is paid for similar position in other municipalities.
- 45% of COS Full-Time Hourly Employees make < \$15 / hour.
- COS attrition rate is **12-18%**
- Request equity adjustment to bring minimum base wage up to \$15.00 / hour.
- Total Cost / Impact = **\$470k**
(Includes 28% Benefits, OT, etc.)

Hourly Wage BEFORE Equity Adjustment



City	Hourly Rate \$
Flatonia	\$15.00
Bastrop	\$14.43
LaGrange	\$14.28
Elgin	\$13.90
Gonzales	\$13.00
Smithville	\$12.20
Giddings	\$11.00

Hourly Wage AFTER Equity Adjustment



City	Hourly Rate \$
Flatonia	\$15.00
Smithville	\$15.00
Bastrop	\$14.43
LaGrange	\$14.28
Elgin	\$13.90
Gonzales	\$13.00
Giddings	\$11.00

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Wednesday, August 25, 2021

Tax Note For Capital Equipment:

- **TAX NOTE** - A debt instrument that a city may sell to finance the construction of public works, the purchase of capital equipment, or to pay off cash flow deficits.
- Max term is 7 years at fixed interest rate.
- Repaid with property taxes from the I&S portion of debt service.
- Request **\$750k** Tax Note to purchase Capital Equipment.

Police Department			
Qty	Description	Unit Cost	Total
4	2021 Ford SUV AWD - Patrol	\$56,539	\$226,156
3	2021 Ford SUV AWD - Unmarked	\$37,239	\$111,717
N/A	Car / Body Cameras	\$38,011	\$38,011
			\$375,884
Public Works / Utilities			
Qty	Description	Unit Cost	Total
1	Asphalt Zipper	\$189,000	\$189,000
1	Brush / Limb Chipper	\$46,000	\$46,000
2	F250 Utility Trucks	\$47,000	\$94,000
1	Sand-Pro	\$7,000	\$7,000
N/A	Miscellaneous Tools / Equip.	\$38,000	\$38,000
			\$374,000
		Grand Total	\$749,884

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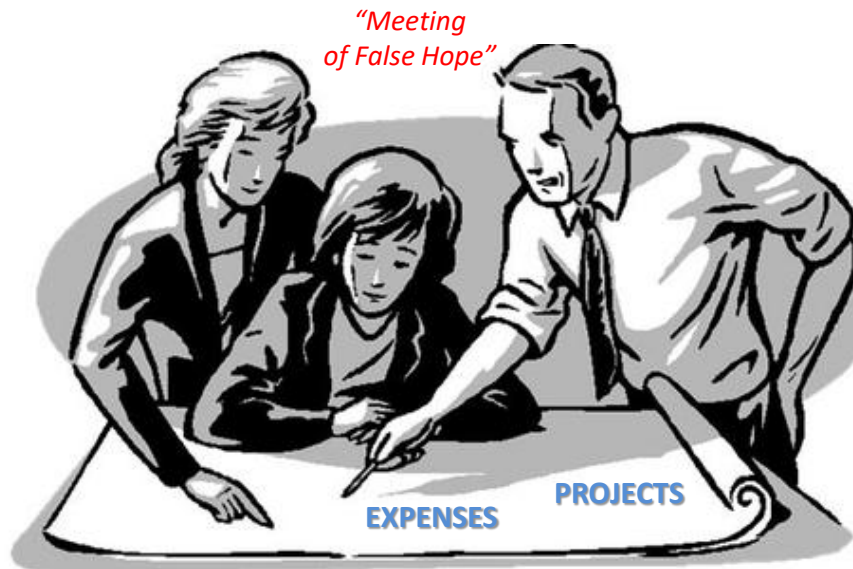
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American Rescue Plan Act:

- City of Smithville to receive **\$1,118,752** in funding administered via Texas Department of Emergency Management (TDEM).
- No match requirement. \$559,377 (50%) received 8/19/21.
Eligible expenses include:
 - COVID-19 Expenses – Testing / Equipment
 - Infrastructure – Water / Sewer / Broadband
 - Tourism, Travel, Hospitality
 - Small Business Assistance
- RFP for Grant Management pending.
- Funding tentatively committed to:
 - **Chamber** - \$77k (Workforce Training Center, Tourism, Web)
 - **Police Department** - \$250k (Radio Equipment / Broadband)
 - **City Hall** - \$40k (Council Chambers A/V System)



2021-22 Top 3-5 Projects / Departmental Expense Overview



City of Smithville August 2021

Mayor: Joanna Morgan

Mayor Pro-Tem: William Gordon

City Council Members: Sharon Foerster, Janice Bruno, Tom Etheredge, & Stan Gerdes

City Manager: Robert Tamble

Municipal Judge: Raymah Davis

Associate Judge: Anna Hernandez

Administration

City Secretary

Jennifer Lynch

General Consultant

Brenda Page - P/T

Assistant City Secretary

Tracie Wallace

Accounting Asst./Gen Clerk

Tracia Ford

Deputy Court Clerk

Anna Hernandez

Finance

Finance Director

Cynthia White

AP/Payroll Clerk

Tiffany Scallorn

Accounting Assistant

PROPOSED NEW POSITION

Utility Billing Supervisor

Nadine Harris

Utility Clerk

Rosalie Johnson

Police / Animal Control

Chief of Police

David Repka

Police

Investigator

Jadwin Hubbard

Greg Stewart

Police Sergeant

Matthew Henderson

Danny Wofford

School Resource Officer

Glenn Addison

Officers

Cary Alexander

Anthony Nolen

Frederico Salazar

Jeremy Schelsteder

Steven Tyler

Richard Hernandez

Reserve Officers

Phillip Ascebedo

Gregg Goddard

Ron Hall

Michael Mougere

Jordan Murray

Steve Ou

Robert Torres

Dustin Werley

Mark Zimmerhanzel

Police Dispatch

Supervisor

Paul Lowery

Police Dispatchers

Cynthia Anderson

Renee Lupcho

Denver Donaghe

Paige Nguyen

Mylissa Hernandez

Animal Control

Officer

William Dildine

Economic Development & Grant Administration

Director

Jill Strube, PhD

Community Engagement Coordinator

NEW POSITION - GRANT

Library

Library Director

Judy Bergeron

Library Assistant Director

Jason Lynch

Library Clerks

Stella Pease

Lisa Duty - P/T

Library Assistant P/T

Megan Torrez

Andra Sparks

Carlee Edwards

Literacy Coordinator

Roxanne Shell

Rec Center Rec

Rec Center Director

Ashley Garrison

Rental/Sp Events Coordinator

Alexis Peck

Program Coordinator

Patricia Hurst

Rec Laborer P/T

Tonya Baucum

Rose Gutierrez

Kyndra Lovekamp

Rebeca Weatherly

Payton Simon

After School Program P/T

Kylie Grubb

Leslie Isaac

Sheila Wilson

Parks / Public Works / Utilities

Public Works Director

Jack Page

Assistant Public Works / Utilities Director

Edward Balusek

Parks

Parks Foreman

Scott Saunders

Parks Laborer

Carlton Dambrosky

Kaden Faycosh

James Boethel

Christopher McDonald

Public Works

Public Works Foreman

Ronnie Kadlecsek

Equipment Operator

OPEN POSITION

Streets & Alleys

Ken Knebel

Damien Sheppard

Solid Waste

Vincent Adams

OPEN POSITION

Tedrick Anderson

Delvin McDow

Solid Waste P/T

OPEN POSITION

Code Enforc/Inspect

Shawn Hernandez

Code Enforc Laborer P/T

Wayne Washington

Cemetery

Contract Labor

Wilson 5 Lawn Care

Maintenance

Brad Burnham

Buildings Custodian

Patrick Vinklarek

Utilities

Electric Foreman

Trey Clemons

Electric Lineman

Tyler Balusek

Electric Laborer

John Johnson

Matt Lara III

Zachary DeFriend

Water/Wastewater Foreman

Paul Espinoza

Water Laborer

Alejandro Guajardo

Cade Balusek

Wastewater Systems Operator

Odis Pfeiffer

Wastewater Systems Laborer

Clinton Kadlecsek

Recycle Center Laborer

Larry Winkler

Budgeted EE's
@ 10/01/2021

16 Part-Time

65 Full-Time

2 Proposed New FT

83 Total

Department Names / Numbers:

- Twenty-two (22) Budget Cost Centers (Departments)
 - 17 General Fund
 - 5 Utility Fund
- Department manager or supervisor responsible for oversight of revenue / expenditures.
- Non-budgeted expenses in excess of \$1000 in any Cost Center require year-end budget amendments that must be approved by Council.

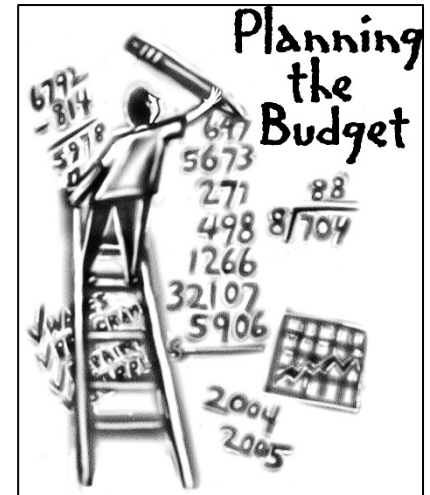
Dept #	Department Name	Responsible Supr / Mgr.	Fund
100	General Administration	Tamble / Lynch	General
105	Finance	White	General
110	Police Department	Repka	General
115	Animal Control	Repka	General
120	Municipal Court	Hernandez	General
130	Volunteer Fire Department	Tamble	General
140	Library	Bergeron	General
150	Parks & Recreation	Page	General
152	Recreation Center	Garrison	General
155	Community Services	Tamble	General
160	Street & Alley	Page	General
170	Solid Waste	Page	General
175	Enforcement & Inspections	Page	General
180	Cemetery	Page	General
190	Airport	Tamble	General
200	Maintenance	Page	General
300	Grants & Eco Dev	Strube	General

Dept #	Department Name	Responsible Supr / Mgr.	Fund
610	Utility Administration	Tamble / Lynch	Utility
620	Electrical	Page	Utility
630	Recycle Center	Page	Utility
640	Water	Page	Utility
660	Wastewater	Page	Utility

City of Smithville Budget Workshop

Wednesday, August 25, 2021

- Top 3-5 Projects / Priorities
- Department Expense Overview:
 - General Admin – Jennifer Lynch
 - Finance – Cynthia White
 - PD / Animal Control – David Repka
 - Municipal Court – Anna Hernandez
 - Library – Judy Bergeron
 - Recreation Center – Ashley Garrison
 - Grants / Eco Dev – Jill Strube
 - Public Works, Parks, & Utilities – Jack Page



TOP 3-5 Projects (2021-2022) - **Jennifer:**

- **Update** Personnel / Policy Manual
- **Digitize** Permanent Records (Personnel Files) to Create More Space
- **Upgrade** Council Room Media/Sound System
- **Upgrade** Interior Door for Security and FOB Access
- **Implement** “Agenda” Software for Council Meetings
- **Conduct** Records Retention / Shredding - “THE PURGE”

TOP 3-5 Projects (2021-2022) - Cynthia:

- **Develop FY21/22 Balanced Budget**
- **Work with Auditor to Complete City Audit**
Provide necessary information for auditor to prepare audited Financial Report.
- **Create Asset Inventory List**
Create an inventory record/book listing all buildings, equipment, automobiles, infrastructure, land, etc. owned by the city. This book will detail location, date of purchase, purchase price, pictures (if possible), and all other important information.
- **Cross-Train Employees / Succession Planning**
Cross-train Accounting Staff on duties assigned to Finance Director.
- **Timesheet Management System for Payroll**
Research / Implement a timesheet application which will allow employees to enter their own time worked via a user interface and which will connect with current STW Payroll System. This will create standardized timesheets for all departments. Timesheet System will allow department heads the ability to review time worked and benefit information for each of their employees.

TOP 3-5 Projects (2021-2022) – David:

- **Conduct Security Assessment and Training**
 - Security Assessments - Assess security control measures at all City Buildings and Departments.
 - Training- Make recommendations on physical security of City buildings and Departments. Implement training for all Departments.
- **Publish / Distribute Educational Newsletters**
 - Publish “For the Public” educational newsletters to inform the citizens about safety and security (e.g., common money scams, general crime prevention, security of residences and outlying buildings, etc.).
- **Provide General Gun Safety Courses**
 - Implement and educate entities in the overall safety in regards to guns and the basic laws concerning gun deployment, handling etc. These are classroom only basic courses and not tactical in nature. The target audience would be any place that has gatherings that are interested in gun safety should their attendees op to carry weapons.
- **Continue Organizational Development and Planning**
 - Promote continuing education for PD staff and provide opportunities for advancement / retention.
- **Coordinate and Support Community Programs**
 - Coordinate and support continued Community Programs such as Blue Santa, Blue Bunny, National Night Out, Etc. The City plays a supporting role in this endeavor due to them being facilitated by the SPA
- **Update / Amend Sound Ordinance**
 - Benchmark other municipalities for BKM’s). Solicit stakeholder input (e.g., business owners, citizens).

TOP 3-5 Projects (2021-22) – Anna:

- **Cross-train** personnel to assist Court Clerk
- **Evaluate** old cases for payment or dismissal
- **Document** Municipal Court policies & procedures
- **Schedule / coordinate** court appearances with City Prosecutor and Municipal Judge
- **Serve** as City of Smithville Associate Municipal Judge / Magistrate

TOP 3-5 Projects (2021-2022) – Judy:

- **Maintain Accreditation Status:**

- Ensure timely submittal of state and federal reports, adequate local financing, quality programming
- Work with COS and state organizations to ensure compliance.

- **Continue to Re-implement In-person Programs and Services:**

- Transition back to in-person programs and services
- Maintain virtual presence. Offer hybrid programs to reach people who cannot physically make it to the library.

- **Increase Digital Inclusion:**

- Expand access to resources to enable more family access to the educational, career-building, small business-supporting, and leisure programs and services that the Smithville Public Library has to offer.
- Expand digital collections and patrons' access to e-resources.

- **Plan New Library:**

- Seek public input for final design plans for new library building
- Expand fundraising efforts (contributions, grants, foundations, etc.) for capital campaign.

- **Continue Organizational Development and Planning**

- Promote continuing education for library staff and provide opportunities for advancement / retention.
- Incorporating work-from-home and distance-learning contingency plans.

TOP 3-5 Projects (2021-2022) – ASHLEY:

- **Sealcoat and Restripe Parking Lot**
- **Update Rec Center Rental Packets**
 - Create rental-specific flyer/brochure
 - Highlight use of bounce house, table linens, etc.
- **Expand Youth Programs and Summer Camps**
 - Roll-out programs. Achieve pre-COVID participation numbers
 - Provide more weeks which will mean more staffing for that program (6 weeks – 2 weeks/month)
- **Continue Organizational Development and Planning**
 - Promote continuing education for staff. Provide opportunities for advancement / retention.
- **Implement New Program(s)**
 - Fall Festival (October)
 - Spring Break Color Run 5k (March)
 - Cornhole League (TBD)
 - Pickleball Tournament (TBD)
 - Disc Golf Tournament or League (TBD)

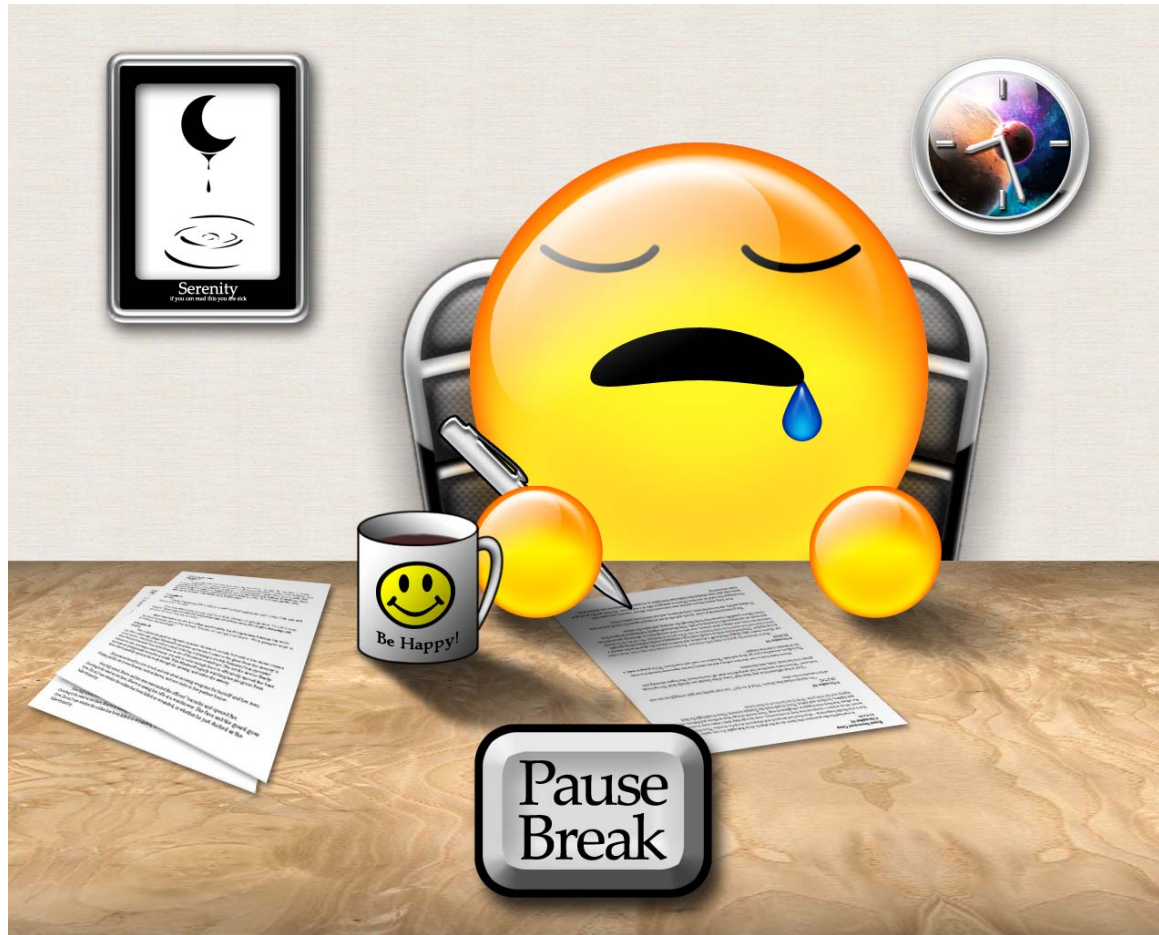
TOP 3-5 Projects (2021-2022) – Jill:

- **ECONOMIC DEVELOPMENT PLANNING/IMPLEMENTATION:**
 - Assist in the efforts to plan, strategize, and develop priorities and coordinate opportunities with Economic Development organizations throughout the County and in the region
 - Work with the Chamber to establish the “Workforce Training Center”
 - Develop economic packets for investors/developers & respond to requests from Opportunity Austin
 - Prepare, distribute, and analyze an update to the Economic Development Survey
- **COMMUNITY OUTREACH COORDINATOR SUPERVISION:**
 - Supervise the new hire in the St. David’s Foundation “Community Outreach Coordinator” position
 - Train in various public participation methods and other outreach efforts as needed
 - Establish reporting protocol to ensure ability to track successes and make course corrections
- **KEEP SMITHVILLE BEAUTIFUL/CULTURAL DISTRICT:**
 - Work with the City Department Heads, Chamber, LPAA, and other partners to continue beautification, recycling, sustainability, and arts programming for community and economic development
 - Work to transition some of these activities to the Community Outreach Coordinator

TOP 3-5 Projects (2021-2022) - Jack:

- **Support Infrastructure Improvement Projects**
 - Water tower / ground storage tank refurbishment
 - Loop 230 water line extension
 - City-wide drainage improvement
 - Street and road repair / paving
 - Hwy 95 Expansion
- **Organizational Development / Succession Planning**
 - Continue development of key personnel to ensure effective succession
- **Clean and Organize City Barn / Maintenance Yard**
 - Identify surplus / obsolete equipment for auction or scrap. Reduce clutter. Organize.
- **Replace Damaged or Missing Street Signs**
 - Identify intersections where street signs are missing. Order and install new signs.
- **Keep the Lights On, Water Running, & Toilets Flushing**

BREAK TIME – 10 Minutes



City of Smithville Budget Workshop

Wednesday, August 25, 2021

**GENERAL
FUND**

**YELLOW
SHEET
REVIEW**

**UTILITY
FUND**



**It's
Almost
Over!**



City of Smithville Budget Workshop

Wednesday, August 25, 2021

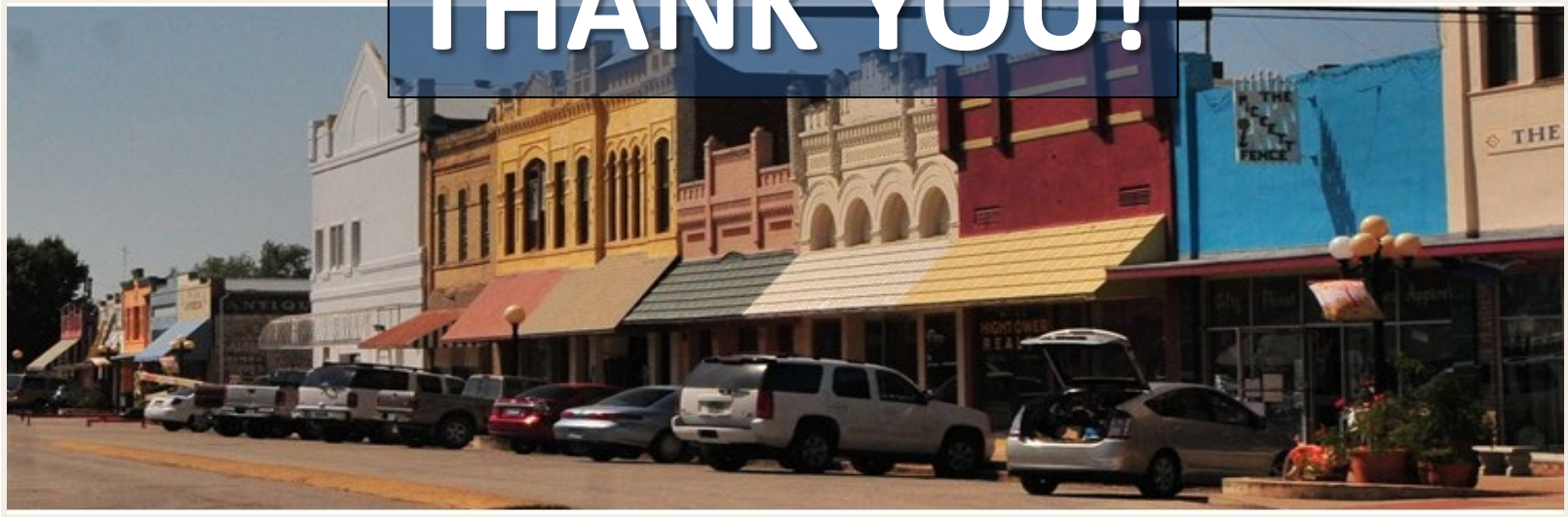
Next Steps:

- **Update** budget as recommended by Council.
- **Conduct** Public Hearing on Tax Rate & Budget / Workshop #2
(September 8th)
- **Adopt** 2021-22 Tax Rate / Budget
(September 13th)
- **Finalize** 2021-22 Departmental Goals / Objectives.





THANK YOU!



Back Up

Average Impact to City of Smithville Taxpayer Due to Proposed Fee Increases

Description of Fee	Current	Proposed	Estimated Revenue	\$\$\$ Taxpayer Impact / Mo	\$\$\$ Taxpayer Impact / Yr	Comments
Water Meter Base Rate	\$15.50	\$18.00	\$101,669	\$1.50	\$18.00	1845 Active Accounts. Based on average homeowner use of 12,000 gallons / month. <i>Date of last increase - 10/1/17</i>
Water / 1000 Gallons	\$3.10	\$3.50		\$4.00	\$48.00	
Sewer Base Rate	\$10.50	\$15.00	\$102,471	\$4.50	\$54.00	1596 Active Accounts. Based on average homeowner use of 6,000 gallons / month. <i>Date of last increase - 10/1/17</i>
Sewer / 1000 Gallons	\$3.85	\$4.00		\$6.90	\$82.80	
Electric Meter Base Rate	\$5.00	\$10.00	\$206,230	\$5.00	\$60.00	2235 Active Accounts (Includes residential and commercial). <i>Date of last increase - 10/1/14</i>
Garbage Rate	\$33.17	\$38.50	\$125,000	\$5.33	\$63.96	1576 Active Accounts. 2x / wk service, 1x / mo. Bulk + leaf / limb. <i>Date of last increase - 10/1/19</i>
TOTAL			\$535,370	\$27	\$327	

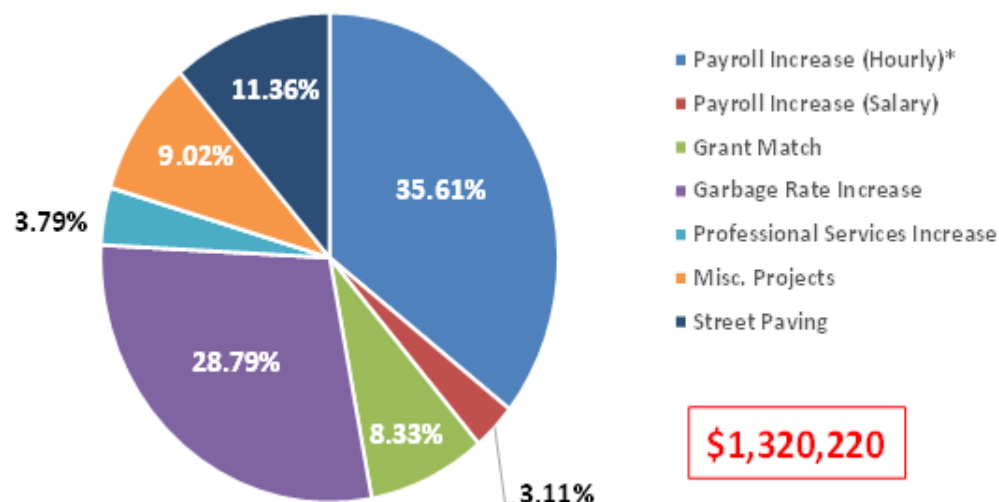
Breakdown of Proposed Budget Increase

Item	Percent	Cost
Payroll Increase (Hourly)*	35.61%	\$470,000
Payroll Increase (Salary)	3.11%	\$41,000
Grant Match	8.33%	\$110,000
Garbage Rate Increase	28.79%	\$380,000
Professional Services Increase	3.79%	\$50,000
Misc. Projects	9.02%	\$119,000
Street Paving	11.36%	150,000
TOTAL	100.00%	\$1,320,000

* Includes 28% Burden Rate for Benefits + Estimated OT and Part-Time Labor

Increases in Sales Tax, Property Tax, Hot Tax, Mics. Permits, Tap Fees, Grants, and Utility Usage will bring in **\$750k revenue**.

Breakdown of Proposed Budget Increase



\$1,320,220

Smithville City Council Workshop

Wednesday, August 25, 2021

Infrastructure Projects:

- City-wide Street & Road Repair + Misc. Drainage
- Hwy 95 Expansion / Utilities Relocation
- NEW** • NW 2nd Street Drainage Improvement Project
- NEW** • GLO-CDBG MIT regional Drainage Improvement Project
- City-wide Water Storage Tank Rehabilitation
- NEW** • Loop 230 Water Line Extension
- NEW** • SRTS / TA-Set Aside Sidewalks
- NEW** • TDA CDBG Improvements to Gazley WWTP

PROJECTS

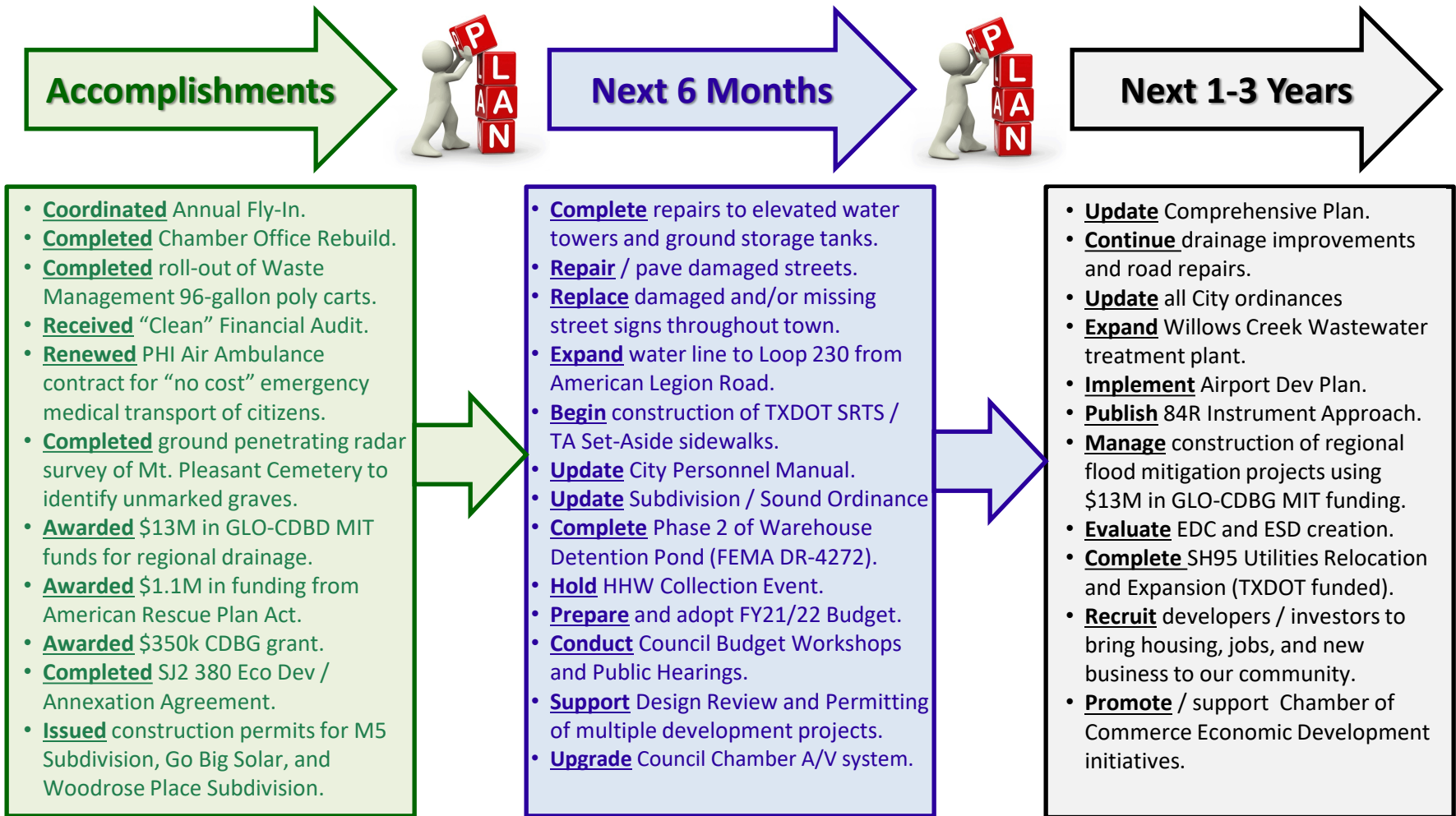
Development Projects:

- Go Big Solar
- M5 Subdivision
- NEW** • The Grove Subdivision
- Woodrose Place Subdivision
- Towers Subdivision
- Creekside RV Park
- NEW** • Hill Road Development
- Chamber Re-build
- Tiny Home Subdivision
- NEW** • Domain Industries, Inc.
- Capella Property
- NEW** • The One (Old Pines Hotel)

City of Smithville 2021-22 Grant Match Matrix

Item	Grant Entity	Acronym	Purpose	Grant Amount (\$\$)	Match %	City Match (\$\$)	YTD Payment (\$\$)	Remaining Match (\$\$)	Impact to FY22 Budget	Purpose
1	Federal Highway Administration Texas Department of Transportation	TxDOT SRTS	Safe Routes to School Sidewalks	\$878,438	0%	\$0	\$0	\$0	\$0	Construction of sidewalks from Elementary campus to across the Railroad Tracks - Wilkes to Marburger down 8th St; Marburger from 8th to RR Tracks, RR Crossing and down Miller St as far as funding will take it.
2	Federal Highway Administration Texas Department of Transportation	TxDOT TASA Loop 230	Transportation Alternatives Set-Aside Loop 230 Sidewalks	\$618,720	25%	\$154,680	\$45,506	\$154,680	\$51,560	Construction of sidewalks along Loop 230 from Miller to Marburger on the North side of Loop 230. Grant match to be paid in 3 equal installment o \$51,560 to be paid 10/1/21, 10/1/22, and 10/1/2023.
3	Federal Highway Administration Texas Department of Transportation	TxDOT TASA Main/1st	Transportation Alternatives Set-Aside Main St ADA Ramps & 1st St	\$540,000	20%	\$135,000	\$0	\$135,000	\$35,000	Construction of sidewalks along NW 1st St from Main St to SH 95 and ADA Ramps along Main St from 1st St to the Overlook Park.
4	Housing and Urban Development Texas Department of Housing and Community Affairs	HUD TDHCA	HOME	\$135,000	4%	\$5,400	\$0	\$5,400	\$5,400	Rehabilitation or reconstruction of one home.
5	Department of Justice (DOJ) Bullet Proof Vest Program (BPV)	DOJ-BPV	Bullet Proof Vests	\$1,940	50%	\$1,940	\$0	\$1,940	\$1,940	Bullet Proof Vest program provides up to 50% match for up to \$990 per vest. Four vests were requested for Smithville Police Department. In past years, Born Again Emporium has provided required match.
6	Texas Department of Transportation Routine Airport Maintenance Program	TxDOT RAMP	Routine Airport Maintenance	\$15,000	50%	\$15,000	\$0	\$0	\$15,000	To pave airport taxiway in front of city owned hangars.
7	St David's Foundation	SDF	Community Engagement	\$60,000	0%	\$0	\$0	\$0	\$0	Hiring of a Community Engagement Coordinator whose job will be to build relationships with the community, volunteers, and service providers.
8	Institute of Library and Museum Services Texas State Library and Archives Commission	IMLS TSLAC	Interlibrary Loan Lending Program	\$1,500	0%	\$0	\$0	\$0	\$0	Program supports statewide library resource sharing by reimbursing libraries on a per-lend basis for direct costs such as postage, mailing materials, courier fees, and staff time.
Total				\$2,250,598		\$312,020	\$45,506	\$297,020	\$108,900	

CITY OF SMITHVILLE – STRATEGIC ROADMAP

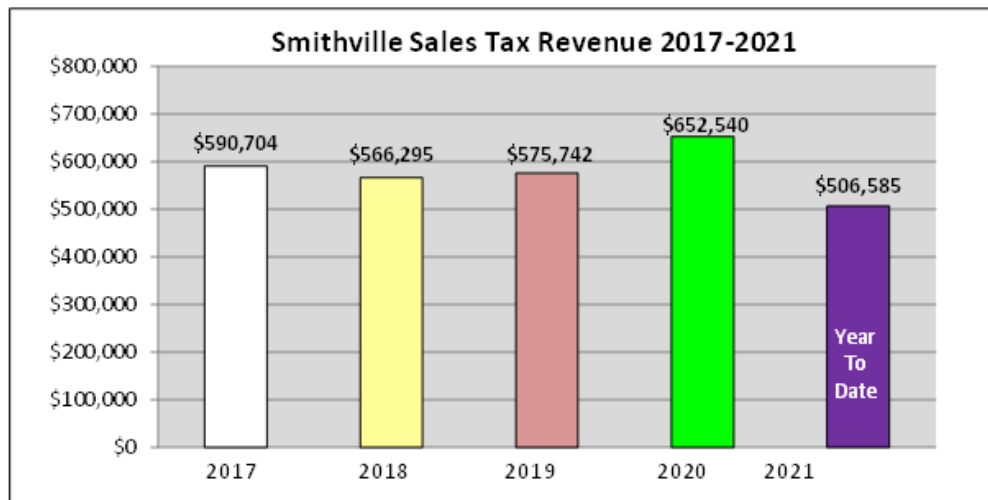
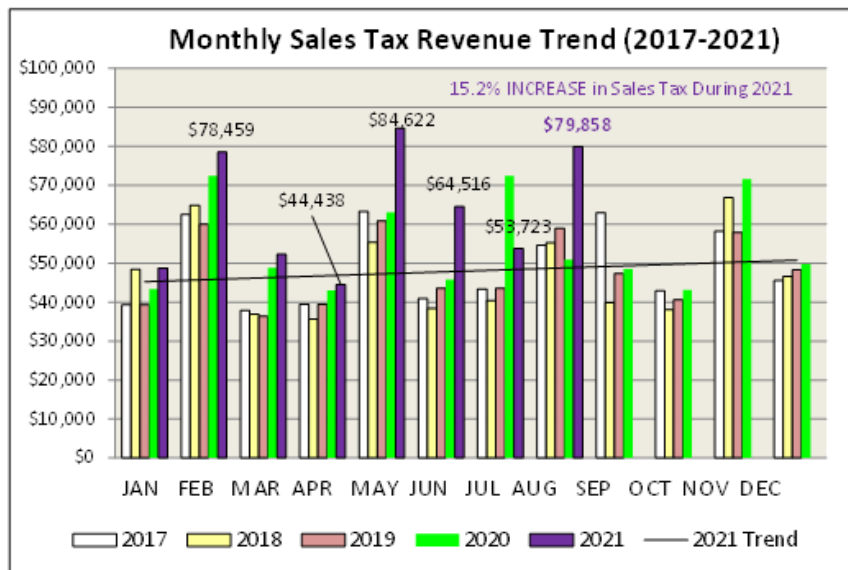


- Much has been accomplished but still much to be done.
- **Strategic Focus** - Infrastructure Improvement, Eco Development, and Fiscal Responsibility.
- Partner with the Community, Chamber, and County to proactively manage growth in a manner that preserves and protects our small-town look, feel, and charm.

Smithville Sales Tax Revenue (2017-2021)

	2016	2017	2018	2019	2020	2021
JAN	\$35,747	\$39,255	\$48,401	\$39,325	\$43,347	\$48,759
FEB	\$60,281	\$62,519	\$64,805	\$59,926	\$72,422	\$78,459
MAR	\$28,644	\$37,897	\$36,869	\$36,333	\$48,809	\$52,210
APR	\$31,632	\$39,410	\$35,610	\$39,391	\$42,977	\$44,438
MAY	\$60,668	\$63,296	\$55,277	\$60,837	\$63,095	\$84,622
JUN	\$35,497	\$40,886	\$38,393	\$43,545	\$45,779	\$64,516
JUL	\$34,105	\$43,363	\$40,403	\$43,536	\$72,352	\$53,723
AUG	\$59,668	\$54,582	\$55,210	\$58,843	\$50,878	\$79,858
SEP	\$38,057	\$62,939	\$39,823	\$47,330	\$48,442	
OCT	\$38,080	\$42,846	\$38,093	\$40,562	\$43,150	
NOV	\$53,749	\$58,192	\$66,784	\$57,870	\$71,574	
DEC	\$38,539	\$45,521	\$46,626	\$48,244	\$49,714	

Sales Tax	2016	2017	2018	2019	2020	2021
Revenue	\$514,667	\$590,704	\$566,295	\$575,742	\$652,540	\$506,585



Data Source: <https://mycpa.cpa.state.tx.us/allocation/AllocHistResults.jsp>

SHOP LOCAL

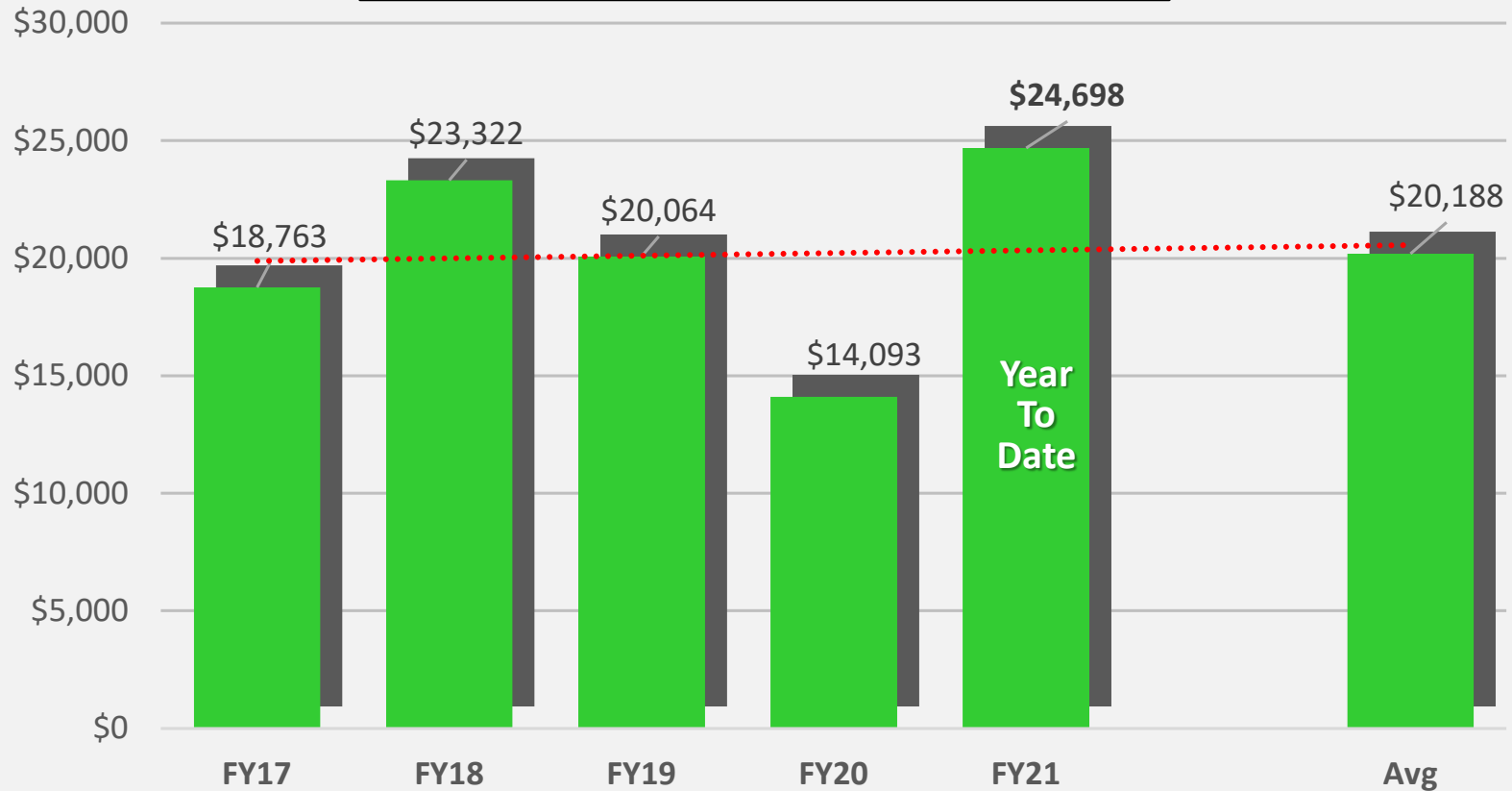
It makes a difference!!!

Sales Tax Revenue helps pay for Fire, Police, Street Repairs, Library, and Animal Control

75% INCREASE!

Pine Point Inn, Katy House, Gresham Street B&B, Bishop Carriage House, Colonel's Quarters

Hotel Occupancy Tax (HOT) History



- Avg. Annual Hotel Occupancy Tax Revenue = \$20,188
- Six (6) hotel / lodging establishments currently paying HOT
- 7% of Taxable Receipts with 1% Discount if paid before the quarterly DUE DATE

City of Smithville							
Contingency List							
Period: October 1, 2020 to August 21, 2021							
Total Amou	Vendor	Description	General Ledger #	General Fund Department	General Fund Amount	Utility Fund Department	Utility Fund Amount
\$ 10,440	various	COVID-19 expenses - PPE, cleaning/disinfection, Zoom, etc.	5764	100	\$ 10,440		
\$ 20,345	various	Artic Blast/snow storm, February 2021 - payroll overtime	5005	various	\$ 11,550	various	\$ 8,795
\$ 12,000	City of Smithville	Artic Blast/snow storm - repairs due to freezing weather	5764	100	\$ 12,000		
\$ 13,550	PHI Cares	air transportation membership for city residents	5290	100	\$ 13,550		
\$ 9,360	PRRH, LP	install Court customer window & counter	5764	100	\$ 9,360		
\$ 7,890	RES Construction 66, LLC	repairs to MLK playground	5686	150	\$ 7,890		
\$ 2,500	Care Specialties, Inc	service fire alarm - parts and labor	5689	152	\$ 2,520		
\$ 3,500	H2I Group Inc	repair basketball structure	5689	152	\$ 3,500		
\$ 9,980	RES Construction 66, LLC	Pendergrass concrete drainage ditch	5320	160	\$ 9,980		
\$ 17,600	RES Construction 66, LLC	replace various sidewalks around town	5320	160	\$ 17,600		
\$ 11,000	Target Specialty Products	purchase a Phoenix fogger	5940	160	\$ 11,000		
\$ 30,000	Techline	electrical poles and poleline hardware	5602			620	\$ 30,000
\$ 22,500	CFG Industries Inc	maintenance to pump room at the Water Treatment Plant	5697			640	\$ 22,500
\$ 44,585	AAW Pumps	repair Willows Wastewater Treatment Plant drive assemble	5680			660	\$ 44,585
\$ 215,250	GRAND TOTAL				\$ 109,390		\$ 105,880

- Contingency and Unplanned Expenditures = **\$215k**
 - COVID-19
 - Arctic Blast
 - Sidewalk Repair
 - Mosquito Fogger

Smithville, City of
Tax Rate Impact Analysis
August 5, 2021

FYE (9/30)	Taxable Assessed Valuation ⁽¹⁾	Existing Debt	Utility/Drainage Improvement Fees ⁽²⁾	Excess Net Collections ⁽³⁾	Net Debt Service	I&S Tax Rate Required ⁽⁴⁾	\$750,000 Tax Notes Series 2021 ⁽⁵⁾	New Total Debt Service	I&S Tax Rate Required ⁽⁴⁾
2021	\$ 291,910,228	\$ 408,555	\$ 87,000	\$ 17,516	\$ 304,039	\$ 0.1021		\$ 304,039	\$ 0.1021
2022	327,638,096	343,375	87,000	258	256,117	0.0774	\$ 174,556	430,673	0.1301
2023	344,020,001	344,846	87,000	-	257,846	0.0750	108,550	366,396	0.1065
2024	361,221,001	345,664	87,000	-	258,664	0.0716	107,050	365,714	0.1012
2025	379,282,051	59,913	-	-	59,913	0.0158	110,513	170,425	0.0449
2026	398,246,153	57,888	-	-	57,888	0.0145	108,938	166,825	0.0419
2027	398,246,153	55,975	-	-	55,975	0.0141	107,363	163,338	0.0410
2028	398,246,153	59,075	-	-	59,075	0.0148	105,788	164,863	0.0414
2029	398,246,153	57,325	-	-	57,325	0.0144	-	57,325	0.0144
2030	398,246,153	55,825	-	-	55,825	0.0140	-	55,825	0.0140
2031	398,246,153	59,250	-	-	59,250	0.0149	-	59,250	0.0149
2032	398,246,153	52,675	-	-	52,675	0.0132	-	52,675	0.0132
2033	398,246,153	55,963	-	-	55,963	0.0141	-	55,963	0.0141
2034	398,246,153	-	-	-	-	-	-	-	-
2035	398,246,153	-	-	-	-	-	-	-	-
2036	398,246,153	-	-	-	-	-	-	-	-
2037	398,246,153	-	-	-	-	-	-	-	-
2038	398,246,153	-	-	-	-	-	-	-	-
Total		\$ 1,956,328			\$ 1,590,554		\$ 822,756	\$ 2,413,310	

⁽¹⁾ Tax Year 2021 (Fiscal Year 2022) Certified Taxable Assessed Value ("TAV") per Bastrop CAD. Assumes annual growth rate 5% for 5 years and 0% thereafter.

⁽²⁾ As provided by the City.

⁽³⁾ As provided by Bastrop CAD for Tax Year 2020 and assumed to be \$0 going forward.

⁽⁴⁾ Tax collections calculated at 102% for tax year 2020, 101% for tax year 2021 and 100% for tax years 2022 and beyond.

⁽⁵⁾ Interest rate calculated to be 1.5% and is preliminary and subject to change.

5-Year Taxable Assessed Value and Tax Rate History							
Tax Year	TAV	YOY % Change	Total Tax Rate	M&O Rate	M&O Levy	I&S Rate	M&O Levy
2017	\$ 238,040,334	13.85%	\$ 0.5390	\$ 0.4166	\$ 991,676	\$ 0.1224	\$ 291,361
2018	249,800,157	4.94%	0.5690	0.4455	1,112,860	0.1235	308,503
2019	276,167,412	10.56%	0.5690	0.4525	1,249,658	0.1165	321,735
2020	291,910,228	5.70%	0.5490	0.4466	1,303,671	0.1024	298,916
2021*	327,638,096	12.24%	0.5490	0.4194	1,349,300	0.1296	424,652

* Tax year 2021 TAV represent certified values as reported by Bastrop CAD. M&O Levies represents new values + 3.5% increase in levy allowed by SB2 and increasing I&S rate to maintain the total tax rate.